PUBLIC RECORDS REQUEST

Name of requesting party:
Mailing address:
Telephone number(s):

Pursuant to Idaho Code 9-338, I hereby request to examine the following public records: (Please describe the records that you wish to examine as specifically as possible. Attach an additional sheet or write on the reverse side of this form, if necessary.)

It is my wish to [ ] Examine the record requested.
[ ] Examine and receive a copy of the record requested.

_____ _____
Signature of requesting party Date

I acknowledge by my signature that the records sought by this request will not be used for a mailing list or telephone list as prohibited by Idaho Code 9-348(1)(b)

OFFICE USE ONLY

Date request received_____
Authorizing administrator_____
Date record examined and/or copied_____

Adopted: 1/8/07