

SCHOOL DISTRICT OF FLAGLER COUNTY

JOB DESCRIPTION

Education Interpreter

QUALIFICATIONS

- (1) Bachelor's Degree from an accredited educational institution, preferred.
- (2) Certified by the State of Florida in the appropriate area.
- (3) National Certification preferred.
- (4) Certification by the Registry of Interpreters for the Deaf preferred.

KNOWLEDGE, SKILLS AND ABILITIES:

The interpreter provides interpreting and/or translating services for Deaf and Hard of Hearing students in the educational environment. This environment includes classrooms, field trips, assemblies, counseling sessions, club meetings, extracurricular activities, IEP meetings, and other educational settings. The interpreter facilitates communication through use of sign language and spoken English.

REPORTS TO:

Director of Exceptional Student Education

JOB GOAL

To facilitate communication between persons who are deaf and/or hard of hearing and others; conveying teacher instruction; assisting students with daily activities; providing voice to sign and sign to voice support; participating as a team member to plan, review and share information; and serving as a resource to other school personnel requiring assistance with students who are hard of hearing and/or deaf.

SUPERVISES:

N/A

PERFORMANCE RESPONSIBILITIES:

- 1) Plan and effectively implement instructional activities designed to achieve goals and objectives of the curriculum and of the student's IEP.
- 2) Provide a safe nurturing environment that stimulates academic, moral, and social growth.
- 3) Interpret at the appropriate language level.
- 4) Clearly convey all aspects of meaning and content.
- 5) Make sure the goal of the lesson is clear to the student(s) involved.
- 6) Make appropriate use of fingerspelling.
- 7) Facilitate and support participation and social communication.
- 8) Monitor student comprehension.

Education Interpreter, EXCEPTIONAL STUDENT EDUCATION (continued)

- 9) Maintain accurate, complete, and correct records as required by law, District policy, and administrative regulations.
- 10) Assist in enforcement of school rules, administrative regulations, and Board policy.
- 11) Assist students in learning to accept responsibility, demonstrate respect for people and property, and demonstrate self-discipline.
- 12) Communicate with other faculty members in regard to exceptional student needs and strategies for meeting their needs.
- 13) Provide basic instructions and lessons to teachers on how to communicate with the student(s) who is/are deaf or hard of hearing.
- 14) Assist with (supplemental) instruction with the student and check for comprehension.
- 15) Perform other incidental tasks consistent with the goals and objectives of this position.

PHYSICAL REQUIREMENTS;

Light Work: Exerting up to 20 pounds of force occasionally and/or up to 10 pounds of force as frequently as needed to move objects.

TERMS OF EMPLOYMENT:

Salary and benefits shall be paid consistent with the District's approved compensation plan. Length of the work year and hours of employment shall be those established by the District. **This is a grant funded position. At the completion of the grant, the District will be under no obligation to continue this position.**

EVALUATION:

Performance of this job will be evaluated in accordance with provisions of the Board's policy on evaluation of personnel.

*Essential Performance Responsibilities (all)

Job Description Supplement Code

Flagler Schools Strategic Framework – Student & Community Engagement