

MORGAN HILL UNIFIED SCHOOL DISTRICT
Personnel Commission
AGENDA

Date: June 15, 2022
Time: 5:00 p.m.
Location: MHUSD – Board Room
15600 Concord Circle
Morgan Hill, CA 95037

These meetings will no longer be taking place via Zoom. The meetings will return to in person and will again meet in the Board Room of the District Office. Address is above.

To make a public comment, cards will be available at the meeting. Cards must be turned in prior to the start of the meeting. Your name will be called at the appropriate time and you will have THREE minutes to speak.

I. OPEN SESSION

Meeting Called to Order:

Pledge of Allegiance

Roll Call: Tara Bevington (Chair)
Victor Loesche
Kevin Pfeil

II. ADOPT AGENDA

Motion by: Ayes:
Second by: Noes:

III. APPROVE MINUTES of May 18, 2022

Motion by: Ayes:
Second by: Noes:

IV. INTRODUCTIONS/PRESENTATIONS/RECOGNITION/ANNOUNCEMENTS

This is an opportunity for Personnel Commission members and staff to introduce staff members or others and to recognize accomplishments of staff members and departments.

V. ITEMS FOR PUBLIC COMMENT AND COMMUNICATION

This opportunity for members of the public to communicate with the Commission on any item not scheduled for action.

A. MHCEA update

VI. ITEMS FOR PERSONNEL ACTION

This section lists the items for Commission action.

A. Hiring Report

Eldredge

Motion by:

Ayes:

Second by:

Noes:

VII. REPORTS/INFORMATION/DISCUSSION

This section is reserved for topics of discussion by the Commission members and staff

A. Yard Duty positions will be reclassified to Student Supervisor positions

Myers

VIII. ITEMS FOR PERSONNEL CONSENT

These are routine items requiring little or no separate explanation. They are acted upon in a single motion.

IX. ADJOURN:

Motion by:

Ayes:

Second by:

Noes:

MORGAN HILL UNIFIED SCHOOL DISTRICT

PERSONNEL COMMISSION MEETING

April 20, 2022 – May 13, 2022

Topic:	Hiring Report
Prepared by:	Vahlya Eldredge, Human Resources Specialist
Presented by:	Vahlya Eldredge, Human Resources Specialist
Type of Item:	Action

NEW HIRES, PROMOTIONS, INCREASE IN HOURS

New Hires:

Leanne Ridgers	Supervisor of Transportation - MHELA	Transportation	05/16/22
Nydia Kacer	Community Liaison	Martin Murphy	05/16/22
Carter Doyle	Occupational Therapist - MHELA	Special Education	07/01/22
Ahmad Masri	Executive Assistant, Confidential	District Office	06/01/22

Promotions:

Increase in Hours:

SUBSTITUTE, LIMITED TERM ASSIGNMENT, WORKING OUT OF CLASS

Substitutes:

Frank Pusich	Administrative Assistant II	Martin Murphy	05/17/22	06/30/22
Sara Olivas	Sub Custodian	Nordstrom	05/17/22	06/30/22
Meredith Coreas	Sub Custodian	PA Walsh	05/17/22	06/30/22
Erica Vasquez Barrios	Administrative Office Support	District Office	05/17/22	06/30/22
Jennifer Nikas	Yard Duty	Nordstrom	05/18/22	06/03/22
Sarah Brown	Tutor	SMG	04/26/22	06/03/22

Limited Term Assignment:

Aseel Matti	School Office Assistant/Health Asst	Paradise Valley	02/02/22	06/03/22
Nora Ureno Gonzalez	School Office Assistant/Health Asst	Barrett	02/02/22	06/03/22
Jean Din	School Office Assistant/Health Asst	Barrett	02/07/22	06/03/22
Kari Ramirez	School Office Assistant/Health Asst	Nordstrom	02/02/22	06/03/22

John Pederson	School Office Assistant/Health Asst	Sobrato	02/02/22	06/03/22
Frances Daley	School Office Assistant/Health Asst	San Martin Gwinn	03/14/22	06/03/22
Alexis Cuevas	Student Nutrition Assistant	Sobrato	05/09/22	06/03/22

Working Out of Class:

Transfers:

Estela Serrano-Villarreal	School Office Assistant	Martin Murphy	Live Oak	08/16/22
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RESIGNATIONS, RETIREMENTS, SEPARATIONS, & LEAVE OF ABSENCE

Theresa Le	Paraprofessional	Los Paseos	Resigned	06/03/22
Sandra Guichard	District Office Assistant	Transportation	Resigned	06/03/22
Edmundo Sotelo	Bus Driver	Transportation	Retired	06/03/22
Katherine Shores	Paraprofessional	Paradise Valley	Resigned	06/03/22
Bryanna Gilges	Paraprofessional	El Toro	Resigned	06/03/22
Diane Ponce	Yard Duty	Jackson	39-Mo	05/13/22
Joyce Bedard	Paraprofessional - MTSS	PA Walsh	Retired	06/03/22
Shannon Hoyle	Yard Duty	Nordstrom	Resigned	06/03/22
Jill Torrico	School Office Assistant	Paradise Valley	Resigned	06/03/22

Leave of Absence

* signifies that leave time is being used intermittently

Lori Method *	Paraprofessional MTSS	El Toro	01/03/22	05/31/22
Trinidad Segura	Groundskeeper	Grounds	04/18/22	06/05/22
Vanessa Contreras	School Office Assistant	Jackson	03/14/22	08/12/22
Kenneth Pourroy	Delivery Driver	Food Service	04/04/22	05/30/22
Alicia Rivas	Health Assistant	Britton	05/02/22	05/09/22
Antonio Maquinaldez	Custodian Lead	Paradise Valley	05/06/22	05/23/22
Lisa Lee	Director Fiscal Services	District Office	06/14/22	06/28/22
Pedro Lozada	Custodian	Live Oak	06/06/22	08/01/22
Tammy Keck	Student Supervisor	Martin Murphy	05/18/22	06/03/22

POSTING FOR TRANSFER

CLASSIFICATION	DEADLINE
School Office Assistant	06/13/22
Accounting Specialist	05/25/22
Community Liaison	05/20/22

POSTING FOR NOTICE OF EXAMINATION

CLASSIFICATION	DEADLINE
School Bus Driver	Continuous
Mechanic	Continuous
Paraprofessional	Continuous
Registrar I	06/01/22
College, Career Media Technician	06/01/22
Delivery Driver	06/03/22
School Office Assistant	06/12/22
Custodian	06/20/22
Sr. Maintenance Technician	06/20/22
Accounting Specialist	07/01/22

EXAMINATIONS

CLASSIFICATION	DATE OF TEST	NUMBER OF ELIGIBLES	NUMBER OF RANKS
Paraprofessional	06/09/22	17	14
Community Liaison	05/13/22	5	3
Health Assistant	05/20/22	6	5
Student support Specialist	05/25/22	12	11
Migrant Recruiter	06/01/22	6	4
Accounting Specialist	06/03/22	7	7

INTERVIEWS

CLASSIFICATION	DATE OF INTERVIEW
School Office Assistant	05/10/22
Student Support Specialist	06/08/22
Bus Driver	06/09/22
Migrant Recruiter	06/09/22
Accounting Specialist	06/10/22

MORGAN HILL UNIFIED SCHOOL DISTRICT
Personnel Commission
MINUTES

Date: May 18, 2022
Time: 5:00 p.m.
Location: MHUSD – Board Room
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Morgan Hill, CA 95037

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I. OPEN SESSION

Meeting Called to Order: 5:02pm

Pledge of Allegiance

Roll Call: Tara Bevington (Chair)
Victor Loesche
Kevin Pfeil

II. ADOPT AGENDA

Motion by: V. Loesche Ayes: 3
Second by: K. Pfeil Noes: 0

III. APPROVE MINUTES of April 20, 2022

Motion by: V. Loesche Ayes: 3
Second by: K. Pfeil Noes: 0

Prior to adopting the minutes an announcement was made noting a correction made to the minutes. All ayes were changed from 2 to 3 and therefore the Commission would be making a motion on the corrected minutes.

IV. INTRODUCTIONS/PRESENTATIONS/RECOGNITION/ANNOUNCEMENTS

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NONE

V. ITEMS FOR PUBLIC COMMENT AND COMMUNICATION

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A. MHCEA update – Given by Noreen Miles Treasurer. Announcement made that Cheryl VanDeventer has been elected President and Mada Corrigan elected Vice President. MHECA is wrapping up, awarding scholarships and writing all stipend checks. MHCEA thanked the Commission for all they do for MHUSD and its classified employees.

VI. ITEMS FOR PERSONNEL ACTION

This section lists the items for Commission action.

A. Hiring Report

Eldredge

Motion by: V. Loesche Ayes: 3

Second by: K. Pfeil Noes: 0

VII. REPORTS/INFORMATION/DISCUSSION

This section is reserved for topics of discussion by the Commission members and staff

NONE

VIII. ITEMS FOR PERSONNEL CONSENT

These are routine items requiring little or no separate explanation. They are acted upon in a single motion.

A. Adopt 2022-2023 Personnel Commission Budget

Motion by: V. Loesche Ayes: 3

Second by: K. Pfeil Noes: 0

B. Adopt 2022-2023 Personnel Commission Calendar

Motion by: V. Loesche Ayes: 3

Second by: K. Pfeil Noes: 0

IX. ADJOURN: 5:14pm

Motion by: V. Loesche Ayes: 3

Second by: K. Pfeil Noes: 0