

# Lower School Extended Day

## 2024-25

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The Charlotte Christian Lower School Extended Day program provides care beyond the regular school day for students in grades JK-4. Through organized activities and supervised free time, the Extended Day program is designed to enrich the intellectual, spiritual, social, and physical development of students. Classroom space and outdoor play facilities are available to children for homework, play, and various other extracurricular activities.

The Extended Day program begins at 2:20 p.m. for our junior kindergarten and kindergarten students and at 2:40 p.m. for students in grades 1-4.

### ARRIVAL

Program participants will be divided into groups. JK-K students will be in the Early Education Building after regular school dismissal. Students in grades 1-4 will proceed to the playground or dining hall upon dismissal.

### SCHEDULE

A typical Extended Day schedule for lower school includes the following but is **subject to change** as needed:

- 2:40 - 3:00 p.m. Attendance/Snack/Play
- 3:00 - 3:45 p.m. Outdoor play or Extracurricular Activity
- 3:45 - 4:30 p.m. Homework/Reading
- 4:30 - 6:00 p.m. Recreational Reading/Free Play/Special Movie Days/Crafts

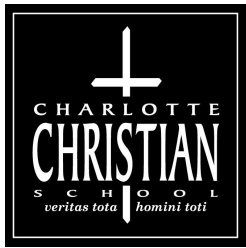
### SNACKS

Please send your student with a snack and water bottle for Extended Day.

### PICK-UP

All Extended Day services and care end promptly at 6 p.m. Parents or authorized individuals may pick up their JK-K students in the Early Education Building (EEB) or their students in grades 1-4 in the main dining hall. Students in grades 1-4 will move from the dining hall to the EEB at 5 p.m. and may be picked up from the EEB. Late fees begin at 6:01 p.m. A charge of \$25 is assessed/quarter hour.

During registration, parents will specify who is authorized to pick up their students. We will not release your child to anyone other than the parents or those authorized. During the beginning of the year, parents and authorized adults may be asked to show identification when picking up their students. We appreciate your cooperation and understanding as we focus on the safety of your children. Please use the [Extended Day Change Form](#) to submit permanent changes to those who are authorized to pick up your student. If there is a change for a specific day, please email the details of that change to [ExtendedDay@charchrist.com](mailto:ExtendedDay@charchrist.com), the child's classroom teacher, and the division office admin. (For students in grades 1-4, please include [reid.davisball@charchrist.com](mailto:reid.davisball@charchrist.com), and for students in JK/K please include [ashley.jenkins@charchrist.com](mailto:ashley.jenkins@charchrist.com).)



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### REGISTRATION

Lower school families must fill out and submit this [Extended Day Enrollment Form](#) by the student's first day of attendance. The enrollment form and the extended day calendar will be available on Charlotte Christian School's [Extended Day webpage](#). Students who do not have an enrollment form on file will be billed the daily drop-in rate until the completed enrollment form has been submitted. Please complete the [Extended Day Change Form](#) to submit any billing changes or email [ExtendedDay@charchrist.com](mailto:ExtendedDay@charchrist.com) as all changes must be in writing.

### BILLING

Families are billed monthly based upon attendance. Fees are charged based on the number of days attended each week.

#### Lower School Extended Day Options

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| • Attend 5 days per week/month            | \$240/month                                  |
| • Attend 4 days per week/month            | \$215/month                                  |
| • Attend 3 days per week/month            | \$165/month                                  |
| • Attend 2 days per week/month            | \$115/month                                  |
| • Attend 1 day per week/month             | \$95/month                                   |
| • JK-K Bridge Care (2:20-3:15 p.m.)       | \$60/month                                   |
| • Grades 1-4 Bridge Care (2:40-3:35 p.m.) | \$60/month                                   |
| • Daily drop-in attendance                | \$30/day                                     |
| • Late fee (after 6 p.m.)                 | \$25/quarter hour beginning at 6:01 p.m.     |
| • Half-day early dismissal                | \$25/day billed in addition to a monthly fee |

\*\*Any lower school student not picked up by 3:05 p.m. will be brought to Extended Day and billed as a daily drop-in.

Any request for a change in the payment option must be made via e-mail to [ExtendedDay@charchrist.com](mailto:ExtendedDay@charchrist.com) or submitted on the [Extended Day Change Form](#).

There is a 25 percent family fellowship discount for the third student. This applies to the lowest rate.

Your family may take advantage of our services in family emergency situations that require special care provisions. Please contact the lower school offices at (704) 366-5657, ext. 2001 or email [ExtendedDay@charchrist.com](mailto:ExtendedDay@charchrist.com).