

# Urbana Elementary

## Kindergarten-Grade 5

### News and Information

**Mrs. Cathie Scott**, K-2 Principal  
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**Mrs. Jill Weimer**, 3-5 Principal  
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**Mrs. Melanie Anders**, K-5 Asst. Principal  
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School Phone: (937) 653-1453  
**Website:** www.urbanacityschools.org

**Friday, August 30, 2019**

#### Arrival/Dismissal

Students can arrive anytime between 8:10 a.m. to 8:40 a.m. Upon arrival, K-2 students are to report directly to the Dining Commons to begin eating breakfast and grades 3-5 to the multi-purpose (elementary gym). *Reminder:* the tardy bell rings at 8:45 a.m. and dismissal time is 3:25 p.m. For any transportation changes, you **MUST** send in a note or let the office know **by 2:00 p.m. at the latest**. Thank you for your cooperation in helping dismissal to run smoothly.

#### Newsletter #1

#### Lunch and Milk Money

Regular school lunches are \$2.75; reduced lunches .40; milk is .50. **Please** remember to place your child's lunch money in an envelope or baggie with his or her's **FIRST AND LAST NAME** on it. If possible, it is always best to prepay for lunches on your child's lunch account.



#### Birthday Celebrations



Due to numerous food allergies, we discourage classroom birthday celebrations with food. Instead, we will recognize birthdays during the announcements and students will come to the office to receive a small birthday token.

#### Lunch Numbers

Please work with your child to help him/her memorize his/her student ID/lunch number. This helps with the lunch and breakfast process.

#### Upcoming Events at UES

- 9/2/19: NO SCHOOL--Labor Day Holiday
- 9/3/19: 5th Grade Band Parent Meeting, 7:00 pm @ UES
- 9/26/19: K-5 Fall School Picture Day
- 9/30/19: Two-hour Delay Day (for Teacher Inservice)

#### School Fees

All school fees must be paid for students to participate in fundraisers or school pictures.

#### Climber Club **needs YOU!**

The Climber Club is our family-teacher organization for grades kindergarten to 8th grade. The club's mission and objectives are:

1. To promote the education and well-being of all children at home, in school, and in the community.
2. To provide a forum for discussion and foster communication between families, administrators, educators, and the community.
3. To enhance facilities and opportunities for the students in kindergarten through eighth grade that are not otherwise provided for in the school budgets.
4. To sponsor projects and events for the benefit of kindergarten through eighth grade students.
5. To raise funds as required providing for all of the above objectives.

**Membership in the Club is just \$5.00 for the year. You don't have to participate in events to be a member but we do have a variety of opportunities for you to be involved or donate to any activities during the school year.. A membership form will be coming home with your child next week to sign-up. Please consider joining!**

**Did you know?** If your child is late getting to school, it can lead to poor attendance? Good attendance in elementary school will help your child do well in high school and beyond! Please be here before 8:45 bell.

#### Lost and Found

We have already started to accumulate items for the "Lost and Found". *Please* remember to put your child's **First and Last Name** on jackets, hats, lunchboxes, coats, book bags, etc. The lost and found items are currently located in a large tub on the west wall of the Dining Commons.





## Free and Reduced Lunch Applications AND Instructional Fees

Please make sure you have completed and returned the Free and Reduced Price School Meals Application for your student. During the 2019-2020 school year, Ohio Revised Code 3313.642 prohibits districts from charging instructional fees for those eligible for free lunch through this program. This fee waiver applies to those receiving free (not reduced) lunch prices. To receive the instructional fee waiver, the Sharing Information with Other Programs form must be completed and returned to the school as soon as possible.

## REMIND APP Information

### A Parent's Guide To

*Urbana City Schools is committed to providing communication through Remind and wants to make sure that all parents and guardians have fully functioning accounts. Please refer to this flyer for ways to get the most out of your Remind account.*

If you need further assistance with your account please contact:  
Kelli Marsh  
Director of Technology Integration  
[kelli.marsh@urbanacityschools.org](mailto:kelli.marsh@urbanacityschools.org)  
937-653-1453 ext 2126

1. Log in to your Remind account through the App or at Remind.com. If you do not know your password, or have never logged in before, click "Forgot?" in the password box.
2. Under "Classes Joined" make sure all of your child's classes are showing. A child should have one class for each teacher he/she sees. If you think you are missing classes, please contact your child's teacher.
3. Remove yourself from any classes that you no longer wish to be a part of.
  - a. Web: click on the name of the class, click settings, click "leave class"
  - b. App: click the three lines at the top left, Click "edit", click the red - sign next to the class you wish to leave
4. Check your communication preferences to ensure that your cell number and/or email is up to date.
  - a. Web: click the drop down next to your name, click account, click communication and then make changes as needed
  - b. App: click the three lines at the top left, click the gear shift and then make changes as needed

## Attendance

Please call the school at **653-1453** by 9:00 a.m. if your child will **NOT** be attending school that day. We have voicemail, so you may leave a message 24 hours a day. If you do leave a message, **PLEASE STATE THE REASON** for the absence. A call with no reason given does not necessarily make the absence excused. If you do not have a phone, be sure to send a note with the student the next day explaining the reason for the absence.

## **Rules/Reminder:**

### Drop-off/Pick-up Lanes

If you are using the curb lane to drop-off or pick-up your child/children from school, **PLEASE** do not park and get out of your car. The drop-off/pick-up line is designed for your child to be ready to get out of your vehicle when you stop momentarily at the curb. If your child does not need assistance, this is a great way for you to get in and out easily.

The second lane of the drop-off, pick-up lane is for continuous flow of traffic. We are asking that you **PLEASE** not block the bus traffic coming in. If a bus appears behind you, please move to the continuous second lane to allow the bus to go around you. This helps bus routes stay on time.

If your child/children need assistance or you prefer to walk him/her to and from the school entrance, please park your car in the **North** Visitors parking lot and use the crosswalk to walk to and from the building. Thank you!

## The Urbana Elementary K-5 PBIS Climber Code:

**Be Respectful!**  
**Be Responsible!**  
**Be Ready!**

