

**POST FALLS SCHOOL DISTRICT NO. 273**

Series 400: Certified Personnel: Related Considerations

Policy No. 406.2

Policy Title: Access to Buildings

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It is the policy of the Board of Trustees that certified personnel will follow all security rules and procedures while entering and leaving the school building to include properly setting the security device with their personal code number only. Security code numbers will not be shared among personnel. Building administrators will ensure that all appropriate personnel will be informed of and will follow all security rules and procedures.

Date of Adoption: 1/26/88

Amended: 10/14/02

Reviewed 2017