

BOARD OF EDUCATION  
RED CREEK CENTRAL SCHOOL  
RED CREEK, NEW YORK 13143

REGULAR MEETING MINUTES  
WEDNESDAY, DECEMBER 15, 2021

6:30 P.M.  
HIGH SCHOOL AUDITORIUM

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Board Members Present: Mr. Bradford Dates, Mr. Brian Nodine, Mrs. Kimberly Allen, Mr. Lawrence Curtis, Mrs. Susan Kuck, Mrs. Katherine Madigan, and Mr. Darrell Uetz

Board Members Excused: None

Administration Present: Mr. Brian Corey, Superintendent of Schools  
Mr. William McDonald, School District Business Leader  
Mrs. Cynthia Hay, Director of Curriculum  
Mrs. Julia Herbst, Director of Special Education  
Mrs. Raina Hinman, High School Principal  
Mr. Lawrence Lang, AD / Director of IT / Dean of Students  
Mr. Brian Smiley, High School Assistant Principal  
Mr. Dennis Taylor, Elementary School Principal  
Mr. Matthew VanOrman, Middle School Principal

Administration Excused: None

Others Present: K. Teeter, J. Fava

*\*indicates those who spoke during Public Forum*

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The meeting was called to order at 6:30 p.m. by President Dates.

**A. HEARINGS:**

1. Public Forum (one half-hour time limit)

**B. MINUTES:**

1. Regular Meeting –November 10, 2021

A motion was made by Mr. Nodine, seconded by Mrs. Allen, to approve the minutes of the November 10, 2021 Regular Meeting Minutes. Motion carried.

**C. FINANCIAL REPORTS:**

1. Treasurer's Report: None
2. Warrants: None
3. Internal Claims Auditor Report for Quarter Ending September 30, 2021

A motion was made by Mrs. Allen, seconded by Mrs. Kuck to approve the Financial Reports. Motion carried.

**D. UNFINISHED BUSINESS AND REPORTS:** Mr. William McDonald, Business Official, discussed the yearly external independent audit by Mengel Metzger Barr & Co. Dr. Brian Corey, Superintendent, and Mrs. Cynthia Hay discussed COVID Related Funding, and Mrs. Hay gave an Office of Curriculum Update.

**E. NEW BUSINESS:**

- 1. Certified Staff:  
(Resolution #21-46)
  - a.) Appointment: Long-Term Substitute Teacher, Sarah L. Harris
  - b.) Approval: Student Teaching Placements; 1.) Shane A. Olenick, Tech Ed, 2.) Katherine L. Abel, Chemistry
  - c.) Resignation: Theresa M. Modzel, Special Education Teacher
  - d.) Appointment: 21st Century Winter Athletic Camp Coaches / After-School Program Lead
  - e.) Appointment: Substitute Teachers; 1.) Emma K. Uruburu, 2.) Levi Dowd, 3.) Mary Dates, 4.) Holly L. VanWaes, 5.) Kimberly S. Buyers, 6.) Mikaela M. Figgins
  - f.) Appointment: School Counselor Kasey J. Evans
  - g.) Approval: Student Practicum Placement, Sage E. Burkhart

Upon the recommendation by the Superintendent, a motion was made by Mr. Curtis seconded by Mrs. Allen, to adopt the following resolutions:

RESOLVED, That the Board of Education of the Red Creek Central School District hereby appoints Sara L. Harris to the long-term substitute position of Elementary School Teacher (1.0 FTE) effective January 3, 2022 through June 23, 2022. Salary shall be BS, Step 1 of the teacher salary schedule for 2021-22 contractual agreement between the Red Creek Teachers Association and the Red Creek Central School District, namely \$40,400, and will be prorated for the 2021-22 school year. This appointment is in accordance with Education Law, the Regulations of the Commissioner of Education, and the By-Laws of the Board of Education; and be it further

RESOLVED, That the Board of Education of the Red Creek Central School District hereby approves the following student practicum placement, pending fingerprint clearance:

<u>Student</u>	<u>Grade or Subject</u>	<u>Supervisor</u>
Shane A. Olenick	Technology Education	Ryan Kline

and be it further

RESOLVED, That the Board of Education of the Red Creek Central School District hereby approves the following student practicum placement, pending fingerprint clearance:

<u>Student</u>	<u>Grade or Subject</u>	<u>Supervisor</u>
Katherine L. Abel	7-12 Chemistry	Terry Elmer

and be it further

RESOLVED, That the Board of Education of the Red Creek Central School District hereby accepts the resignation of Theresa M. Modzel from the position of Special Education Teacher, effective December 12, 2021; and be it further

RESOLVED, That the Board of Education of the Red Creek Central School District hereby appoints the following 21<sup>st</sup> Century Program staff for the winter of 2021-22:

21st Century Winter Athletic Camp Coaches (\$300 Stipend):

*Provide instruction, training, and supervision for athletic camps.*

- Shauna Pople > MS/HS Cheerleading and Tumbling Camp
- Chelsea Hurlbut > Indoor Soccer Training
- Timothy McIntyre > Indoor Soccer Training

21st Century After –School Program (\$300 Stipend):

*Plan and lead a four-week unit at the 21<sup>st</sup> Century Grant’s After-School Program. Planning, supervising Aides with mentoring, supervising students.*

- Melinda Crymer > Arts and Crafts Unit

and be it further

RESOLVED, That the Board of Education of the Red Creek Central School District hereby hereby appoints the following as an uncertified substitute teacher, retroactive to November 15, 2021:

<u>Name</u>	<u>Certified Teacher?</u>	<u>Certification</u>
Emma K. Uruburu	No	N/A

and be it further

RESOLVED, That the Board of Education of the Red Creek Central School District hereby appoints the following as an uncertified substitute teacher, pending fingerprint clearance:

<u>Name</u>	<u>Certified Teacher?</u>	<u>Certification</u>
Levi Dowd	No	Music Ed student at SUNY Fredonia

and be it further

RESOLVED, That the Board of Education of the Red Creek Central School District hereby appoints the following as an uncertified substitute teacher:

<u>Name</u>	<u>Certified Teacher?</u>	<u>Certification</u>
Mary A. Dates	No	Certified TA

and be it further

RESOLVED, That the Board of Education of the Red Creek Central School District hereby appoints the following as an uncertified substitute teacher, retroactive to September 8, 2021:

<u>Name</u>	<u>Certified Teacher?</u>	<u>Certification</u>
Holly L. VanWaes	No	N/A

and be it further

RESOLVED, That the Board of Education of the Red Creek Central School District hereby appoints the following as an uncertified substitute teacher, retroactive to November 29, 2021:

<u>Name</u>	<u>Certified Teacher?</u>	<u>Certification</u>
Kimberly S. Buyers	No	Social Work (LMSW)

and be it further

RESOLVED, That the Board of Education of the Red Creek Central School District hereby appoints the following as an uncertified substitute teacher:

<u>Name</u>	<u>Certified Teacher?</u>	<u>Certification</u>
Mikaela M. Figgins	No	Elementary Ed Certification Pending

and be it further

RESOLVED, That the Board of Education of the Red Creek Central School District hereby appoints Kasey J. Evans to a position in the tenure area of Special - Guidance beginning on or about January 16, 2022, with a probationary term of four years. This four-year term is tentative and conditional only. In order to be eligible for and considered for tenure, Ms. Evans must meet all requirements of Education Law and corresponding Regulations. Ms. Evans has Provisional Certification as a School Counselor. Ms. Evans shall receive a salary for the 2021-22 school year as per the negotiated collective bargaining agreement with the Red Creek Teachers Association at MS Step 4 + 81 of the teacher salary schedule established in the 2021-22 contractual agreement, namely \$49,909, prorated for the 2021-22 school year; and be it further

RESOLVED, That the Board of Education of the Red Creek Central School District hereby approves the following student practicum placement:

<u>Student</u>	<u>Grade or Subject</u>	<u>Supervisor</u>
Sage E. Burkhart	School Counseling	Kristen Arnone

Upon roll call, the following vote was recorded:

Mrs. Allen:	Yes	Mr. Curtis:	Yes
Mrs. Kuck:	Yes	Mrs. Madigan	Yes
Mr. Nodine:	Yes	Mr. Uetz:	Yes
Mr. Dates: Yes			

Tally: 7 Yes            0 No            0 Absent            0 Abstain

Motion carried unanimously.

2.) Classified Staff:  
(Resolution #21-47)

- b.) Resignation: Receptionist (Part-time), Susan A. Fuller
- c.) Appointment: Status Change, April N. Sanko
- d.) Appointment: Teacher Aides: 1.) Krystle M. Carr, 2.) Dana S. Gibbens, 3.) Cheryl A. Parsons
- e.) Appointment: Teaching Assistants: 1.) Melissa R. Mayou, 2.) Brandon M. Turnbaugh
- f.) Appointment: Receptionist (Part-time), Carson B. Denny
- g.) Resignation: Teacher Aide, Melissa R. Mayou
- h.) Appointment: Substitute Teaching Assistant, Mary A. Dates
- i.) Appointment: Substitute Teaching Assistants and Substitute Teacher Aides: 1.) Holly L. VanWaes, 2.) Dainaira O. Goldthwait, 3.) Mikaela M. Figgins
- j.) Appointment: Substitute Teaching Assistant, Substitute Teacher Aide, and Substitute School Monitor, Kimberly S. Buyers
- k.) Appointment: Substitute Food Service Helper, Heather R. Hunt

Upon the recommendation by the Superintendent, a motion was made by Mrs. Madigan, seconded by Mr. Nodine, to adopt the following resolutions:

RESOLVED, That the Board of Education of the Red Creek Central School District hereby accepts the resignation of Susan A. Fuller from the part-time position of Receptionist (Front Desk Clerk) effective at the close of business on December 17, 2021; and be it further

RESOLVED, That the Board of Education of the Red Creek Central School District hereby approves a change in appointment status of Head Bus Driver for April N. Sanko from Probationary to Permanent effective December 30, 2021; and be it further

RESOLVED, That the Board of Education of the Red Creek Central School District hereby appoints Krystle M. Carr to the temporary position of Teacher Aide effective December 16, 2021. Said position shall be full-time, approximately six and one-half (6.5) hours per day, approximately 187 days per year at an approximate annual salary of \$16,044.60 (\$13.20 per hour) prorated for the 2021-22 school year. Appointment will be made annually by the Board of Education and is on a temporary basis; and be it further

RESOLVED, That the Board of Education of the Red Creek Central School District hereby appoints Dana S. Gibbens to the temporary position of Teacher Aide effective December 16, 2021. Said position shall be full-time, approximately six and one-half (6.5) hours per day, approximately 187 days per year at an approximate annual salary of \$16,044.60 (\$13.20 per hour) prorated for the 2021-22 school year. Appointment will be made annually by the Board of Education and is on a temporary basis; and be it further

RESOLVED, That the Board of Education of the Red Creek Central School District hereby appoints Cheryl A. Parsons to the temporary position of Teacher Aide effective December 16, 2021. Said position shall be full-time, approximately six and one-half (6.5) hours per day, approximately 187 days per year at an approximate annual salary of \$16,044.60 (\$13.20 per hour) prorated for the 2021-22 school year. Appointment will be made annually by the Board of Education and is on a temporary basis; and be it further

RESOLVED, That the Board of Education of the Red Creek Central School District hereby appoints Melissa R. Mayou to the position of Teaching Assistant with a probationary term of three (3) years beginning December 16, 2021 and expiring December 16, 2024. Said position shall be full-time, approximately six and one-half (6.5) hours per day, approximately 187 days per year at a salary of \$17,017.00 (\$14.00 per hour), prorated for the 2021-22 school year. This appointment is in accordance with Education Law, the Regulations of the Commissioner of Education, and by By-Laws of the Board of Education; and be it further

RESOLVED, That the Board of Education of the Red Creek Central School District hereby appoints Brandon M. Turnbaugh to the position of Teaching Assistant with a probationary term of three (3) years beginning December 16, 2021 and expiring December 16, 2024. Said position shall be full-time, approximately six and one-half (6.5) hours per day, approximately 187 days per year at a salary of \$16,044.60 (\$13.20 per hour), prorated for the 2021-22 school year. This appointment is in accordance with Education Law, the Regulations of the Commissioner of Education, and by By-Laws of the Board of Education; and be it further

RESOLVED, That the Board of Education of the Red Creek Central School District hereby appoints Carson B. Denny to the part-time position of Receptionist (Front Desk Clerk) at the Red Creek Community Center effective retroactively to November 11, 2021. Salary for said part-time position shall be \$12.50 per hour; and be it further

RESOLVED, That the Board of Education of the Red Creek Central School District hereby accepts the resignation of Melissa R. Mayou from the full-time temporary position of Teacher Aide effective at the close of business on December 15, 2021, contingent upon her appointment as a Teaching Assistant in Agenda No. E-2 (e); and be it further

RESOLVED, That the Board of Education of the Red Creek Central School District hereby appoints Mary A. Dates to the position of Substitute Teaching Assistant effective December 1, 2021. Salary for said position shall be \$18.87 per hour; and be it further

RESOLVED, That the Board of Education of the Red Creek Central School District hereby appoints Holly L. VanWaes as a Substitute Teaching Assistant and Substitute Teacher Aide. Said appointments are effective retroactively to December 3, 2021 and rate of pay shall be \$12.50 per hour for both appointments; and be it further

RESOLVED, That the Board of Education of the Red Creek Central School District hereby appoints Dainaira O. Goldthwait as a Substitute Teaching Assistant and Substitute Teacher Aide. Said appointments are effective December 16, 2021 and rate of pay shall be \$12.50 per hour for both appointments; and be it further

RESOLVED, That the Board of Education of the Red Creek Central School District hereby appoints Mikaela M. Figgins as a Substitute Teaching Assistant and Substitute Teacher Aide. Said appointments are effective December 16, 2021 and rate of pay shall be \$12.50 per hour for both appointments; and be it further

RESOLVED, That the Board of Education of the Red Creek Central School District hereby appoints Kimberly S. Buyers as a Substitute Teaching Assistant, Substitute Teacher Aide, and Substitute School Monitor. Said appointments are effective retroactively to November 29, 2021, and rate of pay shall be \$12.50 per hour for all three appointments; and be it further

RESOLVED, That the Board of Education of the Red Creek Central School District hereby appoints Heather R. Hunt a Substitute Food Service Helper. Said appointment is effective December 16, 2021 and rate of pay shall be \$12.50 per hour.

Upon roll call, the following vote was recorded:

Mrs. Allen:	Yes	Mr. Curtis:	Yes
Mrs. Kuck:	Yes	Mrs. Madigan	Yes
Mr. Nodine:	Yes	Mr. Uetz:	Yes
Mr. Dates:		Yes	

Tally: 7 Yes            0 No            0 Absent            0 Abstain

Motion carried unanimously.

Classified Staff, cont:  
(Resolution #21-48)

a.) Resignation: Teaching Assistant, Mary A. Dates

Upon the recommendation by the Superintendent, a motion was made by Mrs. Madigan, seconded by Mr. Uetz, to adopt the following resolution:

RESOLVED, That the Board of Education of the Red Creek Central School District hereby accepts with deep appreciation the resignation of Mary A Dates for the purpose of retirement from the full-time position of Teaching Assistant effective retroactively to November 30, 2021.

Upon roll call, the following vote was recorded:

Mrs. Allen:	Yes	Mr. Curtis:	Yes
Mrs. Kuck:	Yes	Mrs. Madigan	Yes
Mr. Nodine:	Yes	Mr. Uetz:	Yes
Mr. Dates:		Yes	

Tally: 7 Yes            0 No            0 Absent            0 Abstain

Motion carried unanimously.

3.) CSE/CPSE Recommendations:

CSE Recommendations: 9340, 7279, 8829, 8779, 9230, 9260, 8613, 9373, 8421, 9271, 9062, 9113, 8617, 7752, 8680, 8107, 8620

CPSE Recommendations: 9292, 9490, 9321, 9400, 9282, 9452, 9450, 9463, 9470

A motion was made by Mr. Nodine, seconded by Mrs. Kuck, to approve the CSE/CPSE Recommendations. Motion carried.

4.) Approval: Athletic Merger with Hannibal CSD for Varsity Wrestling  
(Resolution #21-49)

Upon the recommendation by the Superintendent, a motion was made by Mrs. Allen seconded by Mrs. Kuck, to adopt the following resolution:

RESOLVED, That the Board of Education of the Red Creek Central School District hereby approves the merger with Hannibal Central School District for Varsity Wrestling for the 2021-22 season.



Upon roll call, the following vote was recorded:

Mrs. Allen:	Yes	Mr. Curtis:	Yes
Mrs. Kuck:	Yes	Mrs. Madigan	Yes
Mr. Nodine:	Yes	Mr. Uetz:	Yes
Mr. Dates:		Yes	

Tally: 7 Yes            0 No            0 Absent            0 Abstain

Motion carried unanimously.

5.) Adoption: 2022-23 Budget Preparation Schedule  
(Resolution #21-50)

Upon the recommendation by the Superintendent, a motion was made by Mr. Nodine seconded by Mrs. Allen, to adopt the following resolution:

RESOLVED, That the Board of Education of the Red Creek Central School District hereby adopts the Budget Preparation Schedule to develop and enact the 2022-23 school budget.

Upon roll call, the following vote was recorded:

Mrs. Allen:	Yes	Mr. Curtis:	Yes
Mrs. Kuck:	Yes	Mrs. Madigan	Yes
Mr. Nodine:	Yes	Mr. Uetz:	Yes
Mr. Dates:		Yes	

Tally: 7 Yes            0 No            0 Absent            0 Abstain

Motion carried unanimously.

6.) Approval: External Audit – Corrective Action Plan  
(Resolution #21-51)

Upon the recommendation by the Superintendent, a motion was made by Mrs. Kuck seconded by Mr. Uetz, to adopt the following resolution:

RESOLVED, That the Board of Education of the Red Creek Central School District hereby approves the corrective action plan for the 2020-21 Management Letter as issued by our external auditors, namely Mengel Metzger Barr & Co. (Raymond F. Wager, PC).

Upon roll call, the following vote was recorded:

Mrs. Allen:	Yes	Mr. Curtis:	Yes
Mrs. Kuck:	Yes	Mrs. Madigan	Yes
Mr. Nodine:	Yes	Mr. Uetz:	Yes
Mr. Dates: Yes			

Tally: 7 Yes            0 No            0 Absent            0 Abstain

Motion carried unanimously.

7.) Approval: R.L. Murray Memorial Scholarship  
(Resolution #21-52)

Upon the recommendation by the Superintendent, a motion was made by Mrs. Allen seconded by Mr. Nodine, to adopt the following resolution:

RESOLVED, That the Board of Education of the Red Creek Central School District hereby establishes the R.L. Murray Memorial Scholarship; and be it further

RESOLVED, That the Superintendent of Schools is hereby authorized to execute the establishment of the Fund and all conditions for the disbursement of the annual scholarship.

Upon roll call, the following vote was recorded:

Mrs. Allen:	Yes	Mr. Curtis:	Yes
Mrs. Kuck:	Yes	Mrs. Madigan	Yes
Mr. Nodine:	Yes	Mr. Uetz:	Yes
Mr. Dates: Yes			

Tally: 7 Yes            0 No            0 Absent            0 Abstain

Motion carried unanimously.

8.) Declaration of Surplus Property – Bus No. 145  
(Resolution #21-53)

Upon the recommendation by the Superintendent, a motion was made by Mr. Uetz seconded by Mr. Nodine, to adopt the following resolution:

RESOLVED, That the Board of Education of the Red Creek Central School District hereby declares as surplus property, Bus No. 145; and be it further

RESOLVED, That the Superintendent of Schools is hereby authorized to sell or dispose of said item as he deems appropriate.

Upon roll call, the following vote was recorded:

Mrs. Allen:	Yes	Mr. Curtis:	Yes
Mrs. Kuck:	Yes	Mrs. Madigan:	Yes
Mr. Nodine:	Yes	Mr. Uetz:	Yes
Mr. Dates: Yes			

Tally: 7 Yes            0 No            0 Absent            0 Abstain

Motion carried unanimously.

**F. CORRESPONDENCE:**

1. Middle School Honor Rolls

**G. SUPERINTENDENT’S CORRESPONDENCE AND REPORTS:**

1. Administrative Reports
2. Commencement of Negotiations - RCTA

**OTHER BUSINESS AS DETERMINED BY BOARD PRESIDENT:**

- Review the process for Public Forum
- Process for receiving and answering questions from the community

**EXECUTIVE SESSION:**

A motion was made by Mrs. Allen, seconded by Mr. Curtis to enter into Executive Session at 8:13 p.m. for the purpose of: Personnel Discussion

Without objection from any Board member, Mr. Dates moved the Board out of Executive Session at 10:30 p.m.

A motion was made at 10:30 p.m. by Mr. Curtis, seconded by Mr. Nodine, to adjourn the meeting. Motion carried.

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Amy L. Klein, Clerk