

SCHOOL DISTRICT OF FLAGLER COUNTY

JOB DESCRIPTION

CHILD CARE WORKER SUBSTITUTE

QUALIFICATIONS:

- (1) High School Diploma or equivalent
- (2) Completed DCF Forty-five hour Introductory Childcare Training, or complete within 1 year of employment
- (3) CPR and First Aid or be willing to obtain within 6 months of employment.
- (4) Experience in child care programs or related field.
- (6) Resident of Flagler County preferred.

KNOWLEDGE, SKILLS AND ABILITIES:

Knowledge of child growth and development. Ability to establish and maintain harmonious working relationships with children, parents and staff. Good oral and written communication skills. Ability to plan and operate a developmentally appropriate program for young children. Good physical health.

REPORTS TO:

Assigned Administrator

JOB GOAL

To provide a safe and healthy learning environment for young children in accordance with rules and regulations.

SUPERVISES:

N/A

PERFORMANCE RESPONSIBILITIES:

- * (1) Implement an appropriate child care program.
- * (2) Follow plans and schedules to meet individual child's needs.
- * (3) Maintain health, attendance and progress records as required.
- * (4) Communicate with parents and staff positively
- * (5) Implement daily activities appropriate for children served.
- * (6) Maintain program equipment, supplies and materials in a neat and orderly fashion.
- (7) Care for infants and toddlers assigned to nursery if directed.
- (8) Perform other incidental tasks consistent with the goals and objectives of this position.

PHYSICAL REQUIREMENTS:

Medium Work: Exerting up to 50 pounds of force occasionally, and/or up to 20 pounds of force frequently and/or up to 10 pounds of force as needed to move objects.

TERMS OF EMPLOYMENT:

Salary and benefits shall be paid consistent with the District's approved compensation plan. Length of the work year and hours of employment shall be those established by the District.

EVALUATION:

Performance of this job will be evaluated in accordance with provisions of the Board's policy on evaluation of personnel.

Child Care Worker Substitute (continued)

*Essential Performance Responsibilities

Job Description Supplement Code 5

Flagler Schools Strategic Framework – Teaching & Learning