

School Building Committee (2020)
Regular Meeting via ZOOM App
Tuesday February 23, 2021
6:30 PM

Committee Members Present: Alderman Mark Bettencourt, Alderman Joe DeLucia, Alderwoman Stacy Gould, William Hull, Heather Romanski, Gerald Martin, Gregory Ballassi, Peter Gauthier, Kristen Talley and Christine DiStasio.

Committee Members Absent: Greg Carabine.

Ex-Officio Members Present: Jamie Bender, Pat McLaughlin, Kristen Stringfellow and Mayor Peter Nystrom.

Citizens Present: Matthew Brown, Norwich Board of Education Facilities Manager and Bob Castronova, City of Norwich Purchasing Agent.

- I. Call to Order and Quorum:** Alderman Mark Bettencourt called the meeting to order at 6:30 PM.
- II. Approval of Previous Meeting Minutes:** William Hull made a motion to approve the January 26, 2021 meeting minutes. Heather Romanski seconded. The chairman called the roll of members present and all were in favor. The motion passed unanimously.
- III. Public Comment:** None.
- IV. Discussion and Action - Questions to be answered from the RFQ:** Alderman Mark Bettencourt discussed the RFQ questions from the City purchasing agent and the draft responses that were developed. Discussion ensued. Alderman Joe DeLucia made a motion to approve the RFQ responses on behalf of the Committee. Gerald Martin seconded. The chairman called the roll of members present and all were in favor. The motion passed unanimously.
- V. Discussion and Potential Action – Regarding creating a grading rubric for RFQ purposes:** Alderman Mark Bettencourt presented a draft qualifications evaluation form and suggested scoring values. Discussion ensued on clarifying overall grade scores. William Hull made a motion to approve the RFQ rubric as amended. Heather Romanski seconded. The

chairman called the roll of members present and all were in favor. The motion passed unanimously.

VI. Additional Items: Alderman Bettencourt stated the Committee would need to develop interview questions after receiving back the RFQs.

VII. Adjournment: Alderwoman Stacy Gould made a motion to adjourn the meeting at 7:23 PM. Christine DiStasio seconded. The chairman called the roll of members present and all were in favor. The motion passed unanimously.

Respectfully Submitted, Katherine Rose