

**Regular Board Meeting**  
 Board of Directors  
 Birmingham Community Charter High School  
 Multi-Purpose Room  
 17000 Haynes Street, Lake Balboa, California  
**September 17, 2016**  
**9:00a.m.**

**INSTRUCTIONS FOR PRESENTATIONS TO  
 THE BOARD BY PARENTS AND CITIZENS**

The School welcomes your participation at the School’s Board meetings. The purpose of a public meeting of the Board of Directors (“Board”) is to conduct the affairs of the school in public. Your participation assures us of continuing community interest in our school. To assist you in the ease of speaking/participating in our meetings, the following guidelines are provided:

1. Agendas are available to all audience members at the door to the meeting.
2. “Request to Speak” forms are available to all audience members who wish to speak on any agenda items or under the general category of “Oral Communications.” “Oral Communications” is set aside for members of the audience to raise issues that are not specifically on the agenda. However, due to public meeting laws, the Board can only listen to your issues, not respond or take action. These presentations are limited to two (2) minutes and total time allotted to non-agenda items will not exceed sixteen (16) minutes. The Board may give direction to staff to respond to your concern or you may be offered the option of returning with a citizen-requested item.
3. You may also complete a “Request to Speak” form to address the Board on Agenda items. With regard to such agenda items, you may specify that agenda item on your “Request to Speak” form and you will be given an opportunity to speak for up to three (3) minutes before the Board discusses that item. The total time allotted for each item will be fifteen (15) minutes, unless extended by the Board.
4. When addressing the Board, speakers are requested to state their name and address from the podium. Speakers will be held strictly to the time limits set forth.
5. Any public records relating to an agenda item for an opens session of the Board which are distributed to all, or a majority of all, of the Board members shall be available for public inspection at 17000 Haynes Street, Lake Balboa, CA 91406.

*In compliance with the Americans with Disabilities Act (ADA) and upon request, the School may furnish reasonable auxiliary aids and services to qualified individuals with disabilities. Individuals who require appropriate alternative modification of the agenda in order to participate in Board meetings are invited to contact the Executive Assistant (Angie Diaz) at (818) 758-5200.*

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|----|-------------------------------|--------------------------|
| I. | <u>Call to Order</u>          | Michael Bennett          |
| 1. | <u>Roll Call</u>              | Michael Bennett          |
| 2. | <u>Pledge of Allegiance</u>   | TBD                      |
| 3. | <u>Student Concerns</u>       | Hector Murillo           |
| 4. | <u>Open Communications</u>    | General Public           |
| 5. | <u>Committee Reports</u>      | Michael Bennett          |
|    | 1. Curriculum and Instruction | William Epps             |
|    | 2. Student Services           | Sarah van Daalen Wetters |
|    | 3. Human Resources            | Sandy Weber              |
|    | 4. Facilities and Operations  | Matt Mowry               |
|    | 5. Advisory Committee         | Rose Aguirre             |

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| 6.  | <u>Action Items</u>  | Michael Bennett   |
|     | 1. Buy a Pack, Give a Pack project<br>2. Make a Wish project   | Jocelyn Bou-ASB<br>Jocelyn Bou-ASB  |
| 7.  | <u>Informational Items</u>   |   |
|     | 1. LAUSD mandate "Keeping Parents Informed" (handout)<br>2. Security Camera Policy (handout)<br>3. Tutoring Plan update<br>4. "Conflict of Interest" Board Policy #32 discussion<br>5. CEO Report        | Zeller / Bowdoin<br>Tracie Bowdoin<br>Missindy Wilkins<br>Michael Bennett<br>Julie Zeller |
|     | a) 2016-2017 Enrollment update (handout)<br>b) California Charter School Conference update<br>c) School Climate Training update<br>d) Customer Service update<br>e) Achieve 3000 literacy program update |   |
|     | 6. CBO Report  | Amy Sievers   |
|     | a) List of Audits that are ongoing or upcoming in 2016-2017  |   |
| 8.  | <u>Consent Agenda</u>  | Michael Bennett   |
|     | 1. Approval of August 20, 2016 Board Minutes<br>2. Approval of August 2016 Credit Card and Check Register  |   |
| 9.  | <u>Action Items</u>  | Michael Bennett   |
|     | 1. 2016-2017 Employee Handbook   | Amy Sievers   |
| 10. | <u>Adjournment to Closed Session</u>   | Michael Bennett   |
| 11. | <u>Closed Session</u>  | Michael Bennett   |
|     | 1. <u>Legal Council:</u> Updates: Security Camera, Student Off Campus incident 9/2/16,<br>Dependent Coverage, Due Process NPS claim  |   |
|     | 2. <u>Public Employee:</u> Discipline, Release   |   |
| 12. | <u>Open Session Report</u>   | Michael Bennett   |
|     | 1. Report on Action taken during Closed Session  |   |
| 13. | <u>Adjournment</u>   | Michael Bennett   |
| 14. | <u>Board "Brown Act" training</u>  | Janelle Ruley, Attorney   |
| 15. | Next Regular Board Meeting is Saturday, October 22, 2016   |   |

Agenda was **POSTED** on September 14, 2016 in all school offices and at [www.birminghamcharter.com](http://www.birminghamcharter.com)

\*Please contact Angie Diaz @ [a.diaz@birminghamcharter.com](mailto:a.diaz@birminghamcharter.com) to be a public speaker. You are allowed 2 minutes.