



School Communication Opt Out Form

Centerville City Schools, your child's school and teachers use ParentSquare to communicate with parents and guardians. This includes emergency messages as well as information related to the school's educational mission. You will receive notifications via email, text, voice call and posts from ParentSquare mobile app and ParentSquare portal, depending on the contact information you have on file in Home Access Center. **Parents are automatically registered to receive notifications when they enroll their student.**

Please note that standard text messaging rates may apply for all text messages.

To opt out of receiving notifications, you can:

- Fill out and return the form below to your school office, or
- Contact your school office with your email and cell phone number

You can also opt out of:

- Emails: Click the Unsubscribe link in any email you receive
- Text Messages: Click the Opt Out link in the first text message you receive from ParentSquare. You can also reply STOP to any subsequent text you receive.
- Phone Calls: Contact us at sarah.swan@centerville.k12.oh.us or 937-433-8841, Ext. 2005

If you are not a parent or guardian and are receiving notifications in error, please contact us at sarah.swan@centerville.k12.oh.us or 937-433-8841, Ext. 2005.

Note: Even if you opt out of receiving communication, you will still receive notifications for emergencies and other school information deemed important, such as attendance and lunch balances.

To opt back in:

- Contact your school with your email and cell phone number
- Text Messages: If you sent STOP, you can reply START to any text you had received or send START to 66458



CENTERVILLE CITY SCHOOLS
Community Relations

***** Return this form to your child's school office *****

Please update my communication preferences as indicated below. I understand that even if I opt out of receiving all communication, I will still receive notifications for emergencies and other school information deemed important, such as attendance and lunch balances.

Check box(es) and complete information below to opt out:

<input type="checkbox"/>	Opt out of emails	Your email:
<input type="checkbox"/>	Opt out of texts	Your cell phone #:
<input type="checkbox"/>	Opt out of phone calls	Your phone #:

Parent/Guardian Signature

Date

Student Name

Student School

Grade