

## ADMINISTRATIVE REPORT

**DATE:** June 16, 2022  
**TOPIC:** 6.7 – June 2, 2022 Board Meeting Minutes  
**PRESENTER:** Dayna Pottratz, Executive Assistant to the Superintendent & School Board  
**REFERENCE TO POLICY/STATUTE:** Policy 204, School Board Meeting Minutes

### A. PURPOSE OF REPORT

- a. Approval of the following School Board Meeting minutes

June 2, 2022

- 1.0 **Call to Order: Roll Call:** Pursuant to due call and notice thereof, a meeting of the School Board of Independent School District 833, South Washington County, was held on Thursday, June 2, 2022. The meeting was called to order by Chair Sharon Van Leer, at 6:30pm at the District Service Center, 7362 East Point Douglas Road South, Cottage Grove, MN 55016. School Board Members present: Melinda Dols, Pat Driscoll, Simi Patnaik, Katie Schwartz, Eric Tessmer and Sharon Van Leer. Louise Hinz was absent. Julie Nielsen was present.
- 2.0 **Pledge of Allegiance**
- 3.0 **Approval of Agenda:** It was moved by Eric Tessmer, seconded by Simi Patnaik to approve the agenda. All in favor, none opposed, motion carried.
- 4.0 **Workshop Items:**
  - 4.1 Bond and Facility Planning Updates, presented by Dan Pyan, Director of Finance and Operations and Pepe Barton, Director of Communications. They shared information on the voting process and where to obtain information about what the funds would provide.



**5.0 Information Items:**

5.1 Alternative Teacher Professional Pay System (ATPPS) Update, presented by Tim Bunnell, ATPPS Specialist. He shared the purpose of ATPPS and the professional development shared over the past school year.

5.2 Community Education Budget, presented by Bob Lawrence, Director of Community Education. He shared how COVID has impacted their revenue and explained their budget is self-sufficient. This budget will return for approval on June 16<sup>th</sup>.

5.3 Nutrition Services Budget, presented by Wendy Peterson, Director of Nutrition Services and Bobbi Jo Grummons, Assistant Director of Nutrition Services. They shared the history of their budget and how restrictions and COVID have impacted the budget. This budget will return on June 16<sup>th</sup> for approval.

5.4 2022-23 Preliminary Budget, presented by Dan Pyan, Director of Finance and Operations. He shared the anticipated revenue and expenses for the 22-23 school year. This will return for approval at the June 16<sup>th</sup> meeting.

5.5 First Reading of Proposed Policy Changes, presented by Julie Nielsen, Superintendent. Only the policies will return on June 16<sup>th</sup> for approval. No one signed up to make comments to the board about the proposed policy changes.

6.0 **Reports and Comments:** Superintendent Nielsen reported on the end of school year, award ceremonies, graduations and strategic planning. Melinda Dols attended the ERHS academic awards ceremony, employee banquet and 916 board meeting. Simi Patnaik attended the employee banquet, concerts in Woodbury and ERHS WHS Senior award night and the Next Step graduation. Eric Tessmer would like to discuss school security and live streaming workshop meetings. Sharon Van Leer attended the Next Step graduation, ATPPS meeting, SoWashCo CARES meeting and the employee banquet.

**7.0 Future Meeting Dates:**

June 16, 2022 – School Board Business Meeting (DSC/6:30 p.m.)

July 14, 2022 – School Board Business Meeting (DSC/6:00 p.m.)

8.0 **Adjournment:** The meeting adjourned at 8:52pm.



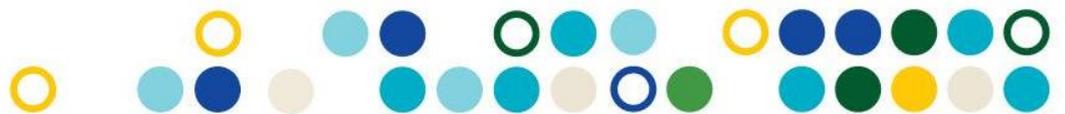


SOUTH WASHINGTON COUNTY SCHOOLS

SCHOOL BOARD

7362 East Point Douglas Rd S.

Cottage Grove, MN 55016



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