



BOARDING AND ENRICHMENT DEVELOPMENT GRADUATE

We are seeking to employ two (2) dynamic and enthusiastic Boarding and Enrichment Development Graduates to support the Boarding House and Physical Education Faculty. The programme is designed to provide each Graduate with a holistic and valuable experience in a British international school with a vibrant Full and Weekly Boarding community. The successful applicant must be a holder of a Bachelor's degree in an appropriate field, be able to inspire and work well with children and young adults from countries all over the world, have strong interpersonal skills and be willing to fully commit to help continue to enhance our already outstanding Boarding and Enrichment programmes. Sports coaching qualifications would be an added advantage for any prospective applicant.

Jerudong International School students motto is **“Togetherness and Community: Embracing Individuality and Unity.”** Central to this is our Polio Points reward system. Year 7 to 13 students are challenged to act in a way that goes beyond what we would normally ask of them to do. The reward system is based on our six student aims of Leadership, Resilience, Communication, Thinking, Engagement and Integration. They are then rewarded with a Polio Point (as part of the international End Polio movement) which directly contributes to a donation to UNICEF.

This ethos is integrated fully into our journey towards becoming a truly sustainable school community and the goal of becoming a [Green Flag Eco-School](#). Our aim is to ensure that in every area of the school we try to think more carefully about the impact that we are having on our own local community and in the world around us. Beyond this, we encourage the students to think beyond the school campus and look at how their actions can have global effects. The [Sustainable Development Goals](#) is a blueprint to achieve a more equitable, peaceful and sustainable world for everyone. The school aims to inspire our students to be socially responsible, global citizens equipped to deal with the challenges of the 21st century. We believe that this image above encapsulates our focus for every student and teacher in the Senior School.

Jerudong International School is committed to equality of opportunity for all staff, and applications from individuals are encouraged regardless of any of the protected characteristics of the 2010 UK Equality Act.

To apply, please complete the Application Form to be found in the Employment section on the school website (<https://www.jerudonginternationalschool.com/about-jis-brunei/employment>) where you will also find further details of the post. Please ensure your CV includes a recent photo, and full contact details, including email address, of two professional referees (one should be the applicant's current and most recent employer). CVs without an accompanying Application Form will not be accepted. Applicants submitting an incomplete Application Form will not be shortlisted.

The closing date for applications is **Thursday, 23rd June 2022** although early applications would be most appreciated. Interviews will be by Google MEET or Zoom.

Applicants who have not been contacted by **Monday, 25th July 2022**, can assume that on this occasion they have been unsuccessful and are sincerely thanked by the School for their interest.



The successful applicant must be available to commence employment in **August 2022**.

Jerudong International School (Brunei)

- One of the leading International Schools in Asia; situated in Brunei, on the tropical island of Borneo.
- Independent Boarding/Day School, with over 1600 students on roll, aged 2-18 (6th Form of c350).
- Exceptional facilities and resources, with a beautiful 120-acre campus.
- Member of HMC, BSA, FOBISIA and COBIS.
- British Curriculum, leading to (I)GCSEs, A-Levels and IB Diploma.
- Tax-free Salary (+ package including Gratuity, Accommodation in the Boarding House, Health Insurance, Inbound and Outbound Flights)
- c175 Expatriate teachers, mainly from the UK, Australia and New Zealand.
- 1 Year Contract.

Safer Recruitment

The safe recruitment of all colleagues (including consultants/ contractors/ supply teachers, activity providers and volunteers) in schools is the first step to safeguarding and promoting the welfare of children in education.

At Jerudong International School we ensure the practice of safe recruitment in checking and recording the suitability of staff and volunteers to work with children.

As part of the safe recruitment procedure, we will require the following information prior to starting work at JIS:

- Up to date police records from an employee's country of origin and previous country of employment (if applicable).
- Two references, one of which must be from the current employer/academic institution. If an employee has worked in two or more schools/companies, within 5 years, telephone contact will be made with those schools to ask why the employee is leaving and if there were any concerns of a safety nature with children.

An online presence check may also be carried out prior to appointment.



Job Description

Position: Boarding and Enrichment Development Graduate

Accountable to: Boarding Co-ordinator/Head of Physical Education

REQUIREMENTS

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SPECIFIC RESPONSIBILITIES

Boarding Commitments

The successful candidate will live in accommodation in the Jerudong International School (JIS) Boarding House and will be expected to play a role in enhancing the Full and Weekly Boarding provision within the week and at the weekends. There is also an expectation that they will support our Boarding holiday camps. Time in lieu will be given during term time to facilitate this.

Sports commitments

The role will include leading sports for students which include Swimming, Tennis, Netball, Football, Basketball amongst others. The role will also include involvement in Co-curricular Activities (CCAs) and weekend enrichment activities for full boarding students.

Our school offers over 150 different activities every term for our students. A significant part of that programme is the large number of sports and exercise activities that are on offer. These can range from elite level teams practising multiple times a week, competing locally (and internationally) against other club and school teams to development training and fun for our younger Junior students. We offer a wide variety of sporting options after school, during the evening and at the weekend.

The ideal candidate will have experience working with students through sports or other types of after school activities. Experience and knowledge with organising activity schedules as well as working with large groups of students would be an asset. Confidence in using technology would also benefit the candidate as there are a number of different software and scheduling programs that we use to manage all of our sports and boarding activities.



Furthermore, we expect our Boarding and Enrichment Development Graduates_ to be inspired by the holistic ethos of the school and to fully commit to continuing to develop our whole school aims; Thinking, Leadership, Engagement, Communication, Resilience and Integration.

Upon confirmation of appointment, the successful candidate would be expected to complete the JIS Child Protection training and immediate First Aid qualifications provided on site by our trained professionals.

BENEFITS

- Attractive tax free salary with end of contract gratuity.
- Free accommodation, utilities and meals in the Boarding House.
- Health insurance.
- Inbound and leaving flights.
- Opportunities to teach amazing, interesting and hard-working students in a dynamic boarding environment as well as be part of a supportive and forward thinking team and get involved in a whole school Co-Curricular Activities and Enrichment Programme.