



California State Teachers' Retirement System  
*Secure Employer Web site*

**Match File Specification**

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### Match Request File - Specification

The following table contains the record format of the Match Request File, which would be sent to CalSTRS through the Secure Employer Web site.

**NOTE: All fields are alphanumeric format.**

BATCH MEMBERS INQUIRY (MATCH FILE) INPUT - DATA RECORD FORMAT			
			Rev: 12/12
FIELD POSITION	FIELD NAME	FIELD LENGTH	FIELD DESCRIPTION
1-9	Tax ID	9	Tax ID (Social Security Number)
10-17	Birth Date	8	Employee Birth Date – CCYYMMDD

Example: 11122333319751025

The above example would pertain to an employee with a Tax ID (i.e. SSN) of **111-22-3333** and a Birth Date of **October 25, 1975**. (19751025)

### Match *Response* File – Specification

The following table contains the specifications of the Match *Response* File records created by CalSTRS' system.

**NOTE: All fields are alphanumeric format.**

**BATCH MEMBERS INQUIRY (MATCH FILE)  
RESPONSE FILE - DATA RECORD FORMAT**

**Rev: 12/12**

CSV FIELD POSITION	FIXED WIDTH FIELD POSITION	CSV COLUMN NAME	FIXED WIDTH FIELD LENGTH	SHORT DESCRIPTION	LONG DESCRIPTION
1	1-9	<b>TaxID</b>	9	<b>Tax ID (Social Security Number)</b>	Tax ID / SSN of the Member / Non-Member – contains the Tax ID / SSN received on the Request File.
2	10-17	<b>BirthDate</b>	8	<b>Employee Birth Date – CCYYMMDD</b>	Birth Date of the Member / Non-Member – contains the Birth Date received on the Request File.

CSV FIELD POSITION	FIXED WIDTH FIELD POSITION	CSV COLUMN NAME	FIXED WIDTH FIELD LENGTH	SHORT DESCRIPTION	LONG DESCRIPTION
3	18	<b>TaxIDExistsIndicator</b>	1	<b>Tax Id Exists</b>  Values = 'Y' or 'N'	Identifies whether the Tax ID / SSN exists in CalSTRS' system. <ul style="list-style-type: none"> <li>▪ Value 'Y' indicates that the Tax ID exists in CalSTRS' system. If value = 'Y' and all subsequent field data for that record are blank, then the Tax ID exists in CalSTRS' system but the Birth Date given in the request file does not match the Birth Date in CalSTRS' system.</li> <li>▪ Value 'N' indicates that the Tax ID does not exist in CalSTRS' system.</li> </ul>
4	19-28	<b>ClientID</b>	10	<b>CalSTRS Client ID</b>	CalSTRS Client ID obtained from Account Holder information in CalSTRS' system.
5	29-58	<b>LastName</b>	30	<b>Last Name</b>	Last Name obtained from the Client information in CalSTRS' system.
6	59-88	<b>FirstName</b>	30	<b>First Name</b>	First Name obtained from the Client information in CalSTRS' system.
7	89-90	<b>MiddleInitials</b>	2	<b>Middle Initial</b>	Middle Initials obtained from the Client information in CalSTRS' system.
8	91-120	<b>FirstPriorLastName</b>	30	<b>The First Prior Last Name</b>	The first prior Last Name obtained from the Client information in CalSTRS' system.

CSV FIELD POSITION	FIXED WIDTH FIELD POSITION	CSV COLUMN NAME	FIXED WIDTH FIELD LENGTH	SHORT DESCRIPTION	LONG DESCRIPTION
9	121	<b>Gender</b>	1	<b>Gender</b>  Values = 'M' or 'F'	Gender obtained from the Client information in CalSTRS' system.  'M' = Male  'F' = Female
10	122-125	<b>Title</b>	4	<b>Persons Title</b>	Associated Title obtained from Client information in CalSTRS' system.
11	126-133	<b>NameSuffix</b>	8	<b>Name Suffix</b>  Characters 1-3 Suffix 1, Characters 4-8 Suffix 2	Suffix 1 and Suffix 2 from the Client information in CalSTRS' system make up this field. Suffix 1 occupies the first three characters and Suffix 2 occupies characters 4-8.
12	134-163	<b>AddressLine1</b>	30	<b>Address Line 1</b>	Within CalSTRS' system, this field is the formatted Default Mailing Address Line 1 from associated Address Information of the Account Holder.
13	164-193	<b>AddressLine2</b>	30	<b>Address Line 2</b>	Within CalSTRS' system, this field is the formatted Default Mailing Address Line 2 from associated Address Information of the Account Holder.
14	194-223	<b>AddressLine3</b>	30	<b>Address Line 3</b>	Within CalSTRS' system, this field is the formatted Default Mailing Address Line 3 from associated Address Information of the Account Holder.

CSV FIELD POSITION	FIXED WIDTH FIELD POSITION	CSV COLUMN NAME	FIXED WIDTH FIELD LENGTH	SHORT DESCRIPTION	LONG DESCRIPTION
15	224-253	<b>AddressLine4</b>	30	<b>Address Line 4</b>	Within CalSTRS' system, this field is the formatted Default Mailing Address Line 4 from associated Address Information of the Account Holder.
16	254-283	<b>AddressLine5</b>	30	<b>Address Line 5</b>	Within CalSTRS' system, this field is the formatted Default Mailing Address Line 5 from associated Address Information of the Account Holder.
17	284-313	<b>AddressLine6</b>	30	<b>Address Line 6</b>	Blank value. Not currently used. Available for future expansion.
18	314	<b>InvalidMissingAddress</b>	1	<b>Invalid Missing Address</b>  Values = 'Y' or blank	Identifies whether the above Default Mailing address information is valid. <ul style="list-style-type: none"> <li>▪ Value 'Y' indicates that the Default Mailing address information in CalSTRS' system is invalid or missing.</li> <li>▪ Blank value indicates the Default Mailing address information in CalSTRS' system is valid.</li> </ul>

CSV FIELD POSITION	FIXED WIDTH FIELD POSITION	CSV COLUMN NAME	FIXED WIDTH FIELD LENGTH	SHORT DESCRIPTION	LONG DESCRIPTION
19	315	<b>CalSTRSAccountHolderIndicator</b>	1	<b>CalSTRS Account Holder Indicator</b>  Values = 'Y' or 'N'	Identifies whether the Client is a CalSTRS Account Holder. Non Member Spouse account types (both DB and CB) are excluded from CalSTRS Account Holder classification (i.e. when there are only Non Member Spouse account type(s) in CalSTRS' system, a value 'N' is returned in this field.) <ul style="list-style-type: none"> <li>▪ Value 'Y' indicates that the associated Client information is for a CalSTRS account holder.</li> <li>▪ Value 'N' indicates that when associated Client information is filled in the Client is not a CalSTRS account holder (e.g. a beneficiary recipient may have Client information returned on Match File, but there is no associated CalSTRS Account ID).</li> </ul>
20	316-325	<b>CurrentDBAccountStatus</b>	10	<b>Current Defined Benefit Account Status Code</b>  See <a href="#">Appendix A</a> for values	Current Defined Benefit Account Status Code obtained from CalSTRS' system. Populated with the most recent non-future occurrence of the associated DB Account. Non Member Spouse account types are not reported (i.e. when there is only a Non Member Spouse account type in CalSTRS' system, a blank value is returned in this field).



CSV FIELD POSITION	FIXED WIDTH FIELD POSITION	CSV COLUMN NAME	FIXED WIDTH FIELD LENGTH	SHORT DESCRIPTION	LONG DESCRIPTION
21	326-333	<b>CurrentDBAccountStatusDate</b>	8	<b>Current DB Account Status Date – CCYYMMDD</b>	Current Defined Benefit Account Status Date association with the Current Defined Benefit Account Status.
22	334	<b>CurrentDBAccountStatus DatePermissiveElectIndicator</b>	1	<b>Current Status Permissive Election Indicator</b>  Values = 'Y' or blank	Current Status Permissive Election Indicator. Populated with Current Status Permissive Elect Indicator. <ul style="list-style-type: none"> <li>▪ 'Y' = Permissive election into DB Program</li> <li>▪ blank = non-permissive election into DB program</li> </ul>
23	335-344	<b>PriorDBAccountStatus</b>	10	<b>Prior Defined Benefit Account Status</b>  See <u>Appendix A</u> for values	Prior Account Status Code obtained from the Account Holder information in CalSTRS' system. Populated with the second most recent non-future occurrence of the associated DB Account.

CSV FIELD POSITION	FIXED WIDTH FIELD POSITION	CSV COLUMN NAME	FIXED WIDTH FIELD LENGTH	SHORT DESCRIPTION	LONG DESCRIPTION
24	345-352	<b>PriorDBAccountStatusDate</b>	8	<b>Prior Defined Benefit Account Status Date – CCYYMMDD</b>  8 Character Alphanumeric field	Prior Status Date obtained from the Account Holder information in CalSTRS' system. Populate Prior Status Date with the effective date of the status code used to populate the Prior DB Account Status above.
25	353	<b>PriorDBAccountStatus PermissiveElectIndicator</b>	1	<b>Prior Status Permissive Election Indicator</b>  1 Character Alphanumeric field  Values = 'Y' or blank	Prior Status Permissive Election Indicator obtained from the Account Holder information in CalSTRS' system. This Indicator relates to the <b>Prior DB Account Status</b> and <b>Prior DB Account Status Date</b> fields. <ul style="list-style-type: none"> <li>▪ 'Y' = Permissive election into DB Program</li> <li>▪ blank = non-permissive election into DB program</li> </ul>
26	354-358	<b>ReportUnit</b>	5	<b>Last Contributing Report Unit</b>  5 Character Alphanumeric field	The Report Unit Code from which the most recent non-future dated creditable earnings F496 contribution line has been received for the associated DB Account.

CSV FIELD POSITION	FIXED WIDTH FIELD POSITION	CSV COLUMN NAME	FIXED WIDTH FIELD LENGTH	SHORT DESCRIPTION	LONG DESCRIPTION
27	359-366	<b>LastDBActivityDate</b>	8	<b>Last Defined Benefit Activity date – CCYYMMDD</b>  8 Character Alphanumeric field	The most recent Service Period End Date for which creditable F496 contributions were received and accepted at CalSTRS. Future dated Service Period End Date is excluded.
28	367	<b>RWPIndicator</b>	1	<b>Reduced Workload Program Indicator</b>  Values = 'Y' or blank	Reduced Workload Program Indicator identifies whether a Reduced Workload Program Form with Approved status exists in CalSTRS' system for the associated DB Account. <ul style="list-style-type: none"> <li>▪ Value 'Y' indicates that an approved Reduced Workload Program Form exists in CalSTRS' system.</li> <li>▪ Blank value indicates that there is no approved Reduced Workload Program Form for the associated DB Account.</li> </ul>
29	368	<b>MergedAccountIndicator</b>	1	<b>Merged Account Indicator</b>  Values = 'Y' or blank	Identifies if Merged Account information exists in CalSTRS' system for the associated Account Holder. <ul style="list-style-type: none"> <li>▪ Value 'Y' indicates that Merged Account information exists.</li> <li>▪ Blank value indicates that no Merged Account information exists.</li> </ul>

CSV FIELD POSITION	FIXED WIDTH FIELD POSITION	CSV COLUMN NAME	FIXED WIDTH FIELD LENGTH	SHORT DESCRIPTION	LONG DESCRIPTION
30	369	<b>CashBalanceIndicator</b>	1	<b>Cash Balance Indicator</b>  Values = 'Y', 'N' or blank	Cash Balance Indicator obtained from Account Holder information in CalSTRS' system. <ul style="list-style-type: none"> <li>▪ Value 'Y' indicates that the person is currently enrolled in the Cash Balance Program.</li> <li>▪ Value 'N' indicates that the person was previously enrolled in the Cash Balance Program, but is not currently enrolled as a participant.</li> <li>▪ Blank indicates the person has never been enrolled as a participant in the Cash Balance Program.</li> </ul>
31	370-379	<b>CBAccountStatus</b>	10	<b>Current Cash Balance Account Status Code</b>  10 Character Alphanumeric field  (see Appendix A for values)	Current Cash Balance Account Status Code obtained from CalSTRS' system. Populated with the most recent non-future occurrence of the associated CB Account. Value present only when a Cash Balance Account Exists. Non Member Spouse account types are not reported (i.e. when there is only a CB Non Member Spouse account type in CALSTRS' system, a blank value is returned in this field).

CSV FIELD POSITION	FIXED WIDTH FIELD POSITION	CSV COLUMN NAME	FIXED WIDTH FIELD LENGTH	SHORT DESCRIPTION	LONG DESCRIPTION
32	380-387	<b>CBAccountStatusDate</b>	8	<b>Cash Balance Account Status Date – CCYYMMDD</b>  8 Character Alphanumeric field	Current Cash Balance Account Status Date obtained from CalSTRS' system. Value present only when a Cash Balance Account Exists.
33	388-390	<b>CBSubAccountsCount</b>	3	<b>Number of Cash Balance Accounts</b>  3 Character Alphanumeric field	Identifies the number of Sub Accounts that exist for the associated CB Account (i.e. identifies the number of CB Districts (Report Unit Codes) in which the participant is/was enrolled). Value present only when a Cash Balance Account Exists.
34	391-398	<b>Retirement Formula</b>	8	<b>Retirement Formula</b>  8 Character Alphanumeric field	Identifies the Retirement Formula applied to the account.  <ul style="list-style-type: none"> <li>▪ 2% at 60</li> <li>▪ 2% at 62</li> </ul>
35	399-420	<b>Filler</b>	22	<b>Filler*</b>  30 Characters - reserved for future use.	Blank value. Not currently used. Available for future expansion.

**\* NOTE: FILLER CONTAINS BLANKS. A BLANK IS A SPACE, NOT A ZERO. \***

**How to Read the Match Response File**

IF		RESULTS		WHAT IT MEANS
TaxID (ie. SSN)	BirthDate	TaxIDExistsIndicator	All Other Remaining Data	Description
Match	Match	Y	CalSTRS' system data for this TaxID and birth date combination	The SSN and birth date matches CalSTRS' database for this record. Please verify your systems' membership status and other demographic data for this record.
Match	No Match	Y	Blank	The SSN supplied matches CalSTRS' database for this record, but the birth date does not. Verify your systems' birth date for this record and resubmit.
No Match	NA	N	Blank	When the TaxIDExistsIndicator is 'N', the SSN does not match CalSTRS' database for this record, and the birth date was not evaluated. Verify your systems' SSN for this record and resubmit.

**Note:** The TaxID and BirthDate on the response file are as they were supplied by the Employer on the request file; all other data is CalSTRS' system data.

## Appendix A – Account Status Valid Values

The following table represents a cross reference of the Account Status values that appear on the New Match *Response* File and how they relate to: 1) an assumed Defined Benefit Status Code in Employer payroll systems and 2) the old Match File status codes.

<b>DEFINED BENEFIT ACCOUNT STATUS</b>			
<b>CSV Column Names:</b>			
- <b>CurrentDBAccountStatus</b>			
- <b>PriorDBAccountStatus</b>			
<b>EMPLOYER DB CODE</b>	<b>NEW MATCH FILE</b>	<b>OLD MATCH FILE</b>	<b>DESCRIPTION</b>
<b>MEMBER</b>	MEMBER	01	ACTIVE MEMBER
	MRGCLOSED	01	MERGE CLOSED - ACTIVE MEMBER
	REVERTED	01	DORMANT MEMBER
<b>NON-MEMBER</b>	NONMBR	02	NON-MEMBER
	ACCTCLOSED	02	ACCOUNT CLOSED - NON-MEMBER
	MRGCLOSED	02	MERGE CLOSED - NON-MEMBER
	NONMBRDIED	02	DECEASED - NON-MEMBER
	NONMBRSP	02	NON-MEMBER SPOUSE/RDP
	REVERTED	02	DORMANT - NON-MEMBER NON-MEMBER-SPOUSE/RDP
	NMSRETIRED	02	RETIRED - NON-MEMBER SPOUSE/RDP
<b>RETIRED</b>	SRPRE72	11	RETIRED PRIOR 1972 - MEMBER
	DRPRE72	12	RETIRED PRIOR 1972 - DISABLED MEMBER
	SR	21	RETIRED - MEMBER/DISABLED-MEMBER
<b>DECEASED</b>	ACTVDIED	08	DECEASED - ACTIVE MEMBER
	SURVPRE72	08	DECEASED - ACTIVE MEMBER
	DWEPRE72	08	DECEASED - ACTIVE MEMBER
	FA	08	DECEASED - ACTIVE MEMBER
	FAAGE60	08	DECEASED - ACTIVE MEMBER
	SBALLOW	08	DECEASED - ACTIVE MEMBER
	REVERTED	08	DECEASED - DORMANT MEMBER

<b>DECEASED</b>	RETDIED	98	DECEASED - RETIRED MEMBER
	DROPT2	98	DECEASED - DISABLED RETIRED MEMBER
	DROPT3	98	DECEASED - DISABLED RETIRED MEMBER
	DROPT4	98	DECEASED - DISABLED RETIRED MEMBER
	DROPT5	98	DECEASED - DISABLED RETIRED MEMBER
	DROPT6	98	DECEASED - DISABLED RETIRED MEMBER
	DROPT7	98	DECEASED - DISABLED RETIRED MEMBER
	DROPT8	98	DECEASED - DISABLED RETIRED MEMBER
	DROPT9	98	DECEASED - DISABLED RETIRED MEMBER
	DRCHILD	98	DECEASED - DISABLED RETIRED MEMBER
	OPT2PRE72	08 or 98	DECEASED - ACTIVE/RETIRED MEMBER
	OPT3PRE72	08 or 98	DECEASED - ACTIVE/RETIRED MEMBER
	SROPT2	08 or 98	DECEASED - ACTIVE/RETIRED MEMBER
	SROPT3	08 or 98	DECEASED - ACTIVE/RETIRED MEMBER
	SROPT4	08 or 98	DECEASED - ACTIVE/RETIRED MEMBER
	SROPT5	08 or 98	DECEASED - ACTIVE/RETIRED MEMBER
	SROPT6	08 or 98	DECEASED - ACTIVE/RETIRED MEMBER
	SROPT7	08 or 98	DECEASED - ACTIVE/RETIRED MEMBER
	SROPT8	08 or 98	DECEASED - ACTIVE/RETIRED MEMBER
	SROPT9	08 or 98	DECEASED - ACTIVE/RETIRED MEMBER
	LAOPT2	08 or 98	DECEASED - ACTIVE/RETIRED MEMBER
	LAOPT3	08 or 98	DECEASED - ACTIVE/RETIRED MEMBER
	LAOPT4	08 or 98	DECEASED - ACTIVE/RETIRED MEMBER
	PAYOUTDTH	08 or 98	DECEASED - ACTIVE/RETIRED MEMBER
	ACCTCLOSED	08 or 98	ACCOUNT CLOSED - DECEASED ACTIVE/RETIRED MEMBER
	NONMBRDIED	02	DECEASED - NON-MEMBER
	NONMBRDIED	07	DECEASED - NON-MEMBER IN REFUND STATUS
<b>REFUND</b>	REFUND	07	MEMBER/NON-MEMBER-SPOUSE IN REFUND STATUS
	ACCTCLOSED	07	ACCOUNT CLOSED - MEMBER IN REFUND STATUS
	MRGCLOSED	07	MERGE CLOSED - MEMBER IN REFUND STATUS
	REVERTED	07	DORMANT - MEMBER IN REFUND STATUS
<b>DISABLED</b>	DA	22	DISABLED MEMBER
	DR	42	DISABLED RETIRED MEMBER



**CASH BALANCE ACCOUNT STATUS****CSV Column Names:****- CBAccountStatus**

<b>VALUES</b>	<b>DESCRIPTION</b>
CBMEMBER	Cash Balance Participant (Member)
CBTERM	Cash Balance Termination Benefit
CBANNDIED	Cash Balance Annuitant Died
CBACTVDIED	Cash Balance Participant Died
CBRETLS	Cash Balance Retirement Lump Sum
CBRETANN	Cash Balance Retirement Annuity
CBDISLS	Cash Balance Disability Lump Sum
CBDISANN	Cash Balance Disability Annuity
CBDTHBNFT	Cash Balance Death Benefit
CBBENEDTH	Cash Balance Death Beneficiary Died
CBACCTCLSD	Cash Balance Account Closed
CBMRGCLOSD	Cash Balance Merge Account Closed
CBADMTRAN	Cash Balance Administrative Transfer (Consolidation of Benefits)
CBLSDIED	Cash Balance Lump Sum Died