

**Finance & Facilities Subcommittee**  
**Meeting Minutes**  
**Central Office Conference Room (and Zoom)**  
**May 26, 2022**

Finance and Facilities Subcommittee Chair Melissa Finnigan called the meeting to order at 5:33pm.

Present: Melissa Finnigan, Maureen Sattan, Terry Antrum, Glenn Gazdik (via Zoom), James Mol (via Zoom), Superintendent Tim Van Tassel, Business Manager Bill Hoff and Facilities Director Larry Plano (Via Zoom)

**Business Office Update**

Our current EOY surplus is \$415,731. There was an increase in Excess Cost Reimbursement from the state of CT and we received \$100,417.

Food Service is at a \$232K surplus and we will be looking to get new steamers and some other needed equipment in McAlister and the Middle School.

We have decided, per the state's statutes, to extend the current food service bid an additional year and will go out to bid again next year.

**End of Year Planning**

Bill Hoff is recommending some purchases before the end of the year. \$200K would go back into Open Choice and \$50K would go into the non-lapsing account. There are several items that we may want to purchase and the entire list will be reviewed by the whole Board at the next regular meeting.

Administration is requesting that the Board repurpose two SHS Hall Monitor positions to Safety and Security positions. This will be a slight increase in their current pay rate. This will be presented to the Board during the unaffiliated personnel employment terms review at the May 31, 2022 meeting.

**Facilities Update**

Construction has begun on the Agriscience Food Room. We will be reviewing and possibly revising the Food Consumer Science Room project to see if we can get closer to our original estimated price.

Agriscience is considering adjustments to the Large Animal Facility and the Mechanical room that would be paid out of the ASDE grant which is only slated for Agriscience projects.

**Adjournment:** Meeting adjourned at 6:40 pm.