

# MIS School Fee Reduction Programme (SFRP)

## Eligibility for current and new Parents

MIS is now accepting applications for the SFRP from current students and new applicants in Grades 1-12 for the School Year 2022/2023.

To be eligible for consideration for a School Fee Reduction a family must prove it does not receive a 100% alternative financial support through corporate or their own company, Government, or any other means of sponsorship.

In addition, the student's need for a School Fee Reduction must be established through the completion of a School Fee Reduction Programme Application, which requires timely submission of detailed family financial information.

**If eligible, the consideration for School Fee Reduction is guided by the following parameters and requirements:**

1. All financial information shared with the school is confidential, with procedures in alignment to the EU General Data Protection Regulation (GDPR) and the respective German regulations.
2. The student, prior to his or her consideration for a School Fee Reduction, must meet the generally applicable admission criteria, provide evidence of a strong academic standing, and show the interest and ability to benefit from our international school program of studies.
3. The family is internationally oriented and there is a clear student need for, or demonstrable benefit to, an international education program.
4. The family is willing and able to play an active role in the support of the student's participation in our English language educational community.
5. The family and student are willing, interested, and able to pursue further study opportunities to build on the MIS experience.
6. The numbers 2-5 above do not only apply to SFRP applicants but also to all students in general.

## SFRP Guidelines

To qualify for consideration for SFRP funding, an applicant must either be a current MIS student or have accepted a place offered by the Admissions Office.

Submission of a SFRP application does not automatically guarantee a school fee reduction. Decisions on SFRP participants are confidential. All decisions are final.

School Fee Reductions are granted for one year only and must be applied for annually.

**After School Care Fee, After School and Athletics Fee, Bus or other non-school fees are excluded from the SFRP**

The school Fee to be paid is based on the remaining available income after the subsistence minimum ("Existenzminimum") for all dependent family members is deducted. All family assets will also be taken in consideration.

## School Fee Reduction Programme (SFRP) Application

Please complete the SFRP Application and return it to the MIS Admissions Office, together with the requested documentation.

1. **Name(s) of child(ren)** for whom application is being made:

a) \_\_\_\_\_ Age: \_\_\_\_\_ Grade 2022/23: \_\_\_\_\_

b) \_\_\_\_\_ Age: \_\_\_\_\_ Grade 2022/23: \_\_\_\_\_

2. Home address: \_\_\_\_\_

3. Number of dependent children in the family: \_\_\_\_\_

4. Dependent adult family members and family relationship to the applicant: \_\_\_\_\_

5. Name of father/legal guardian: \_\_\_\_\_

6. Employed by (give employer's name): \_

7. Self-employed (state type of business): \_\_\_\_\_

8. Name of mother/legal guardian: \_\_\_\_\_

9. Employed by (give employer's name): \_

10. Self-employed (state type of business): \_\_\_\_\_

11. Is any portion of the child(ren)'s school fees paid or reimbursed by parents' employer, public organization, private persons, insurance or others?

Yes     If yes, give percentage or amount: \_\_\_\_\_

No

Please, mention below any special circumstances, which have a bearing on this application for SFRP:  
(continue on a separate sheet of paper, if necessary):

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**To support your application, please enclose all of the following documentation (as appropriate). Documentation in languages other than German or English must be submitted with a certified translation (“beglaubigte Übersetzung”) in German or English.**

Employer’s confirmation (see annexe 1)

An official statement from a tax advisor, indicating the remaining available income in Euro after the subsistence minimum for all dependent family members is deducted.

An official statement from a tax advisor indicating the amount of all family Assets in Euro, which could be used for the payment of school fees, such as real estate property, land or buildings, life assurance bonds, shares, other investments cash at bank, jewellery, cars, etc.

Based on our review of the SFRP application, MIS may request further necessary information or documentation.

I/we herewith confirm and assure that the aforementioned information is true and complete and that I/we will inform MIS about any and all relevant changes that might occur after submitting this application. I/we have not and will not receive any further allowance regarding the School Fees from other sources other than those mentioned in the application. I/we herewith acknowledge that wrong or incomplete information made in this application will entitle MIS to revoke the granting decision and might lead to immediate cancellation of the school contract and supplementary payment even after the school contract has ended.

(Parent 1/Legal Guardian 1)

(Parent 2/Legal Guardian 2)

Signed: \_\_\_\_\_

Signed: \_\_\_\_\_

Date: \_\_\_\_\_

Date: \_\_\_\_\_

## Confirmation of Reimbursement of School Fees

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Name and address of employer or third party

The above mentioned company or third party herewith confirms

- We do not reimburse for any part of the School Fees associated with the attendance of Munich International School
- We do reimburse for a proportion of the School Fees associated with the attendance of Munich International School. The proportion is: EUR\_\_\_\_\_

for the student (s):

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for the school year 2022/2023.

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Date, place

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Signature and stamp of the employer or third party

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Date, place

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Signature of parents/legal guardians

