Sacred Heart School Commission
Meeting Minutes
May 4, 2022

Opening Prayer

March Meeting Minutes approved

Parish Updates

- Staffing updates
  - Bridget Darrow will replace Karen Reinke. She will oversee bookkeeping (James) for School and Parish.
- Will need to find replacement for finance position
- Fr. John will retire in June
- Fr. Nagel will oversee the Sacred Heart parish and will attend one mass weekend per month.
- Fr Joseph will be pastor in residence for a 2-year trial period. SHS parish purchased a home near Sacred Heart for pastor housing.
- Parish Celebration is tentatively scheduled the weekend of June 4/5

School Commission Next Year 2022-2023

- Carlos will be new School Commission Chair
- Looking for the following positions
  - Secretary
  - Finance
  - Marketing

Committee Report Discussion

- Finance
  - In the black
  - Finalizing 2022 auction expenses
- Technology
  - Internet safety initiatives
    - Trying to determine best practices. Complicated due to challenges of multiple platforms and programs used by students. Focusing on how to set parental controls yet not inadvertently blocking school assignments
  - Parent communication
    - Why Blooms?
    - What is the blooms usage compared to email usage?
    - Parent survey about Blooms
    - Will give recommendations for future school communication platform
  - Tech Week
Success. Can we extend time with presenters for students who want to dive deeper/ask additional questions?

- **Legal**
  - Nothing to report

- **Facilities**
  - Carillon bell has been repaired in bell tower of church
  - Safety cameras will be installed around church and school campus
  - Baptismal font will undergo repair to heater, sanitization and pump. Will arrive mid-July
  - Parking lot will be restriped, paving project on hold
  - Two fire panels will be replaced over the summer
  - Master plan is on hold until new pastor in place
  - The parish youth room has been remodeled
  - Jani-King commercial cleaning service has been hired is to clean at night. Looking for permanent position.
  - Looking to repair damage to floor tile from Covid tape
  - Still waiting for part for bronze doors of church

- **Health & Safety**
  - Covid cases have been stable in school
  - Mental health is still an issue

- **Dress code**
  - Question about 8th grade graduation dress code violations

- **Parents Club**
  - Bingo Night (March). Sold out in 30 minutes.
  - At least 50 people signed up and didn’t come
  - Distinguished teacher and staff awards will take place on Friday at Grandparents Day
  - Two open positions – President Elect and Marketing

- **Principals Report**
  - Thirty-seven students were confirmed this past weekend
  - Trying to identify a new youth minister
  - Trying new procedure for service jobs
    - Service Job credit for: CYO Head Coaches (if no team is formed, will be parent’s job to find another service job or pay out)
  - Looking to hire: Major Events position, Math Specialist Primary School, Middle School ARC + Science,
Hired: Front Office Manager (Michael Kennerty) and School Psychologist (Nicole Morton), Vice Principal (Erica Pierson), Aysia Hernandez (4th Grade Assistant), Ms. Wind (moving to 5th grade)

Upcoming Survey to help develop a schoolwide program to develop character traits in our students: “What character traits do we want to develop in our students” Will also get input from students. Staff develop time will focus on how to do teach those character traits.

Christmas and End-of-Year scrip gifts for teachers no longer collected through Greater Giving due to payroll tax. Alternative: Take cash/Venmo payment. Thoughts?