

POLICY

6000-02

FACILITY MANAGEMENT PROGRAM - NON-SCHOOL USE OF SCHOOL FACILITIES

Adoption Date: September 25, 1990; Revised: 12/13/94; 2/13/96; 7/8/97; 7/14/98; 5/8/01; 8/14/01; 7/2/02; 5/11/04; 6/13/06; 4/1/08; 8/14/12; 7/1/14; 10/13/15; 10/9/18

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School facilities may be made available for use by non-school groups when such use is consistent with good public policy and the goals and purposes of Westfield Washington Schools (WWS), and does not interfere with regular school use of the facilities.

Insofar as practicable, priority shall be given to groups and individuals whose particular use is deemed to be of significant community interest and general educational value. The Superintendent or his/her designee will review each request and reserves the right to refuse rental/use.

Applicants and his/her organization wishing to use school facilities shall meet requirements as outlined in Eligible Organizations as developed by the Superintendent and the Board and revised periodically.

Applicants and his/her organization wishing to use school facilities shall complete a Permit for Use of School Facilities and submit it to Central Office for approval. No elementary facilities are available before 6:15 pm on school days, and all activities shall conclude by 10 p.m. Monday through Thursday. All other facilities will be made available during reasonable times at the sole discretion of the school.

Long term storage of equipment is not permitted unless authorized by the building administrator.

Applicants and his/her organization shall comply with the Rules and Regulations governing the use of school facilities as developed by the Superintendent and the Board and revised periodically.

All permits are subject to cancellation.