



## The Summer at the Academy Parent Guide 2022

Welcome to our Parent Guide! You should find answers to many of the questions you might have regarding our summer program. If you have additional questions, please call the Summer at the Academy Office at 757-461-1787 or email our director-Anita Pozin-at [apozin@norfolkacademy.org](mailto:apozin@norfolkacademy.org). We look forward to having your child on campus and are celebrating Summer 2022!

### CLOTHING AND MORE:

Dress for camps and summer classes should be comfortable, while also being weather and activity appropriate. Some camps may have additional specifications for clothing, and you will receive a separate letter from your Camp Director.

**Shoes:** All campers should come wearing sneakers. *Flip flops, open toe shoes, and those shoes not secure to the feet are not permitted for safety reasons.* Some of the sports camps may require cleats or other special footwear but you will receive additional information prior to the start of that camp.

**Sunscreen:** We strongly encourage all campers to apply sunscreen before arriving to camp, because even if your camper is attending a camp not based outside, all camps do get moments in the sun. We are unable to apply sunscreen to campers, however we will make every effort to remind campers to reapply (especially for outdoor camps). Please label your campers sunscreen with name so we can make sure they always have it.

**Hats/sunglasses:** Are strongly encouraged (especially for the outdoor camps), but please label everything!

**Swimsuits:** Most camps will have pool time, while others will be in the bay or ocean, so swimsuits are a must! Please also send a towel along with your camper. You may also provide a change of clothes for your camper if you wish. Please label everything!

**Camp T-Shirts:** Camp T-shirts will be handed out on the first day of camp. Camp T-shirts are required on all field trips. On Tuesday of each week of camp, we will have our whole camp photo and camp t-shirts are encouraged but not required on those days.

**What not to wear:** *Tight or revealing clothing, or any clothing that has inappropriate sayings or logos.*

### FOOD AND DRINK:

Most camps include lunch with the registration, however if your camper wants to pack a lunch, they may as well. Please label their lunchbox and any items you want returned. The lunch menu is included in this email and located on the website. *We encourage you to print it to have handy!* \*If your child is registered in camp that will be off campus, you should have been prompted at registration as to how you would like lunch provided.

**Water Bottles:** We encourage your child to carry their own personal water bottle. For camps off campus, we will do our best to provide coolers and additional water jugs for refills!

**Food Allergies:** If your child has food allergies, please be specific when completing the registration paperwork. In addition, if you would like to email the office, we appreciate that as well! The more information we have, the better for everyone!

### **CANTEEN:**

Our canteen is open from 9am-3pm and your child will have the opportunity to visit it to purchase snacks. This year, you may send money on Monday for it to be placed on your campers "account" for the week. They may purchase snacks until the money runs out. If there is money leftover at the end of the week, it will be sent home. You may also send money daily, but please be sure to place it in a baggie or envelope with your child's name on it.

### **TRANSPORTATION: VERY IMPORTANT!**

**Morning Arrival:** Campers can be dropped off starting at 8:40 am. Please follow the signs and the guide of the carpool attendants during morning drop off. All lanes closest to Johnson Theatre/The Bookstore/Lower School are for buses only. Cars should proceed down the middle lanes. We will also have carpool attendants waiting to help you.

**Afternoon Pick Up:** There will be two lines for pick up. **All campers with last names A-L will be picked up from the "ODD" line.** *This is the line closest to the Lower School/Bookstore.* **Campers with last names M-Z will be in the "EVEN" line.** *The is the side closest to Virginia Wesleyan.* We will provide a dashboard card on the first day of camp for you to keep in your car for the week. This helps our carpool attendants provide a more efficient dismissal process.

**Before Camp Swim Academy:** If your child is attending the Before Camp session of Swim Academy, they may be dropped beginning at 7:45am in front of Admissions. Please look for our attendant waiting for you.

**After Camp Swim Academy:** If your child is attending the After Camp session of Swim Academy, they may be picked up in front of the Lower School at 4pm. Please look for our attendant waiting for you.

***IMPORTANT!!*** *If your child's method of transportation has changed from the previous day or needs to change during the day, we must receive that change in writing!*

*This can be done by emailing [apozin@norfolkacademy.org](mailto:apozin@norfolkacademy.org). You may also text Anita Pozin at 757-630-9422 with this information. **Transportation lists are complete by 1pm each day of camp, and to avoid confusion or anxiety for your camper, the sooner we can get this important information-the better. Thank you in advance for your understanding!***

### **BEFORE CARE/AFTER CARE:**

This program is a service provided for parents requiring extended care for their children. Before care opens at 7:30am, and aftercare closes at 6pm. Additional details can be found on page 10 in the brochure.

**Please note:** To help manage campers using before and after camp service, we will use the ProCare app to track attendance. Norfolk Academy students have already been entered into the system, but campers new to Norfolk Academy will need to be registered. Once a child's name and a parent's cell phone or email address has been added, a link will be sent to the parent with instructions for completing the registration. Once complete, each child will receive a unique four-digit pin which can be used to sign the child into or out of the extended care program. Parents can also choose to add trusted carpool drivers who would then have authorization to pick up their child.

### **LOST AND FOUND:**

Please label everything you send with your camper (towels, bathing suits, water bottles etc). We will do our best to make sure everything gets returned to them. We post on our IG page (NAHappyCamper) "Lost and Found" alerts weekly. Lost and found items will **be held for a maximum two weeks before being donated**. In order to avoid losing important items, **please label everything!**

### **BIRTH CERTIFICATES:**

\*If this is your campers first year attending Summer at the Academy, a birth certificate must be submitted at least 4 days prior to the first camp your child is registered to attend. Birth Certificates can be emailed to [apozin@norfolkacademy.org](mailto:apozin@norfolkacademy.org).

\*If you are a current Norfolk Academy student (completed the 2021-2022 school year), but have never attended Summer Programs, you do not need to submit your birth certificate.

\*If you are a new incoming Bulldog for the 2022-2023 school year, and have already submitted to Admissions, please email Anita Pozin at [apozin@norfolkacademy.org](mailto:apozin@norfolkacademy.org) to confirm.

### **PHYSICALS:**

\*Are required to attend. They must be less than 365 days old and must include immunization page. Please submit at least one week prior to the first camp your child is registered to attend.

\*Physicals are not required if you are a current Norfolk Academy student.

\*If you are a new incoming Bulldog for the 2022-2023 school year and have already submitted to the Clinic or uploaded to Magnus, please email [apozin@norfolkacademy.org](mailto:apozin@norfolkacademy.org) to confirm.

**Failure to submit birth certificates and/or physicals could result in forfeiture to attend.**

### **SPIRIT DAYS:**

What would summer camp be without spirit days?! Our Spirit Days will be held every Friday and we encourage as much participation as possible. If your camper will be off campus for a field trip on a Friday, the camp t-shirt is required, otherwise we hope your camper will join our directors and staff on Spirit Days. The Spirit Days schedule is as follows:

Friday, June 24-College T-shirt Day

Friday, July 1-Red, White and Blue Day

Friday, July 8 -Team T-shirt Day

Friday, July 15- Color War Day. Wear the color that corresponds with your child's Fall 2022 grade  
*K-3rd: Red 4th-6th: Blue 7th-9th: Orange 10th-12th: White*

Friday, July 19<sup>th</sup>-Stoplight Day. Wear the color that best describes your child's birth order

Red-Oldest Child

Yellow-Middle Child

Green-Youngest Child

Friday, July 22nd-Camp T-shirt Day