

POST FALLS SCHOOL DISTRICT NO. 273

Procedure Title: Conduct/Discipline

Section Title: Truancy

Sub-Section No. 504.7a

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PROCEDURE FOR FIRST TRUANCY

1. After verification of truancy, a parent conference will be held upon the student's return to school. At the conference the truancy policy, and procedures regarding further truancies, will be reviewed with the student and the parents or guardian of the student.
2. A written summary of the conference will be sent to the parents or guardian.
3. Documentation of all communications with parents or guardian regarding the truancy will be filed in the student's folder for the current year.

PROCEDURE FOR SECOND TRUANCY

1. After verification of the truancy, a parent conference shall be held within three days. At the conference the following shall occur:
 - a. The parents will be informed of their responsibilities as stated in Idaho's Compulsory Attendance Law (I.C.33-202).
 - b. The parents will be informed of the school district attendance policy.
 - c. An attempt will be made by school district officials to establish a working relationship with the parents.
 - d. School district officials will seek parental aid in preventing further truancies.
 - e. The parents will be informed of help that is available from other resources.
2. A written summary of the conference will be sent to the parents or guardian.
3. Documentation of all communications with parents or guardian regarding the truancy will be filed in the student's folder for the current year.

PROCEDURE FOR THIRD TRUANCY

1. After verification of the truancy, a meeting shall be held with the school district superintendent or designee. The student and his/her parent or guardian will be given written invitation to the meeting. At the meeting the student and parent or guardian shall be informed that any further truancies shall be cause for the district to schedule a hearing with the Board of Trustees.
2. A written summary of the conference will be sent to the parents or guardian.
3. Documentation of all communications with parents or guardian regarding the truancy will be filed in the student's folder for the current year.

PROCEDURE FOR FOURTH TRUANCY

1. After verification of the truancy, the student will be suspended from school attendance and/or a hearing will be scheduled before the Board of Trustees to:
 - a. Determine whether or not to expel the student from school as an habitual truant.
 - b. File a petition with the Court, if the student is expelled.
2. Suspension or expulsion procedures shall comply with applicable law and policies of the school district.

The foregoing guidelines will generally apply in cases where an enrolled student is truant. The

foregoing guidelines will generally not apply to a child who is an "habitual truant" as defined by I.C. 33-206 due to the child's parent or guardian having failed or refused to cause the child to be instructed as provided by I.C. 33-202. If a student is truant and has also violated other school policies, rules or regulations, proceedings other than or in addition to proceedings described in this policy may be invoked as appropriate under the circumstances.

Adopted: 1/24/89

Amended: 8/26/91

Reviewed: 2017, 2021