

SCHOOL DISTRICT OF FLAGLER COUNTY

JOB DESCRIPTION

TEACHER SUPPORT COLLEAGUE (GRANT POSITION)

This is a grant funded position. At the completion of the grant, the District will be under no obligation to continue this position.

QUALIFICATIONS:

- (1) Must have a Bachelor's Degree
- (2) Valid Florida Teaching Certificate
- (3) Demonstrated leadership ability
- (4) Strong knowledge base in working with adult learners
- (5) Five years of successful teaching experience
- (6) Successful provider of professional development

KNOWLEDGE, SKILLS AND ABILITIES:

Teacher support colleagues are expected to have experience as successful classroom teachers. TSC's are expected to exhibit knowledge of recent scientifically based instructional strategies, special expertise in quality reading instruction and infusing reading strategies into content areas, special expertise in the use of instructional data, and management skills. TSC's should be excellent communicators with outstanding presentation, interpersonal, and time management skills. TSC's should have the ability to assess student performance, analyze test results, and prescribe actions for improvement.

REPORTS TO:

Principal

JOB GOAL

To provide school based support and professional development that improves instruction and student achievement.

SUPERVISES:

N/A

PERFORMANCE RESPONSIBILITIES:

- (1) Model effective instructional strategies for teachers.
- (2) Participate in Train-the-Trainer professional learning sessions and small group professional development.
 - Standards-based, data-driven instruction.
 - Using data to make instructional decisions.
 - Educator observation tools.
 - Effective feedback cycle.
- (3) Meet with NEFC project employees and Student Growth Colleagues.

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- (4) Collaborate with the Student Growth Team to facilitate professional development sessions for teachers and school leaders from multiple schools.
- (5) Provide school-based professional development and support that includes interim assessments and analysis, curriculum mapping, standards-based instruction, and small group instruction around student outcomes and educator practices.
- (6) Provide individualized, job-embedded training and support to educators to allow for direct and immediate implementation of refined practices and standards-targeted instruction to enhance student growth including:
 - Leadership of Professional Learning Communities
 - Team-teaching approaches
 - Individual technical assistance and practice modeling for teachers and school leaders.
- (7) Assist with analysis of student growth data.
- (8) Collaborate with students, parents, school staff and other appropriate persons to assist in meeting student needs.
- (9) Work closely with district and school staff to support school improvement initiatives and processes
- (10) Act in a professional and ethical manner and adhere at all times to The Code of Ethics and the Principles of Professional Conduct of the Education Profession in Florida.
- (11) Provide leadership and direction for assigned areas of responsibility.
- (12) Assist in implementing the district's goals and strategic commitment.
- (13) Exercise proactive leadership in promoting the vision and mission of the district.
- (14) Set high standards and expectations for self and others and both promote and exhibit a service attitude.
- (15) Demonstrate initiative in identifying potential problems or opportunities for improvement and take appropriate action.
- (16) Use appropriate styles and methods to motivate, gain commitment and facilitate task accomplishment.
- (17) Act as school liaison to district curriculum and instruction department.

PHYSICAL REQUIREMENTS:

Light Work: Exerting up to 20 pounds of force occasionally and/or up to 10 pounds of force as frequently as needed to move objects.

TERMS OF EMPLOYMENT:

Salary and benefits shall be paid consistent with the District's approved compensation plan. Length of the work year and hours of employment shall be those established by the District.

EVALUATION:

Performance of this job will be evaluated in accordance with provisions of the Board's policy on evaluation of personnel.

*Essential Performance Responsibilities

Job Description Supplement Code 10

Flagler Schools Strategic Framework – Teaching & Learning

Approved 06/19/2018