

Architect Selection

The Bethany Board of Education (Board) must continuously strive to provide new facilities and/or timely renovations that will provide the best educational environment for all students within fiscal constraints. To assist the Board in the accomplishment of this objective, an architect may be commissioned for every major building or renovation project initiated by the Board. Selection of an architect and/or construction manager for school construction projects costing more than \$20,000 are subject to a competitive bidding process.

In selecting an architect, the following criteria, including but not limited to, will be considered:

1. training and experience including that of partners and associates;
2. planning ability and promptness;
3. specification writing, accuracy, and sufficiency of detail;
4. design, appearance, and utility;
5. inspection of job effectiveness;
6. relation with contractors;
7. experience with government agencies;
8. pricing for the project;
9. experience with similar size and scope;
10. organizational and team structure, including any subcontractors to be used;
11. past performance data, including but not limited to, adherence to project schedules and project budgets and the number of change orders for projects; and
12. the approach to work required for the order or contract and documented contract oversight capabilities.

In compliance with state law, as amended, a contract for architectural or construction management services may be awarded to the most responsible qualified bidder only after a public invitation to bid.

The Building Committee and Superintendent will interview qualified applicants for the project and select an architect.

Legal Reference: Public Act 07-249

Policy adopted: September 9, 1991
Policy revised: February 10, 2016
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