

# Urbana Elementary

## Kindergarten-Grade 5

### News and Information

**Mrs. Joanne Petty**, K-2 Principal  
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**Mrs. Jill Weimer**, 3-5 Principal  
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**Mrs. Melanie Anders**, K-5 Asst. Principal  
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School Phone: (937) 653-1453  
**Website:**  
[www.urbanacityschools.org](http://www.urbanacityschools.org)

**Friday, September 21, 2018**

#### Arrival/Dismissal

Students can arrive anytime between 8:10 a.m. to 8:40 a.m. K-2 students can start going through the breakfast line at 8:15 a.m. Grades 3-5 pick-up their breakfast at 8:40 a.m. **Reminder: Tardy bell rings at 8:45 a.m.!** Dismissal time is **3:25 p.m.** For any transportation changes, you **MUST** send in a note or let the office know **by 2:00 p.m. at the latest.** Thank you for your cooperation!

#### School Hours

All kindergarten through fifth grade students are on the same school hours: **8:40 a.m.-3:25 p.m.**

#### Birthdays

Due to numerous food allergies, we discourage classroom birthday celebrations with food. Instead, we will recognize birthdays during the announcements and students will come to the office to receive a small birthday token.

#### Upcoming Events at UES

**9/21/18: Student Day** at Hillclimber football game. ALL students wearing an Urbana shirt get in **FREE!**

**9/27/18: K-5 School Picture Day.**

**9/28/18: NO SCHOOL for Students** (Teacher Inservice Day).

**10/1/18: K-5 "Tasty Traditions" Fundraiser Kick-off!**

**10/7/18 @ 2:00 p.m.:** Urbana Elementary/Jr. High School Building Dedication/Ribbon Cutting Open House.

#### Schoolwide K-5 PBIS

**Be Respectful!**  
**Be Responsible!**  
**Be Ready!**

#### Newsletter #1

#### Lunch and Milk Money

Regular school lunches are \$2.65; reduced lunches .40; milk is .50. PLEASE remember to place your child's lunch money in an envelope or baggie with his or her's **FIRST AND LAST NAME** on it. If possible, it is always best to prepay for lunches on your child's lunch account.

#### Lunch Numbers

PLEASE work with your child to help him/her memorize his/her student ID/lunch number. This helps with the lunch and breakfast process.

#### School Fees

All school fees must be paid for students to participate in fundraisers or school pictures.

#### Lost and Found

We have already started to accumulate items for the "Lost and Found". Please remember to put your child's **First and Last Name** on jackets, hats, lunchboxes, coats, book bags, etc. The lost and found items are currently located right inside the entry doors of the school.

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## More Urbana Elementary News...

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### **Free and Reduced Lunch Applications AND Instructional Fees**

Please make sure you have completed and returned the Free and Reduced Price School Meals Application for your student. During the 2018-2019 school year, Ohio Revised Code 3313.642 prohibits districts from charging instructional fees for those eligible for free lunch through this program. This fee waiver applies to those receiving free (not reduced) lunch prices. To receive the instructional fee waiver, the Sharing Information with Other Programs Form must be completed and returned to the school as soon as possible.

### **REMIND App**

We are excited to share that Urbana City Schools is rolling out Remind District wide! If you're not already familiar with Remind, it's a classroom communication tool that makes it easy to stay involved with your child's learning. Remind is free to use, and you'll be able to get and send messages on any device—even a simple text message from your phone! As part of this rollout, official accounts will be created for all the educators, parents, and students at Urbana City Schools. In the next few weeks, you'll receive an email or text message from Remind. All you need to do is follow the steps in the message to finish setting up your account. Visit [bit.ly/remindparentvideo](http://bit.ly/remindparentvideo) to watch a video demo to see how Remind works.

To ensure that Remind works correctly it is important that the school has an up to date mobile number for your child's primary contact. Please make sure to update this number with the main office at your child's school. We're excited to make connecting with our families more engaging!

### **Attendance**

Please call the school at 653-1453 by 9:00 a.m. if your child will NOT be attending school that day. We have voicemail, so you may leave a message 24 hours a day. If you do leave a message, **PLEASE STATE THE REASON** for the absence. A call with no reason given does not necessarily make the absence excused. If you do not have a phone, be sure to send a note with the student the next day explaining the reason for the absence.

*Thank you for all of your  
patience and  
understanding as we ALL  
learn together!*

**We are the NEW  
U.E.S.!**

