

If any questions regarding these instructions please contact Cindy Kauser at 419-399-4656, ext 1512.  
Parent Acces Direct website location: [HTTPS://parentaccess.noacsc.org/district/XX](https://parentaccess.noacsc.org/district/XX)

1. If you have not registered for an account click on the “Create an Account” option.

ProgressBook  
ParentAccess

Not your district?

Anywhere City Schools

**Sign In**

**Enter your login Information**

User name:  
Enter your user name

Password:  
Enter your password

Remember me

Sign on

Can't access your account?  
Not your district?

**Sign Up**

You will need a registration key provided by your school district.

Create an account

If you have not registered for an account click the Create an account button.

3. Click the **START** button associated with your type of account (Parent or Student) .

ProgressBook Help

Select the type of account you would like to create:

**Parent**  
A parent account provides you access to view your children's progress, assignments, attendance, etc. Use this option to create your account.

Start

**Student**  
A student account provides students access to view information about their classes such as homework, graded assignments, etc. Use this option to create a student account.

Start

4. Enter in your **Profile** information making certain your email address is entered in correctly. Click the **Continue** button.

## Registration

- 1 Profile
- 2 Account
- 3 Student

### Parent Information

First Name:

Middle Name:

Last Name:

Email:

Re-enter Email:

Continue→

5. Enter in the following **Account** information then click the Continue button.

**Username:** ( Must be at least 6 characters in length)

**Password/Re-enter Password:** Minimum requirements ( 8 characters in length and contain at least one uppercase and lowercase character along with a numeric value )

## Registration

- 1 Profile
- 2 Account
- 3 Student

### Account Information

User name:

Password:

Re-enter Password:

Continue→

7. Enter in your Registration information and click the REGISTER button. The Account creation was successful message should appear if data has been entered in correctly. Click the “Log in to your new account” for sign-on screen or click the “Enter Another Registration key” link located above the Register button to register another child.

8. At the sign on screen, enter in your newly created account information and click the **Sign On** button. You should now see the new Parent Access Home page.