

**POST FALLS SCHOOL DISTRICT NO. 273**

Series 400: Certified Personnel: Leave and Absence

Policy No. 404.4

Policy Title: Leave of Absence

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It shall be the policy of the Board of Trustees to grant leave of absence based upon the recommendation of the superintendent. Leave of absence may be granted for the following reasons:

1. For the purpose of advanced study.
2. For prolonged personal illness or illness in the family.
3. For required military service or for urgent demands arising from military service.
4. For exchange teacher programs or teaching in a foreign country.
5. For travel leave which is deemed as being in the best interest of the district.
6. For other such special reasons as may be approved by the Board.

Legal References: IC 33-1216

Applicable Procedural Regulations: 404.4a

Date of Adoption: 1/26/88

Reviewed 2017