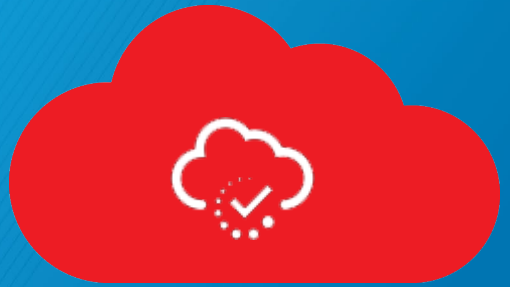
san diego county office of EDUCATION
FUTURE WITHOUT BOUNDARIES℠

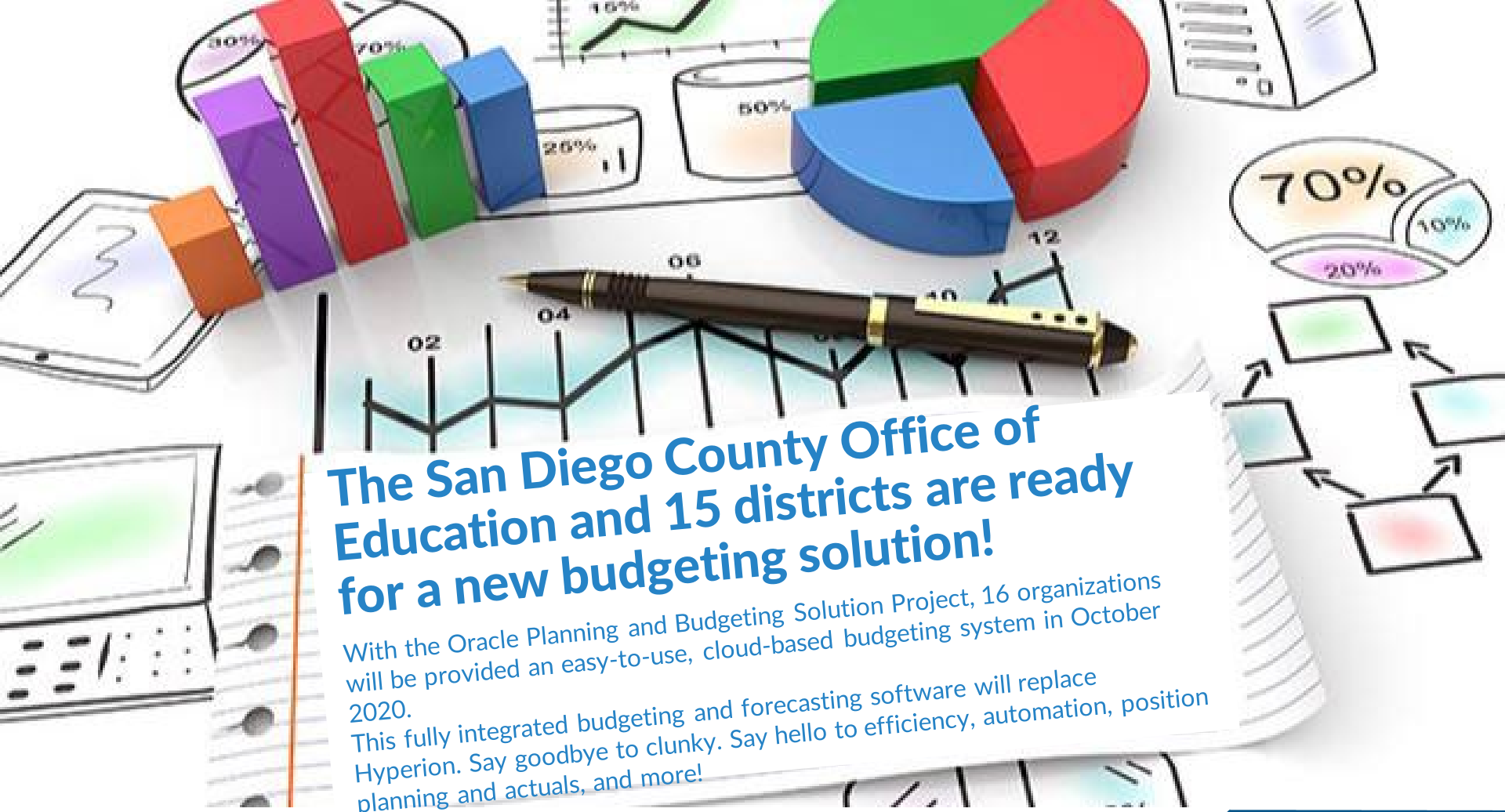
INTEGRATED TECHNOLOGY SERVICES

Oracle Planning and Budgeting Solution Project

Prepared by the SDCOE Enterprise Project Management Office (EPMO)

JUNE 11, 2020





The San Diego County Office of Education and 15 districts are ready for a new budgeting solution!

With the Oracle Planning and Budgeting Solution Project, 16 organizations will be provided an easy-to-use, cloud-based budgeting system in October 2020.

This fully integrated budgeting and forecasting software will replace Hyperion. Say goodbye to clunky. Say hello to efficiency, automation, position planning and actuals, and more!

What is this project all about?

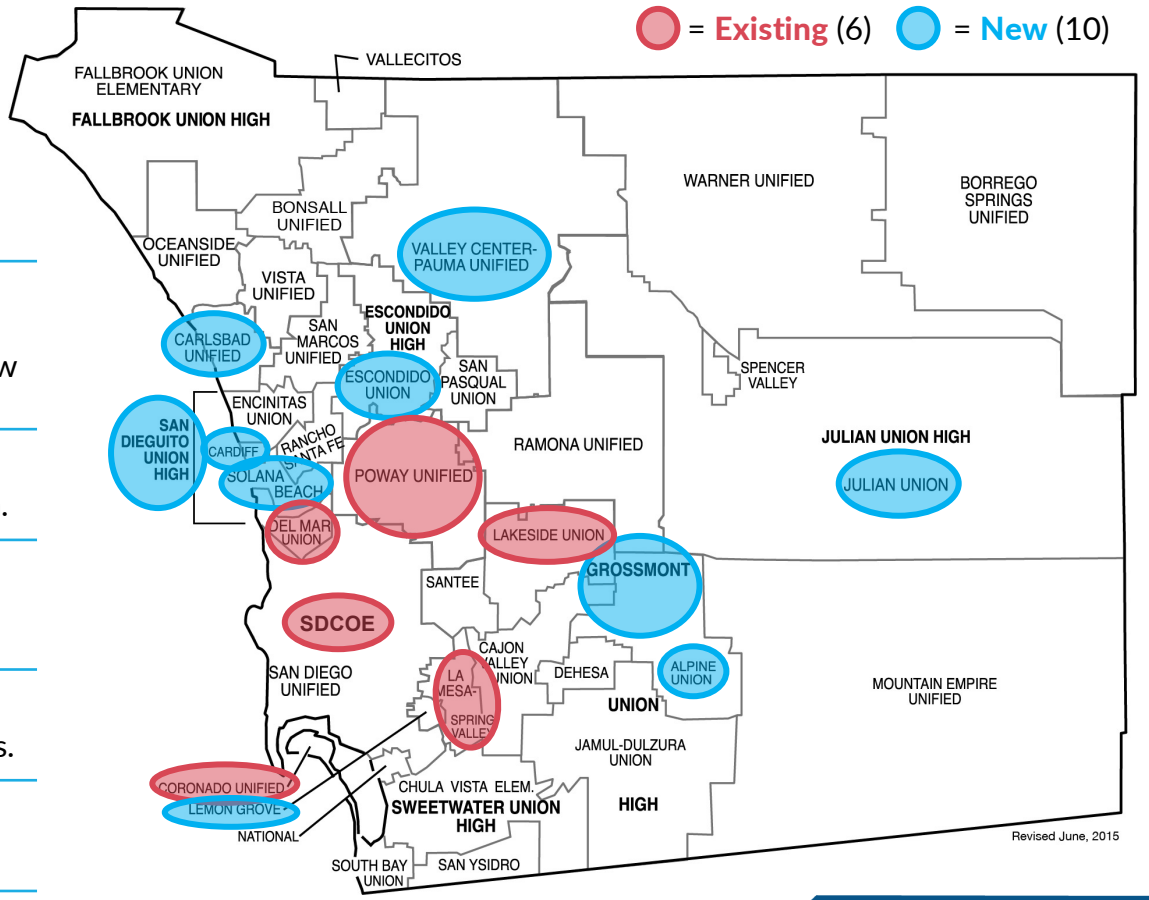
The purpose of Oracle Planning and Budgeting Solution Project is to replace the current on-premise Hyperion system with the new Oracle Planning and Budgeting Cloud Solution.

The Hyperion application is no longer supported and SDCOE needs to upgrade to the next version.

We will design a fully integrated budgeting and forecasting software application for districts and charter schools.

The implementation is for 16 districts:
6 existing Hyperion districts, plus 10 new districts.

The base model will be deployed October 2020.



Project At a Glance - Triple Constraints

Scope

16 Organizations

In scope:

- Financial/Budget Planning Models
- Financial/Budget Process
- Data Integration
- Operational and Technical Support
- Security

Out of scope:

- Onsite Post-Production Support
- Narrative Reporting Setup
- Capital Budget

Schedule

6 Phases, 7.5 months

Start date = June 1, 2020

End date = January 15, 2021

Phases:

- Discover & Design
- Development
- Testing
- Base Model Deployment
- LEA Deployment
- Project Closeout

Cost

Estimated $589,000

SDCOE entered a Time and Materials contract with Innofin for 2740 hours of work. There will be no costs for the participating districts.

Costs:

- Project Manager/Architect
- Consultant
- Quality Control (QC)
- Post-go live support

Project Organization

Sponsors

- Executive Sponsor: Terry Loftus
- Project Sponsor: Beckie Benson

Project Managers

- Innofin - Kate Spencer
- SDCOE - Reesa Fickett

Steering Committee

- Seth Boomgarden (La Mesa-Spring Valley)
- Joy Ramiro (Poway)
- Dawn Campbell (CAB - San Dieguito)
- Andi Loree (CAB - SDCOE)
- William Pickering (CAB - Alpine)

Stakeholders

- The 16 LEAs: Alpine, Cardiff, Carlsbad, Coronado, Del Mar, Escondido Elementary, Grossmont, Julian Elementary, La Mesa-Spring Valley, Lakeside, Lemon Grove, Poway, San Diego County Office of Ed, San Dieguito, Solana Beach, Valley Center-Pauma

Project Organization

Functional Managers

- Andy Esserman
- Jim Collis

Project Team

- Functional Resources (SMEs): Leah Bubel, Lisa Nguyen, Jeff Collum
- Technical: Jim Collis, Allan Manangan, Alex Salazar
- District Rep: Miranda Durning (Lakeside)

Testing

- Shauna Stark (QA Testing Lead), Darren Ortiz, Todd Conn
- Leah Bubel, Lisa Nguyen
- Kimberly Harrison, Wendyl Aban
- District Testers

District SMEs

- Michael Aviles, Seth Boomgarden, Anna Buxbaum, Dawn Campbell, Terri Darr, Lisa Davis, Miranda Durning, Alejandro Galindo, Courtney Jasper, Chad Leptich, Ana Machado, Angelica Paredes, William Pickering, Mark Pong, Rick Roberts, Joe Tarantino

Project Organization

Project Admin Assistant	• Kimberly Magdaluyo
Communications Lead	• Sally Morton
Training and Documentation	• Barbara Thiss • Kimberly Harrison • Wendyl Aban
Application Support	• Anthony Rogers - Expert level • Kimberly Harrison • Wendyl Aban
Others Involved (External)	• Innofin (4 total) • CherryRoad • Oracle

Project Objectives	Yes
Supported cloud platform with automated product updates	✓
Improved functionality for a better user experience	✓
New and useful features Examples: What-If scenario planning, position planning and actuals, forecasting, multi-year planning	✓
Automated imports and exports of files	✓
Direct data sheet input eliminates the need for Excel sheets for input	✓
Standardized processes for improved efficiency	✓
Single source of truth for district budget data and information	✓

Success Criteria

Upon completion of this project, the 16 organizations will:

- Successfully complete their FY21-22 budgeting using the new software?
- State that the new software is an improvement over previously used tools (saves time, easier to use, more accurate)?
- State that the training materials were clear and helpful?
- ?

SDCOE BOARD GOALS 3 & 4

- **Board Goal 3:** Become the leader and model for innovation, so that SDCOE scales, supports, and develops new opportunities for our schools, districts, and students
- **Board Goal 4:** Maximize human and operational resources to strengthen the organizational culture of SDCOE

ITS GOALS 2 & 3

- **ITS Goal 2 - Deliver Value: Applications & Systems:** Leverage future-facing technologies to deliver resilient and innovative countywide systems and applications
- **ITS Goal 3 - Improve Division Efficiencies:** Implement next generation processes and automation, design purpose-driven solutions, enable collaboration & build staff capacity

Opportunities

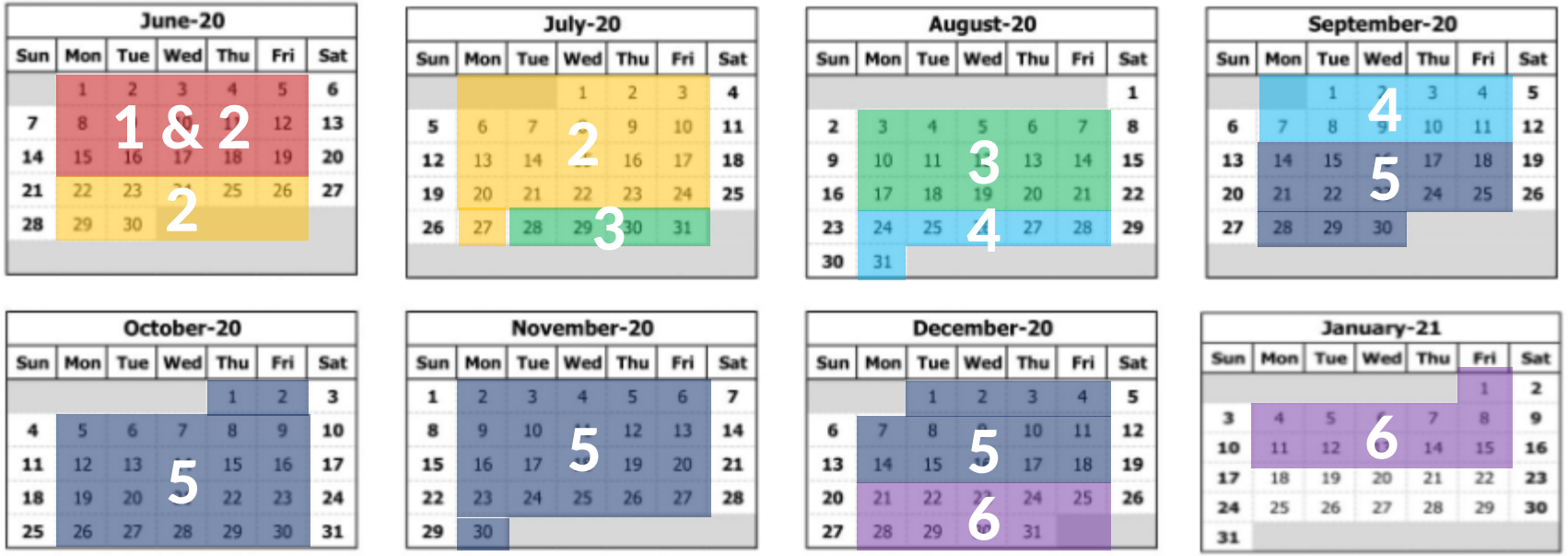
Stay Current

- Project will position us with the latest release and features across the Oracle Planning Budgeting Cloud Solution EPM product
- Eliminate the risk of not having support for Apps or Tools because we lag behind on versions or release levels

Automation

- Reduce manual budgeting by our district budget office/users
- Increase our automated footprint
- Automated future enhancements (monthly updates, multi-platform, automated metadata maintenance, automated inbound/outbound file updates)

Project Schedule – 6 Phases, 7.5 Months



TIME FOR KNOWLEDGE TRANSFER WILL BE SCHEDULED

1 Discover & Design

2 Development

3 Testing

4 Base Model Deployment

5 LEA Deployment

6 Project Closeout

Oracle Planning and Budgeting Solution Project

SDCOE Enterprise Applications is looking forward to partnering with the 16 districts to design and implement this easy-to-use, modern budgeting system.

All PeopleSoft districts and charter schools can look forward to using this tool in the future!