Meeting Agenda

- Project at a Glance
- Lessons Learned and Takeaways (anticipated 40-55 min)
- Celebration – Shoutouts and Team Recognition (about 20 min)
Project At a Glance

# of hours logged: 889 hours

<table>
<thead>
<tr>
<th>#</th>
<th>Infrastructure</th>
<th>Web Portal</th>
<th>Dashboards</th>
<th>Comm &amp; Train</th>
<th>Proj Mgmt</th>
<th>SDCOE Labor Total Hours</th>
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</thead>
<tbody>
<tr>
<td>1</td>
<td>104 hrs</td>
<td>332 hrs</td>
<td>154 hrs</td>
<td>86 hrs</td>
<td>214 hrs</td>
<td>889 hrs</td>
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Week 1 12/16 - 12/23/20
- Infrastructure: 34 hrs
- Web Portal: 79 hrs
- Dashboards: 26 hrs
- Comm & Train: 2 hrs
- Proj Mgmt: 58 hrs
- Total: 198 hrs

Week 2 12/28 - 12/30/20
- Infrastructure: 0 hrs
- Web Portal: 0 hrs
- Dashboards: 0 hrs
- Comm & Train: 0 hrs
- Proj Mgmt: 0 hrs
- Total: 0 hrs

Week 3 1/4 - 1/6/21
- Infrastructure: 3 hrs
- Web Portal: 58 hrs
- Dashboards: 21 hrs
- Comm & Train: 6 hrs
- Proj Mgmt: 35 hrs
- Total: 123 hrs

Week 4 1/7 - 1/13/21
- Infrastructure: 39 hrs
- Web Portal: 106 hrs
- Dashboards: 61 hrs
- Comm & Train: 51 hrs
- Proj Mgmt: 71 hrs
- Total: 328 hrs

Week 5 - END 1/14 - 1/20/21
- Infrastructure: 28 hrs
- Web Portal: 89 hrs
- Dashboards: 46 hrs
- Comm & Train: 27 hrs
- Proj Mgmt: 50 hrs
- Total: 240 hrs

Kickoff Meeting: 12/15/20

# of staff involved: A: 31 staff from Administration, ITS, and Innovation (plus more slated for testing)

# of core units working daily on development: 7
- Infrastructure and Cloud, Database, App Dev, BI, Media & Creative Services, Project Architect, EPMO
Lessons Learned and Takeaways

What are you most proud of as a result of this project (or that you experienced during this project)?

What do you wish was different about this project?

Which specific new skills or practices did your team learn during this project that you can use in a future project? Any reusable components?

Any other thoughts or comments?
Gumby Award

Awarded to

OUR BI TEAM

for demonstrating supreme flexibility
Sun Award

Awarded to

OUR APP DEV TEAM

for RISING to the challenge
Hammer Award

Awarded to

OUR DB TEAM

For quickly finding and “hammering” out issues
Light Bulb Award

Awarded to

OUR INFRASTRUCTURE & CLOUD TEAM

for generating so many bright ideas
SpongeBob Award

Awarded to

OUR M&CS TEAM

for being “sponges” who learned so quickly
Awarded to OUR EPMO TEAM for organizing the work and keeping things in order.
Awarded to

OUR PROJECT ARCHITECT

John Watson

for being the glue of “our Bunch”

Mike Brady/Elmer’s Glue Award
Yoda Award

Awarded to

OUR PROJECT SPONSOR
Terry Loftus

for wisdom, guidance, and transparency
AWARDED TO THE ENTIRE PROJECT TEAM... 

Energizer Bunny Award ...FOR STAMINA
ALSO AWARDED TO THE ENTIRE PROJECT TEAM...  

Einstein Award  

...FOR SOLVING NEW PROBLEMS
AND FINALLY, AWARDED TO THE ENTIRE PROJECT TEAM...

All Hands On Deck Award

...FOR TEAMWORK & COLLABORATION
thank you, team!