

**SUFFIELD BOARD OF EDUCATION**  
**Suffield, CT**

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**Board of Education Policy Subcommittee**  
**April 21, 2022**  
**5:30 p.m.**  
**Central Office Conference Room/Zoom**

**MINUTES**

Attendees: Board members Tracy Cloyd, Brian Fry, Glenn Gazdik, James Mol and Maureen Sattan; Superintendent Timothy Van Tasel, Assistant Superintendent Michelle Zawawi, and Director of Technology Rebecca Osleger.

Absent: Subcommittee Chair Scott Lingenfelter

- A. Call to Order** – Board Chair Maureen Sattan called the meeting to order at 5:31 pm.
- B. Policies for Review and Discussion** – Rebecca Osleger introduced proposed changes to technology-focused policies.
- a. [6141.322 - Bring Your Own Technology](#) – Subcommittee members discussed changes to the policy that make language updates for current technology. Policy language limiting personal electronic devices to certain times of the school day with certain caveats was discussed and recommended. The proposed changes are now headed to the full Board for consideration on 30-day read.
  - b. [6141.321 - Computers: Responsible Use of the Internet, Other Computer Networks and Internet Safety](#) – A small language change to the policy was recommended. The proposed changes are now headed to the full Board for consideration on 30-day read.
  - c. [6141.321REG - Computers: Responsible Use of the Internet, Other Computer Networks and Internet Safety](#) – Language changes to the Regulation were discussed. Administrative Regulations do not require full Board approval. Recommended changes will be processed through Administration.
  - d. [4118.51 - Social Networking](#) – A small wording change is being recommended. The proposed changes are now headed to the full Board for consideration on 30-day read.
  - e. [4118.51 REG - Social Networking](#) – Subcommittee members discussed the addition of language covering rules concerning district-sponsored social media activity and recommended small language changes on the personal social media section of the policy. Administrative Regulations do not require full Board approval. Recommended changes will be processed through Administration.

- f. [4118.5REG - Computers: Responsible Use Agreement of the Internet, Other Computer Networks and Internet Safety](#) – Wording updates to reflect current technologies was recommended as well as language covering of personal use of district resources. Administrative Regulations do not require full Board approval. Recommended changes will be processed through Administration.
- g. [New Proposed Video Surveillance Policy 5131.111](#) – This is a new policy that is proposed for consideration. The language was taken from a CAFE recommended policy to define appropriate use of video camera surveillance on school grounds. The subcommittee recommends this policy for adoption and is forwarding it to the Board for consideration on 30-day read.
- h. [9325.1 - Quorum](#) - A small language change to the policy was recommended to eliminate a reference to a nonexistent policy. The proposed change is now headed to the full Board for consideration on 30-day read.
- i. [9325.2 - Order of Business](#) – The subcommittee is recommending changes to clarify that the Board Chair, in consultation with the Superintendent, can modify the order and content of business at select meetings, subject to all posting requirements defined in the Connecticut Freedom of Information Act. The proposed changes are now headed to the full Board for consideration on 30-day read.

**C. Adjournment**

The subcommittee meeting adjourned at 6:45 p.m.