

**CARLSTADT BOARD OF EDUCATION
CARLSTADT, NJ
April 12, 2022
MINUTES**

NOTE: Be advised that the Board may recess into executive session at any time during the meeting.

CALL TO ORDER: Meeting called to order by President at 6:30 pm

ROLL CALL: Present:

Walter Beese	Maria McNeill
Robert Biamonte	Leslie Molnar
Frank Ficetola	
Jose Figueroa	
Jeffrey Hagen	

Not Present: Lori Nunziato, Massimo Offreda

ATTENDENCE

Allison Evans, Superintendent
Megan Slamb, Business Administrator

FLAG SALUTE

OPENING STATEMENT

The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon.

In accordance with the provisions of this Act, the Carlstadt Board of Education has caused notice of this meeting to be announced by having the time, date, and location and, to the extent known, the agenda of the meeting thereof, posted on the official bulletin board of this public body more than 48 hours prior to said meeting.

Further action was taken by forwarding a copy of said meeting notice more than 48 hours in advance to the following persons or newspapers:

**Office of Carlstadt Borough Clerk
Business office of The Record, Star Ledger and The South Bergenite**

PRESENTATIONS: None

MOTION TO APPROVE THE FOLLOWING MINUTES:	March 15, 2022	Regular Meeting
	March 15, 2022	Executive Meeting

Moved: Mr. Beese

Second: Mrs. Molnar

MEMBER	YES	NO	ABSTAIN	ABSENT
Mr. Beese	x			
Mr. Biamonte	x			
Mr. Figueroa	x			
Mr. Hagen	x			
Mrs. McNeill	x			
Mrs. Molnar	x			
Mrs. Nunziato				x
Mr. Offreda				x
Mr. Ficetola	x			

REPORT OF SUPERINTENDENT

Good evening. I would like to take this opportunity to welcome those of you in attendance at today’s board of education meeting.

- There are 546 students registered in our Pre-K through Grade 8 programs as of today. We are still below the capacity of this building should a large number of students ever register in the near future.
- As of today, we have 31 students enrolled in the Pre-Kindergarten program. These numbers are not inclusive of the pre-school disabled students. As of this point, Pre-Kindergarten has reached its maximum capacity. There are 61 students registered for Kindergarten.
- Registration for Pre-K and Kindergarten for the 2022-2023 school year is now available on our website. Parents should go to Carlstadt.org - click on parents tab - select the registration link and go to the open Genesis portal to fill out the online pre-registration. In order to move forward with the registration process, there are several documents that need to be submitted. For more information, please contact the main office. For next school year, the cost for pre-k is \$1750 for the year for in district and \$2500 for the year for out of district.
- On April 14, we will have a dedication ceremony for our bell in honor of Diane Lahullier, former board member. The ceremony will be at 1 pm.
- NJSLA testing will begin on May 2, 2022. Testing is for students in grades 3-8. A more specific schedule will be shared with parents prior to testing.
- On Thursday, Corey the Dribbler will be visiting CPS! Corey is a former Harlem Globetrotter and focuses on helping students reach their goals and learn how to be successful. In addition, to continue with our Health and Wellness Initiative, we have started to plan our Annual Health and Wellness Fair in the spring. Our even was postponed due to Covid but it is back on this year! Stay tuned for more information regarding this amazing event!
- I was asked to be a featured speaker at an event at Felician University on April 26th at 5 pm titled Elevating Educators. This School of Education panel of experienced educational leaders will share their inspiring stories, tips and advice with Felician School of Education students entering education. As a panelist, we will be highlighting how every day successful teachers, school leaders and behaviorists find creative ways to successfully confront increasingly complex and difficult circumstances in order to help students become increasingly proficient and enthusiastic learners. If you would like to attend, please let me know.
- Under the Harassment, Intimidation, and Bullying Law, I as Superintendent am required to report to the Board of Education no later than the date of the next Board meeting results of investigations regarding HIB when those investigations have been completed. We had no incidents investigated since the last Board of Education meeting.

Mr. Ficetola, so ends my report.

REPORT OF BUSINESS ADMINISTRATOR/BOARD SECRETARY

Thank you Mr. President

- Please note that on tonight's addendum we have a minor amendment to the previously approved Preliminary Budget Motion. The County Business Administrator requested that we include the amount for the Capital Projects fund in with the General Operating Expenditures. This has no impact on the previously discussed 0.99% budgetary increase or the tax levy.
- Tomorrow we will be holding our bid openings for the STEAM Lab Project and Siteworks Project. Once the bid opening and all bids are assessed by the District Architects and Attorney, we will notify the selected bidder and move forward with our pre construction meetings.
- This past week we held interviews for our full time custodial position following Mr. Conley's retirement. We had a great pool of applicants for the position. As a result of those interviews I am pleased to acknowledge the appointment of Mr. Manuel Cuello as our newest full time custodian. We are confident that Mr. Cuello will be an asset to our team and he brings with him a range of knowledge and experience that will benefit the district. Congratulations Mr. Cuello.
- As a reminder, if you have not yet completed your SEC financial disclosures for the district, please do so as soon as possible. The submission is due April 30th. I will send reminder emails tomorrow for anyone still pending.
- I would like to thank our custodial staff for their hard work and preparations for spring, anyone who has walked the school grounds lately will notice we have new plantings in the flower beds. We appreciate these details.
- Finally, as a reminder, our next meeting is the Public Hearing on the annual School Budget and will take place on **May 3rd**, at **6:00 pm**.

HEARING OF CITIZENS ON AGENDA ITEMS ONLY

Any citizen present who wishes to be heard on agenda items only, should raise his/her hand to be recognized, state name and address, and limit remarks to five minutes in accordance with board policy. Another Hearing will be conducted after new business for any other matter. The hearing of citizens shall not exceed one hour.

Ms. Anita Alfonso at 221 Jay Street, Wood-ridge questioned the changes to the school calendar.

Ms. Evans replied.

President closes hearing of citizens.

REPORT OF COMMITTEES

INSTRUCTIONAL/PERSONNEL COMMITTEE: (Leslie Molnar)

1. Upon the recommendation of the Superintendent of Schools, the Board accepts, with regret, the resignation of Kathleen Beese, Teacher Aide, effective June 30, 2022.

2. Upon the recommendation of the Superintendent of Schools, the Board approves the adjustment to the May 2022 calendar to reflect a one-session day on Thursday, May 26, 2022 and school closure on Friday, May 27, 2022 and Tuesday, May 31, 2022.
3. Upon the recommendation of the Superintendent of Schools, the Board approves the revision to the June 2022 calendar to reflect one-session days on June 20, 2022 through June 24, 2022. The last day for student attendance in Grades PreK-8 is Friday, June 24, 2022, with graduation that evening.
4. Upon the recommendation of the Superintendent of Schools, the Board concurs with the approval of an unpaid medical leave of absence for employee #0484 effective March 23, 2022 through June 26, 2022.
5. Upon the recommendation of the Superintendent of Schools, the Board approves the rate of \$145 per diem for long term substitute teachers, effective April 18, 2022.
6. Upon the recommendation of the Superintendent of Schools, the Board approves the following per hour rates for the Extended School Year Program, effective July 5, 2022:
Teacher: \$50
Teacher Aide: \$30
7. Upon the recommendation of the Superintendent of Schools, the Board concurs with the approval of home instruction teacher rate of \$56 per hour, effective March 17, 2022.
8. Upon the recommendation of the Superintendent of Schools, the Board authorizes the Superintendent to post the positions necessary to provide an in-house extended year program, July 5, 2022 through July 29, 2022, for Special Needs and English Language Learners, in both primary and intermediate grades: four teachers, one ESL teacher, speech specialist, physical therapist and occupational therapist, one nurse, seven aides (in district) and one one-to-one aide (out of district for student #22953).
9. Upon the recommendation of the Superintendent of Schools, the Board authorizes the Superintendent to post the positions necessary to provide a Summer Learning Academy for Grades Kindergarten through Eighth: ten teachers and three aides.
10. Upon the recommendation of the Superintendent of Schools, the Board approves the hiring of up to seven custodial assistants for this summer beginning July 1, 2022 and working a maximum of eight weeks at hourly minimum wage.
11. Upon the recommendation of the Superintendent of Schools, the Board approves the attendance of Dawn Garrabrant at the "Tinkercard and 3-D Printing" workshop sponsored by NJECC on April 27, 2022, with a registration fee of \$45, using entitlements.
12. Upon the recommendation of the Superintendent of Schools, the Board approves the attendance of Allison Gorelick at the "New Jersey Speech and Hearing Convention" sponsored by NJSHA on April 29, 2022, with a registration fee of \$150.
13. Upon the recommendation of the Superintendent of Schools, the Board approves the attendance of Diane DeBiase at the "Advanced Google for School Secretaries and Administrative Assistants" sponsored by NJECC, June 27 2022 through June 30, 2022, with a registration fee of \$160.

14. Upon the recommendation of the Superintendent of Schools, the Board approves the attendance of Claire Stagg at the “Intermediate Google for School Secretaries and Administrative Assistants” sponsored by NJECC, June 27 2022 through June 30, 2022, with a registration fee of \$160.
15. Upon the recommendation of the Superintendent of Schools, the Board approves the attendance of Denise Waiters at the “Intermediate Google for School Secretaries and Administrative Assistants” sponsored by NJECC, June 29, 2022 through June 30, 2022, with a registration fee of \$90.
16. Upon the recommendation of the Superintendent of Schools, the Board approves the attendance of Michelle Eckert at the “Advanced Google for School Secretaries and Administrative Assistants” sponsored by NJECC, June 28, 2022 through June 30, 2022, with a registration fee of \$135.
17. Upon the recommendation of the Superintendent of Schools, the Board approves the attendance of Marie Bradley at the “Advanced Google for School Secretaries and Administrative Assistants” sponsored by NJECC, on June 30, 2022, with a registration fee of \$45.
18. Upon the recommendation of the Superintendent of Schools, the Board approves the travel expenses of Allison Evans and Janet Olsson for the ISTE’s Annual Conference & Expo in New Orleans, LA, June 26, 2022 through June 29, 2022: 4 nights at J.W. Marriot, New Orleans at a cost of \$1462.50 per room, airfare of \$519.69 for Allison Evans and \$520.19 for Janet Olsson, plus meals and incidentals.
19. Upon the recommendation of the Superintendent of Schools, the Board approves Natalie Cala as a Substitute Teacher Aide for the remainder of the 2021-2022 school year, upon completion of all paperwork.

ADDENDUM

1. Upon the recommendation of the Superintendent of Schools, the Board approves the appointment of Manuel Cuello, full time custodian, effective July 1, 2022 through June 30, 2023, Step 3, \$44,000 plus shift differential when applicable, as per the negotiated contract.

ROLL CALL VOTE:

Moved: Mrs. Molnar

Second: Mr. Figueroa

MEMBER	YES	NO	ABSTAIN	ABSENT
Mr. Beese	x		#1	
Mr. Biamonte	x	#2		
Mr. Figueroa	x			
Mr. Hagen	x			
Mrs. McNeill	x			
Mrs. Molnar	x			
Mrs. Nunziato				x
Mr. Offreda				x
Mr. Ficetola	x			

LEGISLATIVE/POLICY COMMITTEE: (Walter Beese) None

BUILDING/ GROUNDS/HISTORICAL COMMITTEE: (Robert Biamonte)

1. Upon the recommendation of the Superintendent of Schools, the Board concurs with the request from Carlstadt Little League for their use of the Gym on March 26, 2022 and March 27, 2022, April 2, 2022 and April 3, 2022 and April 10, 2022 from 11:30 am-2:30 pm for practice when there is inclement weather.
2. Upon the recommendation of the Superintendent of Schools, the Board concurs with the request from Carlstadt Little League for their use of the Gym on March 28, 2022 from 4:30 pm-6:00 pm for practice.
3. Upon the recommendation of the Superintendent of Schools, the Board concurs with the request from Carlstadt Little League for their use of the Gym on April 10, 2022 from 1:00 pm to 7:00 pm for practice.
4. Upon the recommendation of the Superintendent of Schools, the Board concurs with the request from Girl Scout Troop # 98124 for their use of room 208 on April 11, 2022 from 4:00 pm to 5:00 pm for a meeting.
5. Upon the recommendation of the Superintendent of Schools, the Board approves the request from the CER Wildcats for their use of the Gym on May 11, 2022 and May 12, 2022 from 4:30 pm-9:30 pm and May 14, 2022 from 8:00 am-3:00 pm for tryouts and practice.
6. Upon the recommendation of the Superintendent of Schools, the Board approves the request from the Carlstadt PTA for their use of the Gym on May 13, 2022 from 6:00 pm-9:00 pm for the Teachers vs. 8th Grade Students Volleyball Game.
7. Upon the recommendation of the Superintendent of Schools, the Board approves the request from Carlstadt Recreation for their use of the Cafeteria, Music Room and Gym June 27, 2022 through July 29, 2022 (Monday-Friday) from 8:00 am to 3:00 pm for Carlstadt Summer Recreation.
8. Upon the recommendation of the Superintendent of Schools, the Board approves the request from the Carlstadt Public Library for their use of the Cafeteria and Gym on Tuesdays in July from 12:30 pm-2 pm for craft programs and story time for Summer Recreation.
9. Upon the recommendation of the Superintendent of Schools, the Board approves the request from the Carlstadt Public Library for their use of the Gym and Cafeteria on Wednesdays in July from 8:30 am-11:30 am for performances for Summer Recreation.

ROLL CALL VOTE:

Moved: Mr. Biamonte		Second: Mrs. Molnar		
MEMBER	YES	NO	ABSTAIN	ABSENT
Mr. Beese	x			
Mr. Biamonte	x			
Mr. Figueroa	x			
Mr. Hagen	x			
Mrs. McNeill	x			
Mrs. Molnar	x			
Mrs. Nunziato				x
Mr. Offreda				x
Mr. Ficetola	x			

FINANCE COMMITTEE: (Frank Ficetola)

1. Upon the recommendation of the Superintendent of Schools, the Board approves the Board Secretary's report for the month ending February 2022 as presented pursuant to N.J.A.C. 6A:23-2:11(a), the Carlstadt Board of Education acknowledges receipt of the secretary's certification, and after review of the monthly financial report (appropriations section) certifies that, to the best of knowledge, as of February 2022 no major account or fund has been over-expended in violation of N.J.A.C. 6A:23-2:11(b), and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.
2. Upon the recommendation of the Superintendent of Schools, the Board approves the Cash Report of School Moneys for the month ending February 2022 as presented per N.J.A.C. 6A:23-2.11(c)4.
3. Upon the recommendation of the Superintendent of Schools, the Board approves the transfer of funds for the month ending February 2022 as presented in accordance with N.J.S.A. 18A:22-8.1 and 18A:22-8.2 within the adopted 2021-2022 budget.
4. Upon the recommendation of the Superintendent of Schools, the Board approves the current bills for March and April 2022 as presented.
5. Upon the recommendation of the Superintendent of Schools, the Board concurs with the agreement with Frontline Technology for translation of IEP not to exceed \$328.05 for 2021-2022 school year for student #22843.
6. Upon the recommendation of the Superintendent of Schools, the Board concurs with the agreement with Care Plus to provide clearance evaluation for the 2021-2022 school year not to exceed \$200.00 for student #23258.
7. Upon the recommendation of the Superintendent of Schools, the Board approves the Service Agreement with South Bergen Jointure Commission and the Carlstadt Public School to provide OT evaluation for the 2021-2022 school year not to exceed \$300 for student #22432.

8. Upon the recommendation of the Superintendent of Schools, the Board approves the agreement with Dr. Fridman for a Psychiatric evaluation for the School year 2021-2022 not to exceed \$625 for student #22464.
9. Upon the recommendation of the Superintendent of Schools, the Board concurs with the Service Agreement with South Bergen Jointure Commission and the Carlstadt Public School to provide OT evaluation for the 2021-2022 school year not to exceed \$300 for student #22843.
10. Upon the recommendation of the Superintendent of Schools, the Board concurs with the Service Agreement with South Bergen Jointure Commission and the Carlstadt Public School to provide Physical Therapy for the 2021-2022 school year not to exceed \$3600 for students #23276, 23153.
11. Upon the recommendation of the Superintendent of Schools, the Board concurs with the Service Agreement with South Bergen Jointure Commission and the Carlstadt Public School to provide OT evaluation for the 2021-2022 school year not to exceed \$300 for student #23361.
12. Upon the recommendation of the Superintendent of Schools, the Board concurs with the agreement with CCBH Inc. to assist in Home Instruction Services for the 2021-2022 school year not to exceed \$13,300 for student #22941.
13. Upon the recommendation of the Superintendent of Schools, the Board does hereby approve an agreement with the South Bergen Jointure Commission, an approved Coordinated Transportation Services Agency, for the purposes of transporting students in the accordance with Chapters 53, P.L. 1997 for the 2022-2023 school year. The services to be provided include, but are not limited to, the Coordinated Transportation, out of district special education, vocational and summer programs.

WHEREAS, the South Bergen Jointure Commission (“SBJC”) and the Carlstadt Board of Education (“The Board”) are Transportation Service Agency, to coordinate transportation services for the Board’s student; and

WHEREAS, due to the current public health emergency, school districts may be required to close the health-related reasons;’ and

WHEREAS, under N.J.S.A. 18A:7F-9 if a school district is subject to health-related closure for a period longer than three consecutive school days, a jointure commission shall continue to make payments under the terms of a contract with a contracted service provider as if the school facilities remained open, and

WHEREAS, if there are health-related school closures, pursuant to N.J.S.A. 18A:7F-9. The SBCJ will be obligated to continue payments to its transportation service providers during the 2022-2023 school year; and

WHEREAS, SBJC’s commitment to continue payment to those contracted transportation service providers is contingent upon the Board’s continued payment to SBJC; and

WHEREAS, the SBJC is desirous of amending the terms of the Agreement to memorialize the Boards’ responsibility to continue its payment obligations to the SBJC in the event of school closures due to health-related reasons to endure full compliance with N.J.S.A. 18A-7F-9.

NOW, WHEREFORE, THE PARTIES AGREE As Follows:

1. For the term of the 2022-2023 school year, if schools are closed and/or operating under virtual or remote instruction as a result of the current public health emergency, thereby not requiring transportation services for the Board's students, the Board shall continue to make payments under its Agreement with SBJC, as if the school facilities remained open, for SNJC to pay its contracted transportation service providers in accordance with the N.J.S.A. 18A:7F-9.
2. All other terms and conditions of the Agreement not addressed herein shall remain in full force and effect.

BE IT FURTHER RESOLVED, that the Carlstadt Board of Education agrees to abide by the Transportation Services Agreement as published by the South Bergen Jointure Commission.

14. Upon the recommendation of the Superintendent of Schools, the Board concurs with the Cooperative Skilled Trades, Compliance Services and Ancillary bids from 4/1/2022 through 6/30/2022 for the 2021-2022 school year with Educational Data Services not to exceed \$500.
15. Upon the recommendation of the Superintendent of Schools, the Board approves Garden State Environmental to conduct lead testing as per the regulatory guidelines for the 2022-2023 school year.

ADDENDUM

1. Adoption of Tentative Budget 2022-2023

Upon the recommendation of the Superintendent of Schools, the Carlstadt Board of Education approves the 2022-2023 Preliminary Budget as follows:

General Fund	\$ 15,952,872
Special Revenue Fund	\$ 203,238
Debt Service	\$ 1,551,038
TOTAL	\$ 17,707,148

The amount to be raised by taxation is:

General Fund	\$ 11,323,329
Debt Service	\$ 1,551,038
TOTAL	\$ 12,874,367

BE IT RESOLVED; that the Carlstadt Board of Education authorizes the submission of the 2022-2023 Preliminary Budget and all required supporting documentation to the County Superintendent in accordance with the statutory deadline for review and approval.

BE IT FURTHER RESOLVED; that the Carlstadt Board of Education requests the approval of a capital reserve withdrawal for the 2022-2023 School Year in the amount of \$2,000,000. The district intends to use these funds toward the completion of the Carlstadt STEAM Lab Project and the Boiler Room Replacement Project.

BE IT FURTHER RESOLVED; that the public hearing be held in the Carlstadt Public School Cafeteria, 550 Washington Street, Carlstadt, New Jersey on **May 3, 2022** at **6:00 pm**.

ROLL CALL VOTE:

Moved: Mr. Ficetola

Second: Mr. Beese

MEMBER	YES	NO	ABSTAIN	ABSENT
Mr. Beese	x			
Mr. Biamonte	x			
Mr. Figueroa	x			
Mr. Hagen	x			
Mrs. McNeill	x			
Mrs. Molnar	x			
Mrs. Nunziato				x
Mr. Offreda				x
Mr. Ficetola	x			

UNFINISHED BUSINESS

None

NEW BUSINESS

None

HEARING OF CITIZENS:

Any citizen present, who wishes to be heard, should raise his/her hand to be recognized, state name and address, and limit remarks to five minutes in accordance with board policy. Matters of a personal nature must first have been exhausted through the proper channels. The hearing of citizens shall not exceed one hour.

President closes hearing of citizens.

ANY ACTION ARISING FROM HEARING OF CITIZENS

ADJOURNMENT:

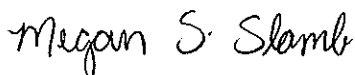
Motion to adjourn meeting at 6:45 pm

MOVED: Mrs. Molnar

SECOND: Mr. Beese

ALL IN FAVOR: Unanimous

Respectfully Submitted,



Mrs. Megan S. Slamb
School Business Administrator/Board Secretary