



STAFFORD MUNICIPAL SCHOOL DISTRICT  
**BUSINESS OFFICE**  
 1633 STAFFORDSHIRE ROAD  
 STAFFORD, TEXAS 77477  
 281-261-9370  
 WWW.STAFFORDMSD.ORG

June 7, 2022

**ADDENDUM #2**

**RFP 22-003 – Serving Counters Stafford Elementary School**

**Pre-Proposal Conference Date via Zoom – Tuesday, June 7, 2022; Time: 11:00 am**

The abovementioned Request for Proposal (RFP) is modified as set forth in this Addendum. The original RFP documents and any previously issued addenda remain in full force and effect, except as modified by this Addendum, which is hereby made part of the RFP. Respondent shall take this Addendum into consideration when preparing and submitting a proposal.

**Statement of Information:** At the Pre-Proposal Conference the Purchasing Specialist, Chalita Cyprian, stated that Stafford MSD is closed for business each Friday during the months of June and July. Please make note of this schedule change.

**Question 1:**

An on-site visit was scheduled for Monday, June 6, 2022. There were no prospective bidders in attendance. Is it possible to re-schedule an on-site visit at Stafford Elementary School ?

**Response:**

Yes. An additional date/time has been established for an on-site visit at Stafford Elementary School, **Monday, June 13, 2022 at 2:00 pm.**

Chalita Cyprian  
 Purchasing Specialist  
 Email: purchasing@staffordmsd.org

Please acknowledge receipt of this addendum by signing and returning with your proposal package.

\_\_\_\_\_  
 Company Authorized Signature

\_\_\_\_\_  
 Date

\_\_\_\_\_  
 Print Name

\_\_\_\_\_  
 Company Name