

MT. LEBANON SCHOOL DISTRICT  
7 HORSMAN DRIVE  
PITTSBURGH PA 15228

DISCUSSION MEETING  
OF THE  
BOARD OF SCHOOL DIRECTORS

MONDAY, JUNE 6, 2022

MT. LEBANON HIGH SCHOOL ROOM D205  
*PUBLIC PARTICIPATION WILL ALSO BE AVAILABLE VIA ZOOM*

7:30 P.M.

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AGENDA

I. Call to Order

II. Roll Call

III. Action Items for June 13, 2022, Board Meeting

A. Financial Items

1. Treasurer's Report - The treasurer's report reflects cash transactions for the month of May 2022. The Report is typical for this time of year, and the Superintendent recommends it for approval.
2. Monthly List of Bills - The monthly list of bills reflects checks authorized to be drawn between May 19, 2022, and May 31, 2022. All checks have been reviewed by the administration and are typical for this time of year. The Superintendent recommends approval of this list.
3. List of Tax Refunds - The list of tax refunds totals \$10,612.147 for three (3) refunds for May. The list has been reviewed by the solicitor's office, which recommends approval. The list is recommended for approval by the Superintendent.
4. June 30 List of Bills - Annually, the Board is requested to approve payment of bills prior to our June 30 year-end as many bills as possible are able to be allocated to the correct fiscal year. The list of checks for these payments will be presented for ratification at the August board meeting. The Superintendent recommends approval of this action.

5. Budgetary Transfer to Close the School Year - Annually, the Board is requested to approve budgetary transfers necessary to close the fiscal year. The list will be presented for ratification prior to the approval of the audit in October. The Superintendent recommends approval of this action.
6. List of Donations to the Schools - Annually, a list of donations to the schools is compiled and presented to the Board for acceptance. The list shows the community's commitment to our schools and our programming, and we are grateful for their support. The Superintendent recommends acceptance of these donations from our community.
7. School District Insurance Policies - Annually, the District's insurance broker, Jonathan Kelly, bids out our insurance for Property and Liability, Directors and Officers, and Student Accident coverage. This year's low bid for Property and Liability and D&O insurance is with CM Regent at their bid price of \$328,156. The low bid for Student Accident Insurance was National Union Fire Insurance Company of Pittsburgh at their bid price of \$15,143. The Superintendent recommends approval of the insurance policies for next year.
8. Food Service Budget and Lunch Prices - The budget for the Food Service Department is presented at \$2,115,000, which is a 0% increase. The Food Service Program is self-funded. The lunch prices for the 2022-2023 school year are presented for Board consideration - Tier 1 Lunch is \$2.65 for elementary and \$2.80 for secondary which is a \$0.10 increase. The Superintendent recommends approval of these actions.
9. Driver's Education Car Purchase - Our current lease for the Driver's Education Vehicle expires on June 30, 2022. Obtaining a vehicle by lease has proved not to be cost-effective. The administration is asking the Board to consider the purchase of a 2022 Ford Escape from the lowest responsible bidder meeting specification. The board will then be asked to ratify the sales agreement at the August meeting. The cost of the vehicle will not exceed \$32,000 and will be paid through the Adult Education Program. This will ensure the continuity of our Driver's Certification Program this summer. The Superintendent recommends approval of this purchase.

B. Personnel Items

1. Personnel Report - The Personnel Report details personnel appointment, changes in assignments, leaves of absence, resignations, and retirements to be considered by the Board. The Superintendent recommends the approval of this report.
2. Approval of List of Annual Salaries for Administrative Assistants/Supervisors - The Superintendent recommends that the Board approve the annual salary adjustments for administrative assistants/supervisors effective July 1, 2022, reflecting an average increase of 3%.
3. Approval of Salaries for Specialists - The Superintendent recommends that the Board approves the annual salary adjustments for specialists effective July 1, 2022, reflecting an average increase of 3%.

4. Approval of Salaries for Head Custodians - The Superintendent recommends that the Board approves the annual salary adjustments for head custodians effective July 1, 2022, reflecting an average increase of 3%.
5. Approval of Administrative Salaries - The Superintendent recommends that the Board approves the annual negotiated salary adjustments for administrators effective July 1, 2022, reflecting the Act 1 index of 3.4% for a proficient rating with additional merit pool funds.

C. Other

1. Approval of 2022 List of Graduates - The Board is asked annually to approve the list of graduates for the current school year. This list has been reviewed and the students recommended by the High School Administration of meeting the requirements for graduation. The Board will take action on the approved list of graduates at the June 13, 2022, regular meeting.
2. Special Education Plan - Approval of the Mt. Lebanon School District's 2022-2025 Special Education Plan submission to the Pennsylvania Department of Education. The Special Education Plan is a subsection of the District's Comprehensive Plan. The Special Education Plan was made available for public review on May 23, 2022. The administration is asking for Board approval to submit the plan to the Pennsylvania Department of Education following that 28-day review.
3. Dairy Bid - Annually, the District bids Dairy for the food service operations. Turner's Dairy at \$15,855 is the lowest bidder meeting specifications. The Superintendent recommends approval of this bid.
4. Educational Services Provided by the Allegheny Intermediate Unit - This is an agreement with the Allegheny Intermediate Unit for the 2022-2023 school year to provide and operate programs for the benefit of students as assigned by the District and in accordance with state and federal law. The Superintendent recommends approval of this agreement.
5. School Resource Officer MOU - The School Resource Officer Agreement between the District and the Municipality is presented for a one-year term, with the District reimbursing the Municipality for 65% of all costs incurred by the Municipality in providing the School Resource Officer in the estimated amount of \$107,732. The Superintendent recommends approval of this agreement in substantially the form presented pending agreement of the Mt. Lebanon Commissioners.

D. Discussion

1. Policy Review -
  - a. BEDH - Public Participation at Board Meetings

IV. Questions or Comments from Residents. Presentations or comments are to be limited to five (5) minutes.

V. Upcoming Public Meetings

June 13, 2022 - 6:45 p.m.

DEI Board Committee  
D205, Mt. Lebanon High School  
Zoom

June 13, 2022 - 7:30 p.m.

Board Regular Meeting  
D205, Mt. Lebanon High School  
Zoom

VI. Adjournment

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