

Regular Board Meeting

Board of Directors
Birmingham Community Charter High School
Zoom (Virtual Meeting)
Saturday, April 25, 2020 9:00am

**INSTRUCTIONS FOR PRESENTATIONS TO
THE BOARD BY PARENTS AND CITIZENS**

The School welcomes your participation at the School’s Board meetings. The purpose of a public meeting of the Board of Directors (“Board”) is to conduct the affairs of the school in public. Your participation assures us of continuing community interest in our school. To assist you in the ease of speaking/participating in our meetings, the following guidelines are provided:

1. Agendas are available to all audience members at the door to the meeting.
2. “Request to Speak” forms are available to all audience members who wish to speak on any agenda items or under the general category of “Oral Communications.” “Oral Communications” is set aside for members of the audience to raise issues that are not specifically on the agenda. However, due to public meeting laws, the Board can only listen to your issues, not respond or take action. These presentations are limited to two (2) minutes and total time allotted to non-agenda items will not exceed sixteen (16) minutes. The Board may give direction to staff to respond to your concern or you may be offered the option of returning with a citizen-requested item.
3. You may also complete a “Request to Speak” form to address the Board on Agenda items. With regard to such agenda items, you may specify that agenda item on your “Request to Speak” form and you will be given an opportunity to speak for up to three (3) minutes before the Board discusses that item. The total time allotted for each item will be fifteen (15) minutes, unless extended by the Board.
4. When addressing the Board, speakers are requested to state their name and address from the podium. Speakers will be held strictly to the time limits set forth.
5. Any public records relating to an agenda item for an opens session of the Board, which are distributed to all, or a majority of all, of the Board members shall be available for public inspection at 17000 Haynes Street, Lake Balboa, CA 91406.

In compliance with the Americans with Disabilities Act (ADA) and upon request, the School may furnish reasonable auxiliary aids and services to qualified individuals with disabilities. Individuals who require appropriate alternative modification of the agenda in order to participate in Board meetings are invited to contact the Executive Assistant (Angie Diaz) at (818) 758-5200.

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|--------------------------------|-----------------|
| a) <u>Call to Order</u> | Michael Bennett |
| b) <u>Roll Call</u> | TBD |
| c) <u>Pledge of Allegiance</u> | TBD |
| d) <u>Student Report</u> | Irais Liera |
| e) <u>Open Communications</u> | |
| f) <u>UTLA Report</u> | Matt DeFronzo |

- g) Committee Reports**
1. Curriculum and Instruction Aaron Purther
 - Current teacher expectations with distance learning
 - Social Distancing Plans for Next Year
 2. Human Resources Michael Fishler
 - Nothing to report
 3. Facilities and Operations Matt DeFronzo
 - Projects on hold
 4. Finance/ Advisory Committee Rose Aguirre
 - Nothing to report
 5. Student Services Dario Avila
 - Nothing to report
- k) Informational/Action Items** Michael Bennett
1. Notification of Pending AFSCME Unit Petition for Decertification
 2. Discussion/Decision about continuation of school closure past May 15th
- l) CEO/Principal Update** Ari Bennett
1. Distance Learning Plan
 2. Communication to Parents
 3. Grading Policy
 4. Finals Schedule
- m) CBO Information Update** Will Covington
1. Fiscal Report
- n) Consent Agenda** Michael Bennett
1. Approval of Credit Card (February & March) & Check Register (February & March)
 2. Approval of February 29, 2020 Regular Board Meeting Minutes
 3. Approval of March 14, 2020 Special Board Minutes
 4. Request for approval of a one-year extension of the current SPSA (School Plan for Student Achievement)
- o) Action Items** Michael Bennett
1. Approval to extend Line of Credit of \$3M with Pacific Western Bank
Line of Credit Terms & Conditions
Loan No.: 406279535 Amount: \$3,000,000.00
Term: Additional 12-month term Maturity date: March 15, 2021
Interest Rate: WSJ Prime rate of 4.25% plus 1% = 5.25% variable Processing fee: \$500.00
 2. Approval to apply for and originate Payroll Protection Loan of up to \$6M with Pacific Western Bank
Payroll Protection Program Loan per CARES Act of 2020 Terms & Conditions
Loan No.: TBD Amount: \$6,000,000.00
Term: Additional 24-month term Maturity date: 2022
Interest Rate: Ranges between 0.5% and 1% Processing fee: n/a
 3. Approval to open Interest Bearing Account (e.g. Savings/Reserve/ Money Market Account) for Payroll
Protection Program Loan per CARES Act of 2020 Terms & Conditions
Account No.: TBD
Interest Rate: TBD

4. Authorize Windes as Auditor for John Hancock Employee Semi-Retirement Profit Share Plan
5. Approval to Change Title/Duties for Position of “Events Coordinator/Licensing” to “School Facilities and Athletics Operations Manager”
6. Approval of Salary/Salary Placement for Position of “School Facilities and Athletics Operations Manager”
7. Approval to Change Title/Duties for Position of one “Administrative Director” to “Lead Administrative Director”
8. Approval of Salary/Salary Placement for Position of “Lead Administrative Director”
9. Approval of Add to Staff for FY 2020-2021 (Position Control)
 - Certificated
 - Academic Counselor
 - College Counselor
 - Mathematics Teacher
 - Classified
 - Library Assistant/Clerk
 - Business Office Associate

p) Closed Session

1. Suspension/ Expulsion/ Hearing Case # 1152

q) Return to Open Session

1. Report on any action taken during closed session

s) Adjournment

t) Next Regular Board Meeting:

Tuesday, May 26, 2020

*Agenda was **POSTED** on Wednesday, April 22, 2020 in all school offices and at www.birminghamcharter.com .
Please contact Angie Diaz @ a.diaz@birminghamcharter.com to be a public speaker. You are allowed 2 minutes.