

# FLAGLER COUNTY SCHOOL DISTRICT

## JOB DESCRIPTION

### SECURITY, DAY TIME CAMPUS

**QUALIFICATIONS:**

- (1) High School Diploma
- (2) Some military, police, or security experience preferred.

**KNOWLEDGE, SKILLS AND ABILITIES:**

Ability and skill to read, understand, and follow school policies and procedures. Positive interpersonal skills. Ability to move about in a physically active manner. Skill in written and oral communication.

**REPORTS TO:**

Assistant Principal for Discipline

**JOB GOAL**

To observe the security and protection of all students, staff, and property and to assist with traffic control.

**SUPERVISES:**

N/A

**PERFORMANCE RESPONSIBILITIES:**

- \* (1) Observe and control the movement of traffic onto and off of the school's front parking lot.
- \* (2) Assist with the direction of traffic coming on to campus in the morning and exiting of traffic at the close of the school day.
- \* (3) Perform other tasks consistent with the supervision of students, parents, and visitors moving about the campus.
- \* (4) Strictly follow Flagler County Schools procedures for security as it relates to vehicular traffic.
- \* (5) Make daily written reports to the Assistant Principal for Discipline.
- (6) Perform other incidental tasks consistent with the goals and objectives of this position.

**TECHNOLOGY ACCESS: NO ACCESS****PHYSICAL REQUIREMENTS:**

Medium Work: Exerting up to 50 pounds of force occasionally and/or up to 20 pounds of force frequently, and/or up to 10 pounds of force constantly to move objects.

**TERMS OF EMPLOYMENT:**

Salary and benefits shall be paid consistent with the District's approved compensation plan. Length of the work year and hours of employment shall be those established by the District.

**Day Time Campus Security (Continued)**

**EVALUATION:**

Performance of this job will be evaluated in accordance with provisions of the Board's policy on evaluation of personnel.

\*Essential Performance Responsibilities

**Job Description Supplement Code 9**

**Salary Lane: Support LDZ**

**Approved 06/19/2018**