

School Building Committee (2020)
Regular Meeting via ZOOM App
Tuesday April 20, 2021
6:30 PM

Committee Members Present: Alderman Mark Bettencourt, Alderwoman Stacy Gould, Alderman Joe DeLucia, William Hull, Heather Romanski, Gerald Martin, Gregory Ballassi, Peter Gauthier, Greg Carabine, Kristen Talley and Christine DiStasio.

Committee Members Absent: None.

Ex-Officio Members Present: Jamie Bender, Pat McLaughlin and Mayor Peter Nystrom.

Citizens Present: Matthew Brown, Norwich Board of Education Facilities Manager, Bob Sirpenski, Norwich Board of Education Business Administrator, Chris LaRose NPU and Bob Castronova, City of Norwich Purchasing Agent.

- I. Call to Order and Quorum:** Alderman Mark Bettencourt called the meeting to order at 6:34 PM.
- II. Approval of Previous Meeting Minutes:** Alderwoman Stacy Gould made a motion to approve the March 16, 2021 and the March 30, 2021 meeting minutes. Peter Gauthier seconded. The chairman called the roll of members present and all were in favor. The motion passed unanimously.
- III. Public Comment:** None.
- IV. Review of scoring totals:** Alderman Bettencourt discussed the final ratings totals and completed scoring metrics. Alderman Bettencourt stated that JCJR Architecture, Drummey Rosane Anderson, Inc. and Tecton were the top three ranking firms. Discussion ensued on rankings among consultants and Alderman Bettencourt suggested interviewing the top three ranking firms. William Hull made a motion to interview the top three firms which consisted of JCJR Architecture, Drummey Rosane Anderson, Inc. and Tecton. Alderwoman Stacy Gould seconded. Alderman Mark Bettencourt, Alderwoman Stacy Gould, Alderman Joe DeLucia, William Hull, Heather Romanski, Gerald Martin, Gregory Ballassi, Greg Carabine, Kristen Talley and Christine DiStasio voted in favor. Peter Gauthier voted in opposition. The motion passed.

V. Discussion and decision on interview process: Greg Carabine, William Hull, Peter Gauthier and Alderman Mark Bettencourt volunteered to form a working group which would craft interview questions for the approved candidates. Heather Romanski made a motion to approve the working group. Gerald Martin seconded. Discussion ensued on what questions would be asked and if the interview questions should be made public. Bob Castronova recommended developing a question set and providing it to the three firms prior to the interview; otherwise the committee should get an opinion before publicizing the interview project. Alderman Bettencourt stated he would reach out to corporation counsel regarding the working group, executive sessions and the interviews. Discussion ensued on the length of interviews and hosting them during the May 18, 2021 regular meeting. Peter Gauthier asked if the discussion on the length of the interviews could be revisited after the question set was developed to which Alderman Bettencourt agreed. The chairman called the roll of members present and all were in favor. The motion passed unanimously.

VI. Additional Items: None.

VII. Adjournment: Gerald Martin made a motion to adjourn the meeting at 7:25 PM. William Hull seconded. The chairman called the roll of members present and all were in favor. The motion passed unanimously.

Respectfully Submitted, Katherine Rose