

Regular Board Meeting

Board of Directors
Birmingham Community Charter High School
Multi-Purpose Room
17000 Haynes Street, Lake Balboa, California
December 2, 2017 9:00 a.m.

INSTRUCTIONS FOR PRESENTATIONS TO THE BOARD BY PARENTS AND CITIZENS

The School welcomes your participation at the School's Board meetings. The purpose of a public meeting of the Board of Directors ("Board") is to conduct the affairs of the school in public. Your participation assures us of continuing community interest in our school. To assist you in the ease of speaking/participating in our meetings, the following guidelines are provided:

1. Agendas are available to all audience members at the door to the meeting.
2. "Request to Speak" forms are available to all audience members who wish to speak on any agenda items or under the general category of "Oral Communications." "Oral Communications" is set aside for members of the audience to raise issues that are not specifically on the agenda. However, due to public meeting laws, the Board can only listen to your issues, not respond or take action. These presentations are limited to two (2) minutes and total time allotted to non-agenda items will not exceed sixteen (16) minutes. The Board may give direction to staff to respond to your concern or you may be offered the option of returning with a citizen-requested item.
3. You may also complete a "Request to Speak" form to address the Board on Agenda items. With regard to such agenda items, you may specify that agenda item on your "Request to Speak" form and you will be given an opportunity to speak for up to three (3) minutes before the Board discusses that item. The total time allotted for each item will be fifteen (15) minutes, unless extended by the Board.
4. When addressing the Board, speakers are requested to state their name and address from the podium. Speakers will be held strictly to the time limits set forth.
5. Any public records relating to an agenda item for an opens session of the Board which are distributed to all, or a majority of all, of the Board members shall be available for public inspection at 17000 Haynes Street, Lake Balboa, CA 91406.

In compliance with the Americans with Disabilities Act (ADA) and upon request, the School may furnish reasonable auxiliary aids and services to qualified individuals with disabilities. Individuals who require appropriate alternative modification of the agenda in order to participate in Board meetings are invited to contact the Executive Assistant (Angie Diaz) at (818) 758-5200.

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| a) | <u>Call to Order</u> | Michael Bennett |
| b) | <u>Roll Call</u> | Rochelle Kronstadt |
| c) | <u>Pledge of Allegiance</u> | Leslie Hernandez |
| d) | <u>Student Concerns</u> | Leslie Hernandez |
| e) | <u>Open Communications</u> | General Public |

- f) Committee Reports** Michael Bennett
1. Curriculum and Instruction William Epps
 2. Student Services Laura Young
 3. Human Resources Sandy Weber
 4. Facilities and Operations Matt Mowry
 5. Advisory Committee Rose Aguirre
- g) Informational Items** Michael Bennett
- Appointment of Sub-committee on CEO/Principal Evaluation
- h) CEO/Principal** Elena Paul
- a) November Activities/Events
 b) Academics & Student Support
- i) CBO update** Will Covington
- a) October Financial
 b) 1st Interim Report
 c) Fiscal Policies & Procedure Update
 d) Internal Control Review – Leasing/Licensing Revenue
- j) FY16 Fiscal Audits** CliftonLarsonAllen
- k) Operations Facilities Update** Prizant/ Riccardi
- a) Main Gym Scoreboard
 b) Old Gym Air Conditioning
 c) Classroom Ventilation Cleaning
- l) Consent Agenda** Michael Bennett
- October 28, 2017 Regular Board Meeting minutes
 - October 28, 2017 Special Board Meeting minutes
 - November 8, 2017 , Special Board Meeting minutes
 - October 2017 Credit Card, Check Register and Financial Statements
- m) Action Items:** Michael Bennett
- i. Approval of FY16 Fiscal Audit
 ii. Approval of 1st Interim Report
 iii. Approval of Revised Fiscal Policies (inclusive of Travel Protocol)
 iv. Approval of Main Gym Scoreboard Project
 v. Approval of Old Gym Air Conditioning Project
 vi. Approval of Classroom Ventilation Project
 vii. REPEAL AND REPLACE “Conflict of Interest” Policy #32 with new “Conflict of Interest & Recusal Policy”
- n) Adjournment to Closed Session** Michael Bennett

Recusal of Self-interested Board Members: Public Employment & Conference with Labor Negotiators)

o) Closed Session Agenda Michael Bennett

a) Public Employee: Discipline/Dismissal/Release

b) Conference with Labor Negotiators

Agency designated representatives: Elena Paul, CEO/Principal

Will Covington, CBO

Amy Sievers, HR Director

Roger Scott, Legal Counsel

Employee organization: American Federation of State, County and Municipal Employees, District Council #36 (AFSCME)

p) Return to Open Session Michael Bennett

Report out on any action taken in Closed Session

(Recusal of "self-interested" Board Members)

q) Adjournment

Michael Bennett

r) Next Regular Board Meeting:

Saturday, Jan. 27, 2018

Agenda was **POSTED** on Wednesday, November 29, 2017 in all school offices and at www.birminghamcharter.com

*Please contact Angie Diaz @ a.diaz@birminghamcharter.com to be a public speaker. You are allowed 2 minutes.