

# **How To Turn in Assignments**

# Using Google Classroom: How do I submit assignments?

Stream

Classwork

People

First, click on the classwork tab at the top of the page

 View your work

 Meet

 Google Calendar

 Class Drive folder



Are you ready for school to start?

No due date 



The orange dot is next to the assignment. Click on it to view the assignment details.

# Using Google Classroom: How do I submit assignments?

 View your work

 Meet

 Google Calendar

 Class Drive folder



Are you ready for school to start?

No due date



This space shows when (what day) an assignment is due



Are you ready for school to start?

No due date



Posted 1:46 PM

Assigned

[View question](#)

Click on the view question button to go to the submission page.

# Using Google Classroom: How do I submit assignments?

The screenshot shows a Google Classroom interface. On the left, there is a question card titled "Are you ready for school to start?" by Rachel Gilliam, worth 100 points. Below the question is a "Class comments" section with a text input field and a submit button. On the right, there is a submission area with a "Your answer" label, a "Type your answer" text input, and a "Turn in" button. Below this is a "Private comments" section with another text input field and submit button.

**Are you ready for school to start?**  
Rachel Gilliam • 1:46 PM  
100 points

Class comments

Add class comment...

Your answer Assigned

Type your answer

Turn in

Private comments

Add private comment...

This is the submission page, it has the discussion question or assignment and a space to turn it in.

# Using Google Classroom: How do I submit assignments?

Your answer 

Assigned

I am ready for school to start.

Turn in

You can type your answer to the discussion question here and then hit the orange turn in button to submit the assignment to the teacher

Private comments



Add private comment...



Submit answer?

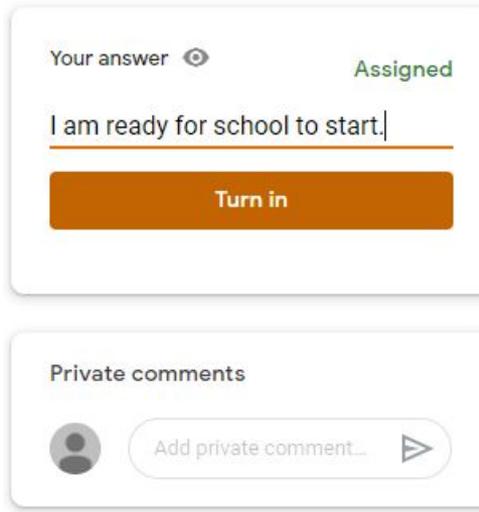
You won't be able to make changes to your answer after you submit

Cancel

Turn in

This box will pop up to double check you are ready to turn your answer in to the teacher. Hit “turn in” to continue.

# Using Google Classroom: How do I submit assignments?



The screenshot shows the Google Classroom submission interface. At the top, it says "Your answer" with an eye icon and "Assigned" in green. Below that is a text input field containing "I am ready for school to start." with a cursor at the end. Underneath the text field is a prominent orange "Turn in" button. Below the "Turn in" button is a section titled "Private comments" which includes a user profile icon and a text input field with the placeholder "Add private comment..." and a right-pointing arrow button.

The private comments section allows you to leave a message that only the teacher can see.

# Using Google Classroom: How do I submit assignments?

Your answer  Turned in

I am ready for school to start.

 See classmate answers

 Reply

After hitting turn in , the submission box will look like this. Note that by clicking on “see classmate answers” you can see what other students have posted in the discussion, and you can reply to them!

This is what the discussion board looks like. You can reply to other students and see their replies to your post.

Are you ready for school to start?



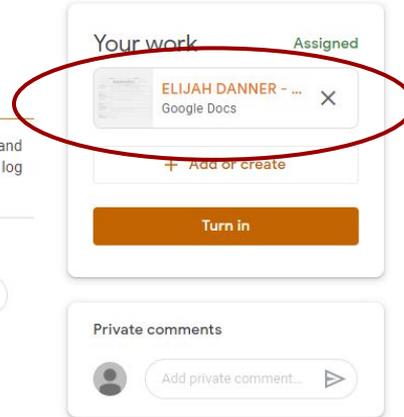
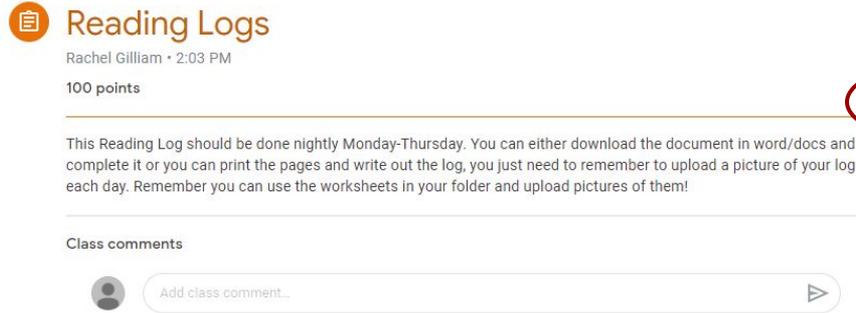
ELIJAH DANNER 2:03 PM

I am ready for school to start.

 Reply



# Using Google Classroom: How do I submit assignments?



Under your work, google generates a blank copy of the assignment for you to type in and the Google Docs save automatically. You would select the document with your name on it to go to your assignment.

This is another type of submission page for regular assignments. The assignment title would be in orange at the top. The description would be below.

# Using Google Classroom: How do I submit assignments?

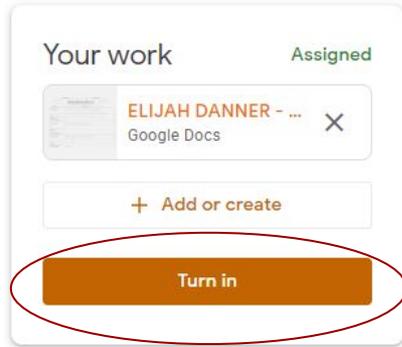
The image shows a Google Docs document titled "Weekly Reading Record" with a ribbon header. Below the header, there are fields for "Name" and "Date Due". The document contains three rows of reading log entries, each with a table structure:

Name	Date Due								
<table border="1"><tr><td>Title of Book:</td><td>What was the most important event in you reading today?</td></tr><tr><td>Date:</td><td>Write two questions about what has happened or what will happen next.</td></tr><tr><td>Minutes:</td><td>1. _____</td></tr><tr><td>Parent Initials:</td><td>2. _____</td></tr></table>	Title of Book:	What was the most important event in you reading today?	Date:	Write two questions about what has happened or what will happen next.	Minutes:	1. _____	Parent Initials:	2. _____	
Title of Book:	What was the most important event in you reading today?								
Date:	Write two questions about what has happened or what will happen next.								
Minutes:	1. _____								
Parent Initials:	2. _____								
<table border="1"><tr><td>Title of Book:</td><td>Write three facts about the main character.</td></tr><tr><td>Date:</td><td>1. _____</td></tr><tr><td>Minutes:</td><td>2. _____</td></tr><tr><td>Parent Initials:</td><td>3. _____</td></tr></table>	Title of Book:	Write three facts about the main character.	Date:	1. _____	Minutes:	2. _____	Parent Initials:	3. _____	
Title of Book:	Write three facts about the main character.								
Date:	1. _____								
Minutes:	2. _____								
Parent Initials:	3. _____								
<table border="1"><tr><td>Title of Book:</td><td>Finish these sentences about today's reading.</td></tr><tr><td>Date:</td><td>• I wonder _____</td></tr><tr><td>Minutes:</td><td>• I know _____</td></tr><tr><td>Parent Initials:</td><td>• I hope _____</td></tr></table>	Title of Book:	Finish these sentences about today's reading.	Date:	• I wonder _____	Minutes:	• I know _____	Parent Initials:	• I hope _____	
Title of Book:	Finish these sentences about today's reading.								
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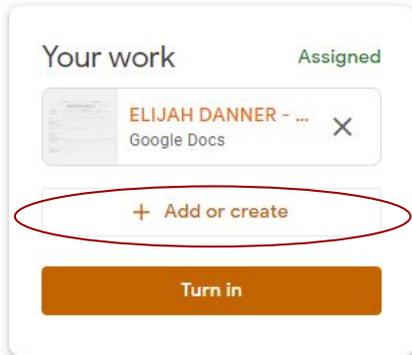
This is an example of a student copy of the assignment.

- It is individualized for each student, no one else can see their work.
- Students can fill out the documents provided using google docs, or they can print a copy and take a picture of their written work to upload.

# Using Google Classroom: How do I submit assignments?

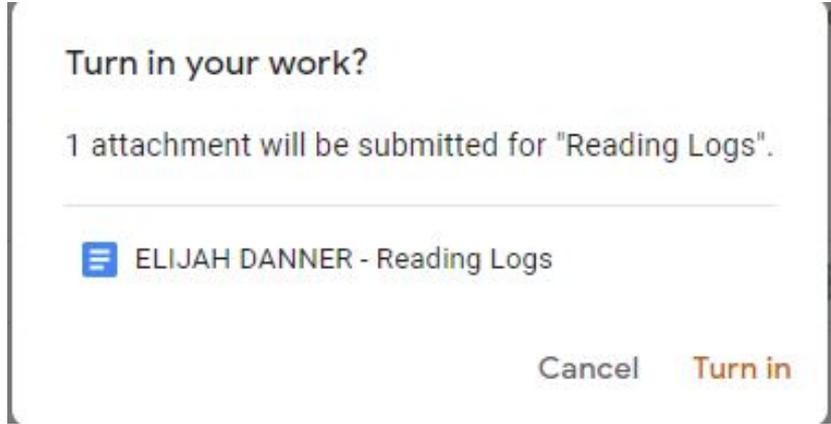


- When you finish working in a document or have taken a picture of your work, you will go back to the screen with this box.
- If you did your work in docs you will just need to hit turn in.



- If the student take a picture and you are submitting from a phone hit the add or create button and you should be led through steps to upload the picture. Be sure to hit turn in when you add your picture!

# Using Google Classroom: How do I submit assignments?



- This box will pop up to verify what you are turning in and that you are ready to turn it in. You will Hit Turn in for the assignment to be submitted!

Remember this is an example. You will have work labeled with your assignments.

Yay! You're ready to start turning in work!

