

MINUTES

Board of Education – Finance/Facilities Committee
Monday, June 6, 2022; 6:00 p.m.
Flanders Room/Mitchell Elementary School
4 School St, Woodbury, CT 06798

Committee Members Present:

Jim Crocker, Chair
George Bauer
Michael Devine
Jonathan Kapstein

Absent:

N/A

Also Present:

Wayne McAllister, Acting Superintendent
Tina Tanguay, Director of Finance and Operations
Mike Molzon, Director of Maintenance and Facilities
Patricia Paige, Board Recording Clerk

Call to Order

Jim Crocker called the meeting to order at 6:00 p.m.

Monthly Financial Summary

The district is currently in good standing with projected revenue through May 31, 2022 at 94.08% of budget or \$35,489,719. Expenses totaled 83.45% of anticipated budgeted disbursements or \$31,477,487.

Food Services Update

Month-to-date net revenue for May totaled \$79,800, \$155,075 year-to-date. Ms. Tanguay met with Mike Molzon last week regarding the stoves for Woodbury Middle School and Mitchell Elementary; looking to purchase them out of the 21/22 budget.

Preliminary conversations are being had with EdAdvance Food Service Program administrators to assist with establishing school lunch prices for the ensuing school year. The last price increase in Region 14 occurred in 2018. The thought is that breakfast and lunch will no longer be free post pandemic. Many variables to be taken into consideration including what the government will reimburse. Families will be apprised of prices as soon as feasibly possible.

Ms. Tanguay received the new one-year Food Service contract from EdAdvace for next year, the details forthcoming as soon as it has been reviewed.

LED Lighting

Over the years, the lighting throughout the district has been changed in most buildings to LED, some places twice. The last building on the list is the Ellis Clark Agri-Science & Technology Center. Brightcore Energy provided a quote for the work, for both interior and exterior fixtures. The scope of the work offered two cost structures, a Standard Light Incentive and a High Performance Lighting Incentive.

Ms. Tanguay and Mr. Molzon recommended the Standard Light Incentive for a number of reasons. Depending on the supply chain, the work could be accomplished this summer. Details of the contract, including cost savings analysis, were discussed.

A motion was made by Jonathan Kapstein and seconded by Michael Devine to authorize Ms. Tina Tanguay to enter into contract with Brightcore Energy for the purpose of accepting the Standard Light Incentive proposal; all in favor; none opposed; motion carried unanimously. The item will be added to the Regular Meeting agenda anticipated for later this evening for approval by the full board.

Other Business

The Bethlehem Sidewalk Project plan was shared with the committee. Project funds were provided through the STEAP grant, aka, Small Town Economic Assistance Program. Discussions ensued regarding the impact to Bethlehem Elementary School. There were several logistical concerns brought forward that Mr. McAllister and Ms. Tanguay will address with Bethlehem First Selectman, Steve Sordi.

Adjournment

The meeting adjourned at 6:48 p.m.

Respectfully Submitted,

A handwritten signature in blue ink that reads "Patricia Paige". The signature is written in a cursive style with a large initial "P".

Patricia Paige, Board Clerk