



Meeting Minutes- Whipple PTO Board Budget Meeting 2020-2021 School Year

June 11, 2020

Call to order

Kent Witters

Attendees included: Kent Witters, Holly Lenox, Tracey Evans, Brian Miller, Erica Mytinger

New business

Audit of Budget

- Audit was performed by outside parties and reviewed by the PTO Board during the budget meeting. Items of discussion included Bookfair and the Principal fund. Both items have been settled.

Volunteer Committee

- Volunteer Committee – Holly Lenox, Erica Mytinger, Kent Witters

Nominating Chair – Board Position

- Position to be filled and announced at a later date

2020-2021 PTO Budget

- Reviewed, Revised and Approved by the Board (**See attached spread sheet**)

Event Chairpersons

- Discussed best practice to get the word out for Chairperson volunteers for the various PTO Sponsored school events. Notifications will go out via Remind and also via the PTO Facebook Page.

Events

- **Family “Kick-Off” Field Day:** Kent Witters to Chair the committee. Event Date Sept. 9, 2020. **See attached Power Point Presentation.** Budget could range from \$2500-\$3000. Budget could change depending on donations/discounts from the vendor. Discussion included mentioning Pfeiffer had a snow cone machine that we might be able to borrow and carnival themed items owned by the PTO in the past but since donated however could possibly be borrowed back for this event.
- **Walk a Thon:** Reaching out to past chair to see if they would like to continue before looking for another volunteer. Kick off Sept. 9, 2020; Fundraising deadline Sept. 25, 2020; Walk a Thon Date Oct. 8, 2020; Rain Date Oct. 16, 2020.
- **Limo Lunch:** (Part of the Walk a Thon project) Oct. 22, 2020 Thomas Limos usually the vendor but Kent Witters is going to shop around. So far it is looking like Thomas is best price. Still pending further quotes. Back up plan, if Covid 19 limits the event, possible catered picnic on school property.
- **Fall Class Parties:** Oct. 30, 2020

- **Election Bake Sale:** Nov. 3, 2020
- **Grandparents Day:** Nov. 12, 2020
- **Mother/Son Day:** Jan. 31, 2021; Location: The Career & Wellness Center; **Holly Lenox to reserve the date**
- **Winter Class Parties:** Feb. 11, 2021
- **Father/Daughter Dance:** Feb. 19, 2021
- **Bookfair:** Week of March 8, 2021; Family Bookfair Night March 10, 2021
- **Variety Show:** Tryouts March 9, and March 11 2021; Dress Rehearsal March 18, 2021; Variety Show March 19, 2021
- **End of Year School Field Day:** May 21, 2021 – **inflatables will need to be reserved**
- **Fourth Grade Massillon Rec Center Party:** May 25, 2021 – **facility will need to be reserved**

Misc. Discussion Items

Future PTO Meeting Date: Second Thursday of every month: 9/10/2020; 10/15/2020; 11/19/2020; 1/14/2021; 2/11/2021; 3/11/2021; 4/8/2021.

Chipotle Fundraisers: Date set, August 26 from 4-8pm. Location, Tuscarawas St. Kent Witters will coordinate with Chipotle

Behavior Parties: Will be replaced by “Whipple Celebration Days”. There will be four next school year.

Kindness Club: with Mrs. Ousley moving to T.C. Knapp Whipple Elementary will be taking a year off from Kindness Club to be revisited next school year (2021-2022). Remaining Kindness Club money will be transferred to T.C. Knapp. Total to be transferred, \$2,029.11.

Scholarship Awards: Brian Miller will be writing two \$750 checks to the 2020 scholarship award winners. – Completed for the 2019-2020 school year.

Quarter Auction: postponed for 2020-2021 school year but will revisit in the future.

Next Meeting: September 10, 2020

Motion to Close: Kent Witter, second Holly Lenox.

Tracey Evans

6/11/2020

Secretary

Date of approval