



STAFFORD MUNICIPAL SCHOOL DISTRICT  
**BUSINESS OFFICE**  
 1633 STAFFORDSHIRE ROAD  
 STAFFORD, TEXAS 77477  
 281-261-9370  
 WWW.STAFFORDMSD.ORG

June 8, 2022

**ADDENDUM #2**

**RFP 22-002 – Equipment Replacement – Serving Line Modules – Early Childhood Center**

**Pre-Proposal Conference Date via Zoom – Tuesday, June 7, 2022; Time: 11:00 am**

The abovementioned Request for Proposal (RFP) is modified as set forth in this Addendum. The original RFP documents and any previously issued addenda remain in full force and effect, except as modified by this Addendum, which is hereby made part of the RFP. Respondent shall take this Addendum into consideration when preparing and submitting a proposal.

**Statement of Information:** At the Pre-Proposal Conference the Purchasing Specialist, Chalita Cyprian, stated that Stafford MSD is closed for business each Friday during the months of June and July. Please make note of this schedule change.

**Question 1:**

Can the proposal submission deadline be extended? The turnaround time is short for the sales representative and the dealer to coordinate documents, determine pricing, and mail packages to Stafford MSD.

**Response:**

Yes. The Proposal submittal deadline has been changed as noted herein, and modifies the deadline stated in the RFP. The **new** Proposal submittal deadline is **Thursday, June 16, 2022 on or before 2:00 pm.**

Chalita Cyprian  
 Purchasing Specialist  
 Email: purchasing@staffordmsd.org

PLEASE ACKNOWLEDGE RECEIPT OF THIS ADDENDUM BY SIGNING AND RETURNING WITH YOUR PROPOSAL PACKAGE

\_\_\_\_\_  
 Company Authorized Signature

\_\_\_\_\_  
 Date

\_\_\_\_\_  
 Print Name

\_\_\_\_\_  
 Company Name