

Sacred Heart School Commission Meeting Minutes

Wednesday, March 9th, 2022

Present: David Burroughs (Principal), Pauline Kenny (Chair), Karen Reinke (Finance and Parish), Charlie Herb (Facilities), Heather Bradford (Vice Chair), Kyle Clines (Parent Club President), Carlos Gonzales (Incoming Chair), Orville McDonald (Technology), Merrill Behnke (Incoming Parent Club President)

Absent: Kelly Bach (Health & Safety), Katie Goodrich (Legal), Father Rob, Kris Mitchke (Secretary), Fr. John Madigan (Sacred Heart Church Priest Administrator)

Meeting occurred in person

Minutes respectfully recorded by Heather Bradford

Action items in bold

1. Welcome by Pauline
2. Opening Prayer by David
3. Approved Minutes from February 2nd Meeting
4. Sacred Heart Parish Update – Karen
 - a. Attendance at Synod listening sessions at Sacred Heart Church has been light. Approximately 70 people have attended, 2 sessions left (in person and in Zoom), goal was 100. All encouraged to attend.
 - b. During lent, Father John encouraged attendees at Stations of the Cross, reconciliation, and penance mass.
 - c. School Commission has been asked to contribute to soup/bread for 15-20 people after Stations of the Cross on Friday, 3/25, Pauline and Heather are organizing. **We are looking for 1 volunteer to help set up and serve the soup (arrive just before 630pm to set up, Stations at 630 (lasts for 20 minutes), soup served at 650pm).** Kyle bringing bread, Heather and Pauline bringing soup and bread.
 - d. Father John is retiring 6/30/2022. The church would like to host a retirement party in conjunction with the Parish Festival. Dates TBD, looking at after the 5pm mass on Sat, 6/11/2022.
 - e. New priest will be announced in April/May by the Archbishop. Father Rob is not expected to move into this role and will most likely be reassigned.
 - f. The Archdiocese of Seattle announced a new [Bishop-Elect Father Frank Schuster](#) as a new Auxiliary Bishop.
5. Auction update - David
 - a. Very successful event. Gross revenue over \$800,000.
 - b. Big toy for upper lot for Fund A Need has been ordered, will be installed in July. School reached top (third) tier for the Fund A Need.

6. Facilities Update – Charlie Herb
 - a. The carillon bells will be installed by Easter
 - b. Upper parking lot to be repaved this summer (will coordinate with installation of big toy)
 - c. Baptismal font repairs planned, collecting bids.
 - d. Several new security cameras are being installed.
 - e. Limited parking spaces in upper lot many days. Question of whether we can flex the handicapped parking spots to non handicapped use during times when morning mass and funerals are not occurring. **Karen to explore.** Idea also presented for short term parking for parents who are driving in to pick up or drop off a child or an item.

7. Finance Update – Karen Reinke
 - a. School budget is in the black.
 - b. Budget set for next year for 410-420 students, numbers are strong for next year. Pre-K has a waiting list.
 - c. Annual Fund currently at \$182,000 as of end of Feb, on track.

8. Technology Update – Orville McDonald
 - a. Bloomz feedback as communications tool is mixed. **Orville and tech committee to consider survey to SHS parents to collect further feedback.**
 - b. Maker Space usage by students is increasing, staff is looking at further arrangements to optimize use.
 - c. TEC Week is coming up – looking for more speakers. **Heather and Merrill with suggestions, will follow up.**
 - d. Deanna Simons will be leaving SHS at the end of the year. She has been teleworking from Oregon.

9. Legal Update – No updates

10. Health & Safety – David
 - a. New COVID protocols have been released by CDC so SHS will lighten COVID restrictions. Masks will no longer be required as of 3/22/2022 except in the health room. More students will be allowed to be in the lunchroom and attending mass in person. Ruvna requirement will go away at end of March.

11. Parent's Club Report – Kyle Clines
 - a. Teacher appreciation day was a great success. Potluck meal worked well.
 - b. Bingo night planned for 3/18/2022. Sold out in less than 30 minutes. Will assure no meat is served since its on a Friday during Lent.
 - c. Sock Hop date has been rescheduled to 4/1/2022. Save the Date went out.

12. Principal Update – David Burroughs

- a. Grandparents Day will be 5/6/2022, will have them register to assure not too many in attendance at mass.
- b. New Vice Principal Erica Pierson has been hired and will start this summer. She has taught in Catholic schools for 20 years and currently works at Our Lady of the Lake.
- c. Positions open are for 5th grade, math specialist, Major Events Director (auction, graduation, grandparents day), front desk, and school counselor.
- d. Christmas Break dates for 2022-2023 determined – last day 12/16/2022 and first day back Tuesday 1/3/2023.
- e. Father Kubicki from sister parish in St. Francis, SD will be visiting for a week. Sacred Heart Parish will host soup/fundraiser for their parish.

13. Strategic Plan Review:

- a. Excelling in Academics – discussed challenges related to faculty/staff having to travel long distances to school since housing in immediate area is so expensive.

Next Meeting: April 6th, 2022