

BOARD OF EDUCATION
RED CREEK CENTRAL SCHOOL
RED CREEK, NEW YORK 13143

REGULAR MEETING MINUTES
WEDNESDAY, JANUARY 19, 2022

6:30 P.M.
HIGH SCHOOL AUDITORIUM

Board Members Present: Mr. Bradford Dates, Mr. Brian Nodine, Mrs. Kimberly Allen, Mr. Lawrence Curtis, Mrs. Susan Kuck, Mrs. Katherine Madigan

Board Members Excused: Mr. Darrell Uetz

Administration Present: Mr. Brian Corey, Superintendent of Schools
Mr. William McDonald, School District Business Leader
Mrs. Julia Herbst, Director of Special Education
Mr. Lawrence Lang, AD / Director of IT / Dean of Students
Mr. Brian Smiley, High School Assistant Principal
Mr. Dennis Taylor, Elementary School Principal
Mr. Matthew VanOrman, Middle School Principal

Administration Excused: Mrs. Cynthia Hay, Director of Curriculum
Mrs. Raina Hinman, High School Principal

Others Present: *K. Doll, J. Sovie, B. Pearl, C. Huntington

**indicates those who spoke during Public Forum*

The meeting was called to order at 6:33 p.m. by President Dates.

A. HEARINGS:

1. Public Forum (one half-hour time limit)

Mr. Doll addressed the Superintendent and Board Members relative to Facility Use Forms and outside organizations ability to use the school facilities.

B. MINUTES:

1. Regular Meeting – December 15, 2021
2. Board Workshop – January 12, 2022

A motion was made by Mrs. Kuck, seconded by Mr. Nodine, to approve the minutes of the December 15, 2021 Regular Meeting Minutes and the January 12, 2022 Board Workshop Minutes. Motion carried.

C. FINANCIAL REPORTS:

1. Treasurer's Report: October 2021
2. Warrants: October 2021
3. Internal Claims Auditor Report for Quarter Ending December 31, 2021

A motion was made by Mrs. Allen, seconded by Mrs. Kuck to approve the Financial Reports. Motion carried.

D. UNFINISHED BUSINESS AND REPORTS: N/A

E. NEW BUSINESS:

1. Certified Staff:

(Resolution #21-54)

- a.) Resignation: Norene W. Marlowe, Middle School English Teacher
- b.) Approval: Practicum Placements; 1.) Mckenna P. Corbin, 7-12 Biology, 2.) Jack R. Sheehan, 7-12 Biology, 3.) Autumn Schunk, 8th Grade ELA
- c.) Appointment: Special Education Teacher, Heather C. Eldredge
- d.) Appointment: 21ST Century After-School Program Staff
- e.) Appointment: Athletic Coaches, Spring Season 2021-22
- f.) Appointment: School Psychologist Intern, Emily L. Park
- g.) Appointment: Substitute Teacher, Matthew D. Essig
- h.) Appointment: Middle School English Teacher, Shana Cory

Upon the recommendation by the Superintendent, a motion was made by Mr. Curtis seconded by Mrs. Allen, to adopt the following resolutions:

RESOLVED, That the Board of Education of the Red Creek Central School District hereby accepts the resignation of Norene W. Marlowe from the position of Middle School English Teacher, effective January 14, 2022; and be it further

RESOLVED, That the Board of Education of the Red Creek Central School District hereby approves the following student practicum placements, pending fingerprint clearance:

<u>Student</u>	<u>Grade or Subject</u>	<u>Supervisor</u>
Mckenna P. Corbin	7 – 12 Biology	Ms. Carrie Griffith
Jack R. Sheehan	7 – 12 Biology	Mr. Joseph Bonanno
Autumn Schunk	8 th Grade ELA	Ms. Michele McIntyre

and be it further

RESOLVED, That the Board of Education of the Red Creek Central School District hereby appoints Heather C. Eldredge to a probationary position in the tenure area of Special – Education of Children w/ Handicapping Conditions – General Special Ed. beginning on February 19, 2022 and ending February 18, 2026. This ending/expiration date is tentative and conditional only. In order to be eligible for and considered for tenure, Ms. Eldredge must meet all requirements of Education Law and corresponding Regulations. Ms. Eldredge holds Professional Certification in Students with Disabilities, Grades 1 – 6. Salary shall be MS + 38 of the teacher salary schedule established in the 2021-22 contractual agreement, namely \$58,406, pro-rated for the 2021-22 school year. Said appointment is in accordance with Education Law, the Regulations of the Commissioner of Education, and the By-Laws of the Board of Education; and be it further

RESOLVED, That the Board of Education of the Red Creek Central School District hereby appoints the following as 21st Century Program staff for the 2021-22 school year.

After-School Program Support (\$15.90/hour)

Support and assist Lead Teachers’ units of instruction. Small group instruction.
Aid in supervision of after-school program transitions and activities.

- Robin Dougherty

and be it further

RESOLVED, That the Board of Education of the Red Creek Central School District hereby appoints the following athletic coaches for the Spring 2021-22 season. Stipends listed are in accordance with the 2021-22 contractual agreement between the Red Creek Teachers Association and the Red Creek Central School District.

Outdoor Track:

David Briggs	Varsity Girls/Boys Coach	Step 5+	\$4,185
James Goodwin	Assistant Coach (JV Stipend)	Step 5+	3,350
Kyle Barry	Assistant Coach (JV Stipend)	Step 5+	3,268

Golf:

Richard Pitts	Varsity Golf Coach	Step 5+	\$3,990
---------------	--------------------	---------	---------

Baseball:

Michael Groth	Modified Baseball Coach	Step 5	\$2,333
---------------	-------------------------	--------	---------

Softball:

Samantha Stagles	Varsity Softball Coach	Step 4	\$3,640
Courtney Mercer	Modified Softball Coach	Step 2	2,245
Herbert Conger	Modified Softball Coach - Volunteer		

and be it further

RESOLVED, That the Board of Education of the Red Creek Central School District hereby appoints Emily L. Park as School Psychologist Intern for the 2022-23 school year. Said appointment is made without contractual benefits, namely health insurance, sick leave, and personal leave, and is for five days per week, 7½ hours per day, at a stipend of \$20,000, pending fingerprint clearance; and be it further

RESOLVED, That the Board of Education of the Red Creek Central School District hereby appoints the following as an uncertified substitute teacher, pending fingerprint clearance:

<u>Name</u>	<u>Certified Teacher?</u>	<u>Certification</u>
Matthew D. Essig	No	N/A

and be it further

RESOLVED, That the Board of Education of the Red Creek Central School District hereby appoints Shana Cory to probationary position in the tenure area of Academic - English beginning on February 9, 2022 and ending February 8, 2026. This ending/expiration date is tentative and conditional only. In order to be eligible for and considered for tenure, Ms. Cory must meet all requirements of Education Law and corresponding regulations. Ms. Cory shall receive a salary for the 2021-2022 school year as per the negotiated collective bargaining agreement with the Red Creek Teachers Association at MS, Step 2 + 46, namely \$45,550, prorated for the 2021-22 school year.

Upon roll call, the following vote was recorded:

Mrs. Allen:	Yes	Mr. Curtis:	Yes
Mrs. Kuck:	Yes	Mrs. Madigan	Yes
Mr. Nodine:	Yes	Mr. Uetz:	Absent
Mr. Dates:		Yes	

Tally: 6 Yes 0 No 1 Absent 0 Abstain

Motion carried.

2.) Classified Staff:
(Resolution #21-55)

- a.) Appointment: Receptionist (Part-time), Jamie L. Kiemle
- b.) Appointment: Teacher Aide, Kendra R. Smith
- c.) Resignation: Cleaner, Angela E. Parsons
- d.) Appointment: Substitute Teaching Assistant and Substitute Teacher Aide, Levi J. Dowd
- e.) Resignation: School Monitor, Brandon M. Turnbaugh
- f.) Appointment: Substitute Teacher Aide, Cherish A. Heagy
- g.) Appointment: Substitute Cleaner, Ellen W. Haas
- h.) Appointment: Substitute Teaching Assistant, Substitute Teacher Aide, and Substitute School Monitor, William B. Smith
- i.) Appointment: Lifeguard (Part-time)
- j.) Appointment: Substitute Bus Driver, James R. Soper
- k.) Appointment: Substitute Teaching Assistant and Substitute Teacher Aide, Matthew D. Essig
- m.) Appointment: Teacher Aide, Carlee A. Bishop

Upon the recommendation by the Superintendent, a motion was made by Mr. Curtis, seconded by Mrs. Madigan, to adopt the following resolutions:

RESOLVED, That the Board of Education of the Red Creek Central School District hereby appoints Jamie L. Kiemle to the part-time position of Receptionist (Front Desk Clerk) at the Red Creek Community Center effective retroactively to January 10, 2022. Salary for said part-time position shall be \$13.20 per hour; and be it further

RESOLVED, That the Board of Education of the Red Creek Central School District hereby appoints Kendra R. Smith to the temporary position of Teacher Aide effective January 20, 2022. Said position shall be full-time, approximately six and one-half (6.5) hours per day approximately 187 days per year at an approximate annual salary of \$16,044.60 (\$13.20 per hour) prorated for the 2021-22 school year. Appointment will be made annually by the Board of Education and is on a temporary basis; and be it further

RESOLVED, That the Board of Education of the Red Creek Central School District hereby accepts the resignation of Angela E. Parsons from the full-time position of Cleaner effective at the close of business on January 14, 2022; and be it further

RESOLVED, That the Board of Education of the Red Creek Central School District hereby appoints Levi J. Dowd as a Substitute Teaching Assistant and Substitute Teacher Aide. Said appointments are effective retroactively to December 21, 2021. Rates of pay shall be \$12.50 per hour until December 30, 2021 and then \$13.20 per hour beginning December 31, 2021; and be it further

RESOLVED, That the Board of Education of the Red Creek Central School District hereby accepts the resignation of Brandon M. Turnbaugh from the full-time position of School Monitor effective retroactively to the close of business on December 16, 2021; and be it further

RESOLVED, That the Board of Education of the Red Creek Central School District hereby appoints Cherish A. Heagy as a Substitute Teacher Aide. Said appointment is effective retroactively to December 17, 2021. Rate of pay shall be \$12.50 per hour until December 30, 2021 and then \$13.20 per hour beginning December 31, 2021; and be it further

RESOLVED, That the Board of Education of the Red Creek Central School District hereby appoints Ellen W. Haas as a Substitute Cleaner. Said appointment is effective retroactively to December 17, 2021 and rate of pay shall be \$12.50 per hour through December 30, 2021 and then \$13.20 per hour beginning December 31, 2021; and be it further

RESOLVED, That the Board of Education of the Red Creek Central School District hereby appoints William B. Smith as a Substitute Teaching Assistant, Substitute Teacher Aide, and Substitute School Monitor. Said appointments are effective retroactively to December 16, 2021 and rate of pay shall be \$12.50 per hour until December 30, 2021, then \$13.20 per hour for all positions beginning December 31, 2021; and be it further

RESOLVED, That the Board of Education of the Red Creek Central School District hereby approves the appointment of Gunnar Bjerga as a Lifeguard (Part-Time) at the Red Creek Community Center effective January 20, 2022. Salary for said part-time position shall be \$13.20 per hour; and be it further

RESOLVED, That the Board of Education of the Red Creek Central School District hereby appoints James R. Soper to the position of Substitute Bus Driver effective January 20, 2022. Salary for Substitute Bus Driver shall be \$13.20 per hour. Said Substitute Bus Driver appointment is contingent upon Mr. Soper passing his pre-employment drug test and physical performance test and satisfactorily maintaining Regulation 19A of the New York State Department of Motor Vehicles; and be it further

RESOLVED, That the Board of Education of the Red Creek Central School District hereby appoints Matthew D. Essig as a Substitute Teaching Assistant and Substitute Teacher Aide. Said appointments are effective January 20, 2022, dependent upon fingerprint clearance. Rates of pay shall be \$13.20 per hour for both positions; and be it further

RESOLVED, That the Board of Education of the Red Creek Central School District hereby appoints Carlee A. Bishop to the temporary position of Teacher Aide effective January 20, 2022. Said position shall be full-time, approximately six and one-half (6.5) hours per day, approximately 187 days per year at an approximate annual salary of \$16,044.60 (\$13.20 per hour) prorated for the 2021-22 school year. Appointment will be made annually by the Board of Education on a temporary basis.

Upon roll call, the following vote was recorded:

Mrs. Allen:	Yes	Mr. Curtis:	Yes
Mrs. Kuck:	Yes	Mrs. Madigan:	Yes
Mr. Nodine:	Yes	Mr. Uetz:	Absent
Mr. Dates:		Yes	

Tally: 6 Yes 0 No 1 Absent 0 Abstain

Motion carried.

Classified Staff, cont:
(Resolution #21-56)

- 1.) Resignation: Administrative Assistant to the Superintendent of Schools and Board Clerk, Amy L. Klein

Upon the recommendation by the Superintendent, a motion was made by Mr. Curtis, seconded by Mr. Nodine, to adopt the following resolution:

RESOLVED, That the Board of Education of the Red Creek Central School District hereby accepts the resignation with deep appreciation and regret of Amy L. Klein from the full-time position of Administrative Assistant to the Superintendent of Schools and as the Board Clerk effective at the close of the day on January 30, 2022.

Upon roll call, the following vote was recorded:

Mrs. Allen:	Yes	Mr. Curtis:	Yes
Mrs. Kuck:	Yes	Mrs. Madigan	Yes
Mr. Nodine:	Yes	Mr. Uetz:	Absent
Mr. Dates:		Yes	

Tally: 6 Yes 0 No 1 Absent 0 Abstain

Motion carried.

Classified Staff, cont:
(Resolution #21-57)

n.) Resignation: Teaching Assistant, Sandra E. Misso

Upon the recommendation by the Superintendent, a motion was made by Mr. Nodine, seconded by Mrs. Allen, to adopt the following resolution:

RESOLVED, That the Board of Education of the Red Creek Central School District hereby accepts the resignation of Sandra E. Misso for the purpose of retirement from the full-time position of Teaching Assistant effective at the close of business on January 28, 2022.

Upon roll call, the following vote was recorded:

Mrs. Allen:	Yes	Mr. Curtis:	Yes
Mrs. Kuck:	Yes	Mrs. Madigan	Yes
Mr. Nodine:	Yes	Mr. Uetz:	Absent
Mr. Dates:		Yes	

Tally: 6 Yes 0 No 1 Absent 0 Abstain

Motion carried.

3.) CSE/CPSE Recommendations:

CSE Recommendations: 9105, 8928, 9061, 8450, 8693, 8821, 9260

CPSE Recommendations: 9400, 9443, 9461, 9455, 9287, 9456, 9468

A motion was made by Mrs. Madigan, seconded by Mr. Curtis, to approve the CSE/CPSE Recommendations. Motion carried.

4.) Approval: Middle School “Math-A-Thon” Fundraiser
(Resolution #21-58)

Upon the recommendation by the Superintendent, a motion was made by Mr. Curtis seconded by Mrs. Allen, to adopt the following resolution:

RESOLVED, That the Board of Education of the Red Creek Central School District hereby approves the St. Jude Math-A-Thon fundraiser for February 2022 with 100% of proceeds going to the charity.

Upon roll call, the following vote was recorded:

Mrs. Allen:	Yes	Mr. Curtis:	Yes
Mrs. Kuck:	Yes	Mrs. Madigan	Yes
Mr. Nodine:	Yes	Mr. Uetz:	Absent
Mr. Dates:		Yes	

Tally: 6 Yes 0 No 1 Absent 0 Abstain

Motion carried.

5.) Bid Award: Masonry Restoration Contract – 2021-22 Capital Outlay Project
(Resolution #21-59)

Upon the recommendation by the Superintendent, a motion was made by Mrs. Madigan seconded by Mrs. Kuck, to adopt the following resolution:

RESOLVED, That the Board of Education of the Red Creek Central School District hereby awards the contract for Masonry Restoration work to Heritage Masonry Restoration, Inc. in the following amount:

Base Bid: \$38,147.00
Total: \$38,147.00

contingent upon review and acceptance of insurance and bonding in accordance with the bidding documents.

Upon roll call, the following vote was recorded:

Mrs. Allen:	Yes	Mr. Curtis:	Yes
Mrs. Kuck:	Yes	Mrs. Madigan	Yes
Mr. Nodine:	Yes	Mr. Uetz:	Absent
Mr. Dates:		Yes	

Tally: 6 Yes 0 No 1 Absent 0 Abstain

Motion carried.

- 6.) Single Audit Report for Fiscal Year Ending June 30, 2021
- 7.) Audit Report of the Extraclassroom Activity Funds for Fiscal Year Ending June 30, 2021
- 8.) External Audit – Extraclassroom Corrective Action Plan
(Resolution #21-60)

Upon the recommendation by the Superintendent, a motion was made by Mrs. Allen seconded by Mrs. Madigan, to adopt the following resolutions:

RESOLVED, That the Board of Education of the Red Creek Central School District hereby accepts the Single Audit Report for the fiscal year ending June 30, 2021 as prepared by the auditors from the accounting firm of Mengel, Metzger, Barr & Co., Rochester, New York, and be it further

RESOLVED, That the Board of Education of the Red Creek Central School District hereby accepts the Audit Report of the Extraclassroom Activity Funds for the fiscal year ending June 30, 2021 as prepared by the auditors from the accounting firm of Mengel, Metzger, Barr & Co., Rochester, New York, and be it further

RESOLVED, That the Board of Education of the Red Creek Central School District hereby approves the corrective action plan for the 2020-21 Extraclassroom Activity Funds Financial Audit Report as issued by our external auditors, namely Mengel, Metzger, Barr & Co. (Raymond F. Wager, PC).

Upon roll call, the following vote was recorded:

Mrs. Allen:	Yes	Mr. Curtis:	Yes
Mrs. Kuck:	Yes	Mrs. Madigan	Yes
Mr. Nodine:	Yes	Mr. Uetz:	Absent
Mr. Dates:		Yes	

Tally: 6 Yes 0 No 1 Absent 0 Abstain

Motion carried.

- 9.) Declaration of Surplus Property – Classroom Chairs
- 10.) Declaration of Surplus Property – Science Textbooks
(Resolution #21-61)

Upon the recommendation by the Superintendent, a motion was made by Mrs. Kuck seconded by Mrs. Madigan, to adopt the following resolution:

RESOLVED, That the Board of Education of the Red Creek Central School District hereby declares as surplus property the following items: 158 Classroom Chairs

and be it further

RESOLVED, That the Superintendent of Schools is hereby authorized to sell or dispose of said items as he deems appropriate; and be it further

RESOLVED, That the Board of Education of the Red Creek Central School District hereby declares as surplus property the following items: 67 Earth Science Textbooks

and be it further

RESOLVED, That the Superintendent of Schools is hereby authorized to sell or dispose of said items as he deems appropriate.

Upon roll call, the following vote was recorded:

Mrs. Allen:	Yes	Mr. Curtis:	Yes
Mrs. Kuck:	Yes	Mrs. Madigan	Yes
Mr. Nodine:	Yes	Mr. Uetz:	Absent
Mr. Dates:		Yes	

Tally: 6 Yes 0 No 1 Absent 0 Abstain

Motion carried.

- 11.) Acceptance: Donation from the Sterling Valley Community Church to the Cuyler Elementary School's Coddled Closet
- 12.) Acceptance: Donation from the Red Creek / Fair Haven Rotary Club to the Cuyler Elementary School's Coddled Closet
(Resolution #21-62)

Upon the recommendation by the Superintendent, a motion was made by Mrs. Allen seconded by Mr. Nodine, to adopt the following resolutions:

RESOLVED, That the Board of Education of the Red Creek Central School District hereby accepts the donation of hats and mittens to the Cuyler Coddled Closet from the members of the Sterling Valley Community Church; and be it further

RESOLVED, That the Board of Education of the Red Creek Central School District hereby accepts the clothing donation to the M.W. Cuyler Coddled Closet by the Red Creek / Fair Haven Rotary Club.

Upon roll call, the following vote was recorded:

Mrs. Allen:	Yes	Mr. Curtis:	Yes
Mrs. Kuck:	Yes	Mrs. Madigan	Yes
Mr. Nodine:	Yes	Mr. Uetz:	Absent
Mr. Dates:		Yes	

Tally: 6 Yes 0 No 1 Absent 0 Abstain

Motion carried.

13.) Approval: Stipend – COVID Mitigation Specialist

A motion was made by Mrs. Madigan to table the resolution for discussion in Executive Session.

F. CORRESPONDENCE:

- 1. Budget Revenue Estimates 2022-23

G. SUPERINTENDENT’S CORRESPONDENCE AND REPORTS:

- 1. Administrative Reports

OTHER BUSINESS AS DETERMINED BY BOARD PRESIDENT:

EXECUTIVE SESSION:

A motion was made by Mrs. Allen, seconded by Mr. Curtis to enter into Executive Session at 7:26 p.m. for the purpose of: Personnel Discussion, Item E-13

Without objection from any Board member, Mr. Dates moved the Board out of Executive Session at 10:09 p.m.

E-13.) Approval: Stipend – COVID Mitigation Specialist
(Resolution #21-63)

Upon the recommendation by the Superintendent, a motion was made by Mr. Curtis, seconded by Mrs. Kuck, to adopt the following resolution:

RESOLVED, That the Board of Education of the Red Creek Central School District hereby approves a \$4,042.80 stipend for Mrs. Kristy Smith, School Nurse, retroactive to January 1, 2022 through June 24, 2022, as the district’s COVID Mitigation Specialist.

Upon roll call, the following vote was recorded:

Mrs. Allen:	Yes	Mr. Curtis:	Yes
Mrs. Kuck:	Yes	Mrs. Madigan	Yes
Mr. Nodine:	Yes	Mr. Uetz:	Absent
Mr. Dates:		Yes	

Tally: 6 Yes 0 No 1 Absent 0 Abstain

Motion carried.

A motion was made at 10:10 p.m. by Mrs. Kuck, seconded by Mr. Nodine, to adjourn the meeting. Motion carried.

Amy L. Klein, Clerk