

**School Building Committee (2020)**  
**Special Meeting via ZOOM App**  
**Thursday April 29, 2021**  
**6:30 PM**

**Committee Members Present:** Alderman Mark Bettencourt, William Hull, Gerald Martin, Gregory Ballassi, Greg Carabine, Kristen Talley and Christine DiStasio.

**Committee Members Absent:** Alderwoman Stacy Gould, Alderman Joe DeLucia, Peter Gauthier and Heather Romanski.

**Ex-Officio Members Present:** Jamie Bender and Mayor Peter Nystrom.

**Citizens Present:** Matthew Brown, Norwich Board of Education Facilities Manager, Bob Sirpenski, Norwich Board of Education Business Administrator, Chris LaRose NPU and Bob Castronova, City of Norwich Purchasing Agent.

- I. Call to Order and Quorum:** Alderman Mark Bettencourt called the meeting to order at 6:32 PM. There was a quorum present.
  
- II. Executive Session - Discussion, finalization of interview questions that are not required to be disclosed per 1-210 (b) (24):** Alderman Bettencourt stated he spoke to counsel whose recommendation per FOI guidelines was that the interview questions do not need to be disclosed. William Hull made a motion to enter an executive session to review interview questions that were developed by the working group and to allow ex-officio and staff members to input as needed. Gerald Martin seconded. The chairman called the roll of members present and all were in favor. The motion passed unanimously. Executive session ensued at 6:36 PM. Confirm. William Hull made a motion to exit executive at 7:01 PM, noting that no votes were taken. Gerald Martin seconded. The chairman called the roll of members present and all were in favor. William Hull made a motion to approve the interview questions as amended. Gerald Martin seconded. The chairman called the roll of members present and all were in favor.
  
- III. Scheduling and interview process – Discussion and action:** Discussion ensued on the order in which to interview the firms and a decision was made to interview Drummey Rosane Anderson, Inc. first, followed by JCJR Architecture, and to have Tecton as the final interview during the

regularly scheduled May meeting. Discussion ensued on hosting the meeting in person in one of the local school's auditoriums or another community space. Alderman Bettencourt stated he would follow up on the possibilities with the City Manager and school personnel.

**IV. Adjournment:** Gerald Martin made a motion to adjourn the meeting at 7:10 PM. Gregory Carabine seconded. The chairman called the roll of members present and all were in favor. The motion passed unanimously.

*Respectfully Submitted, Katherine Rose*