



Position Description Assistant Basketball Coach

Mission Statement

Oakland Catholic High School is a Christ-centered, college preparatory school for young women of diverse backgrounds. The Oakland Catholic community is committed to an environment that promotes spiritual formation, excellence in education, a wide range of activities and athletics, and service to others. Formed under the patronage of St. Joan of Arc, Oakland Catholic is dedicated to teaching young women to lead lives of faith, courage and commitment as they lay the foundation for their future as responsible and respected global leaders.

Assistant Coach Position Overview

The Assistant Basketball Coach is responsible for: teaching and developing all basic skill building for our student-athletes, creating plays and appropriately analyzing effective play calling during games under the direction of the Head Coach. Assistant Coaches should display strong communication, motivational, and organizational skills. They should harbor exemplary abilities in a collaborative environment. They should also be able to contribute to achieving the same goals set by the Head Coach, with your collaborative efforts.

Reports to: Head Coach and Athletic Director of Oakland Catholic High School; works with the other support staff on major coaching decisions and communication to the team.

Status: Stipend, at-will-position

Qualifications & Responsibilities

- Possess and maintains a moral character that is in congruence with the expectations of the Oakland Catholic High School Board and Administration.
- Work with coaching staff to develop appropriate and teachable routines, and maintain the Christian message;
- Commit to the personal development of each athlete and assess their prospect to being recruited at the next level;
- Help students develop a competitive nature, teach them about ethical behavior and good sportsmanship, and assist in the development of leadership skills;
- Understand rules and regulations governing high school and collegiate sports, as well as, knowledge of training and conditioning techniques and the ability to diagnose player deficiencies and prescribe corrective activities;
- Have your Concussion and Cardiac Arrest, Coaching Principles and First Aid training certificates current, as well as all clearances with the diocese and state.

Other Duties

- Follow directives from the Head coach on practice plans and communicate effectively with student athletes, parents, Athletic Department, and office administration;
- Open to assisting the Head coach in meetings with players, parents, and coaching support staff to discuss athletic improvement, collegiate participation, etc.;
- Attend four (4) coaches discussion roundtables, one (1) Play Like A Champion training, and complete, and post, your Coaching Principles and First Aid training in accordance with the PIAA guidelines.

Position Requirements

- Previous coaching experience and collegiate and/or professional-level participation recommended;
- Self-starter/self-motivated, well organized, detail oriented;
- Excellent people skills, effective writing, organizational and communication skills are required;
- Ability to adhere to regulations, standards, clearances, and rules set by PIAA, State of Pennsylvania, Diocese of Pittsburgh, Athletic Department, and School Administration;
- Understands aspects of health, exercise science and physical education;
- Respect for diversity in athletes; ability to inspire and motivate through different approaches and methods;
- May require some evening, weekend, and overnight travel duties for competition, tournaments, and events;
- Other duties as assigned by head coach and/or athletic director.

Send cover letter, credentials, and names of three references with email addresses and phone numbers to Dr. Karen Hall, Athletic Director at khall@oaklandcatholic.org

** The Athletic Department and Administration must approve and hire all Coaches and volunteers for each sport. Any Head, Assistant, or Volunteer Coach not approved by the Athletic Department or Administration may be removed at any time without prior notice.*