

## ADMINISTRATIVE REPORT

**DATE:** June 16, 2022  
**TOPIC:** 6.6 – May 19, 2022 Board Meeting Minutes  
**PRESENTER:** Dayna Pottratz, Executive Assistant to the Superintendent & School Board  
**REFERENCE TO POLICY/STATUTE:** Policy 204, School Board Meeting Minutes

### A. PURPOSE OF REPORT

- a. Approval of the following School Board Meeting minutes

May 19, 2022

1.0 **Call to Order: Roll Call:** Pursuant to due call and notice thereof, a meeting of the School Board of Independent School District 833, South Washington County, was held on Thursday, May 19, 2022. The meeting was called to order by Chair Sharon Van Leer, at 6:30pm at the District Service Center, 7362 East Point Douglas Road South, Cottage Grove, MN 55016. School Board Members present: Melinda Dols, Pat Driscoll, Louise Hinz, Simi Patnaik, Katie Schwartz, Eric Tessmer and Sharon Van Leer. Superintendent Julie Nielsen was present.

2.0 **Pledge of Allegiance**

3.0 **Approval of Agenda:** It was moved by Pat Driscoll, seconded by Eric Tessmer to approve the agenda. All in favor, none opposed. Motion passed.

4.0 **Student District Ambassadors:** Superintendent Nielsen gave an update.

5.0 **Comments to the Board:** None.

6.0 **Consent Items:** It was moved by Louise Hinz, seconded by Melinda Dols to approve the



consent agenda. All in favor, none opposed, motion carried.

6.1 Approval of Retirements, Resignations and Terminations

6.2 Approval of Leaves of Absence

6.3 Approval of New Employees/Change of Status

6.4 Approval of Electronic Fund Transfers

6.5 Approval of Resolution to Accept Gifts

6.6 Approval of April 21, 2022, School Board Meeting Minutes

6.7 Approval of May 5, 2022 School Board Meeting Minutes

6.8 Approval of 2022 Radon Test Results

6.9 Approval of Date Changes to 2022-23 Calendar

6.10 Approval of Extended Field Trips

6.11 Approval of Teaching Agreement with Luther College

6.12 Approval of Cash Disbursements

7.0 **Information Items:** None.

8.0 **Action Items:**

8.1 Approval of Proposed Policy Changes, presented by Julie Nielsen, Superintendent. It was moved by Katie Schwartz, seconded by Eric Tessmer to approve the changes. All in favor, none opposed, motion carried.

8.2 Approval of Boundary Changes for Undeveloped Neighborhoods presented by Dan Pyan, Director of Finance and Operations. It was moved by Katie Schwartz, seconded by Louise Hinz to approve the changes. All in favor, none opposed, motion carried.

8.3 Approval of Alternative Learning Center, presented by Tyrone Brookins, Assistant Superintendent. It was moved by Melinda Dols, seconded by Eric Tessmer to approve the Alternative Learning Center. All in favor, none opposed, motion carried.

8.4 Approval of Release of Long-term Substitute Teaching Contracts, presented by Kevin Witherspoon, Director of Human Resources. It was moved by Simi Patnaik, seconded by Pat Driscoll to approve the Release. A roll call vote was taken. All in favor, none opposed, motion carried.

8.5 Approval of Tentative Agreement with Preschool Teachers, presented by Kevin



Witherspoon, Director of Human Resources. It was moved by Melinda Dols, seconded by Eric Tessmer to approve the Agreement. All in favor, none opposed, motion carried.

8.6 Approval of Resolution Authorizing NE Metro Long-Term Facility Maintenance Projects, presented by Dan Pyan, Director of Finance. It was moved by Louise Hinz, seconded by Katie Schwartz to approve the resolution. A roll call vote was taken, all in favor, none opposed, motion carried.

8.7 Approval of Sale of General Obligation Facility Maintenance Bonds, Series 2022A, presented by Dan Pyan, Director of Finance and Operations. It was moved by Simi Patnaik, seconded by Louise Hinz to approve the sale. A roll call vote was taken. All in favor, none opposed, motion carried.

9.0 **Superintendent Report:** Ms. Nielsen reported on the Employee Recognition Banquet, Strategic Planning, end of year events for students, Bond Team meetings and graduation ceremonies.

10.0 **Future Meeting Dates:**

June 2, 2022 – School Board Workshop Meeting (DSC/6:30 p.m.)

June 16, 2022 – School Board Business Meeting (DSC/6:30 p.m.)

11.0 **Closed Session:** for Consideration of Student Expulsion. It was moved by Pat Driscoll, seconded by Simi Patnaik to move to closed session at 7:07 p.m. All in favor, none opposed, motion carried. At 7:33 p.m. it was moved by Melinda Dols, seconded by Eric Tessmer to resume the public meeting. All in favor, none opposed, motion carried.

12.0 **Action on Resolution for Student Expulsion:** It was moved by Katie Schwartz, seconded by Melinda Dols to approve the resolution. A roll call vote was taken. All in favor, none opposed, motion carried.

13.0 **Adjournment:** The meeting adjourned at 7:35pm.

