



# Emma Arleth Elementary School

## PICK UP NOTICE

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In an effort to streamline dismissal, we will now **only use this form** for student pick up. Additional forms are available in the main office and on the Arleth website. This note must be **sent in on the day your child is to be picked up**. Each child will need a separate form.

My child is being picked up today at (Time): \_\_\_\_\_

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*PLEASE NOTE: WITHOUT A NOTE, PARENT PHONE CALLS FOR STUDENT DISMISSAL WILL BE HONORED ONLY FOR EMERGENCIES.*

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Date: \_\_\_\_\_

Child's Name (Print): \_\_\_\_\_

Grade: \_\_\_\_\_

Teacher Name:  
(Print): \_\_\_\_\_

Student will be picked up by:

\_\_\_ Parent or Guardian \_\_\_\_\_

\_\_\_ Other (Print Name): \_\_\_\_\_

(ID is required by all when entering the building)

Parent Name (Print): \_\_\_\_\_

Signature: \_\_\_\_\_