

Sacred Heart School Commission  
Meeting Minutes  
May 4, 2022

Opening Prayer

March Meeting Minutes approved

Parish Updates

- Staffing updates
  - Bridget Darrow will replace Karen Reinke. She will oversee bookkeeping (James) for School and Parish.
- Will need to find replacement for finance position
- Fr. John will retire in June
- Fr. Nagel will oversee the Sacred Heart parish and will attend one mass weekend per month.
- Fr Joseph will be pastor in residence for a 2-year trial period. SHS parish purchased a home near Sacred Heart for pastor housing.
- Parish Celebration is tentatively scheduled the weekend of June 4/5

School Commission Next Year 2022-2023

- Carlos will be new School Commission Chair
- Looking for the following positions
  - Secretary
  - Finance
  - Marketing

Committee Report Discussion

- Finance
  - In the black
  - Finalizing 2022 auction expenses
- Technology
  - Internet safety initiatives
    - Trying to determine best practices. Complicated due to challenges of multiple platforms and programs used by students. Focusing on how to set parental controls yet not inadvertently blocking school assignments
  - Parent communication
    - Why Blooms?
    - What is the blooms usage compared to email usage?
    - Parent survey about Blooms
    - Will give recommendations for future school communication platform
  - Tech Week

- Success. Can we extend time with presenters for students who want to dive deeper/ask additional questions?
- Legal
  - Nothing to report
- Facilities
  - Carillon bell has been repaired in bell tower of church
  - Safety cameras will be installed around church and school campus
  - Baptismal font will undergo repair to heater, sanitization and pump. Will arrive mid-July
  - Parking lot will be restriped, paving project on hold
  - Two fire panels will be replaced over the summer
  - Master plan is on hold until new pastor in place
  - The parish youth room has been remodeled
  - Jani-King commercial cleaning service has been hired is to clean at night. Looking for permanent position.
  - Looking to repair damage to floor tile from Covid tape
  - Still waiting for part for bronze doors of church
- Health & Safety
  - Covid cases have been stable in school
  - Mental health is still an issue
- Dress code
  - Question about 8<sup>th</sup> grade graduation dress code violations
- Parents Club
  - Bingo Night (March). Sold out in 30 minutes.
  - At least 50 people signed up and didn't come
  - Distinguished teacher and staff awards will take place on Friday at Grandparents Day
  - Two open positions – President Elect and Marketing
- Principals Report
  - Thirty-seven students were confirmed this past weekend
  - Trying to identify a new youth minister
  - Trying new procedure for service jobs
    - Service Job credit for: CYO *Head* Coaches (if no team is formed, will be parent's job to find another service job or pay out)
  - Looking to hire: Major Events position, Math Specialist Primary School, Middle School ARC + Science,

- Hired: Front Office Manager (Michael Kennerty) and School Psychologist (Nicole Morton), Vice Principal (Erica Pierson), Aysia Hernandez (4<sup>th</sup> Grade Assistant), Ms. Wind (moving to 5<sup>th</sup> grade)
- Upcoming Survey to help develop a schoolwide program to develop character traits in our students: “What character traits do we want to develop in our students” Will also get input from students. Staff develop time will focus on how to do teach those character traits.
- Christmas and End-of-Year scrip gifts for teachers no longer collected through Greater Giving due to payroll tax. Alternative: Take cash/Venmo payment. Thoughts?