

POST FALLS SCHOOL DISTRICT NO. 273

Series 700: Business Procedures: Expenditures

Policy No. 703.5

Policy Title: Payroll Periods

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It is the policy of the Board of Trustees that payroll periods shall be established by the superintendent of the district or his/her designee. Payday shall be on the 25th day of each month. If the 25th of the month falls on a Saturday, payday shall be on Friday, the 24th. If the 25th falls on Sunday, payday shall be on Monday, the 26th.

Date of Adoption: 10/9/89

Amended: 7/15/97, 10/11/99

Reviewed: 2006