



## PLYMOUTH PUBLIC SCHOOLS

CENTRAL OFFICE  
27 NORTH HARWINTON AVENUE  
TERRYVILLE, CONNECTICUT 06786

### MISSION STATEMENT

The Mission of Plymouth Public Schools is to challenge, inspire, and prepare all students for success in an ever-changing and complex world.

PLYMOUTH BOARD OF EDUCATION  
REGULAR MEETING  
WEDNESDAY, DECEMBER 13, 2017  
TERRYVILLE HIGH SCHOOL CAFETERIA

7:00 P.M.

### MINUTES

Present: Mrs. Johnson, Mrs. Kulesa, Mrs. Lucian, Mr. Bourbonniere, Mr. Foote, Mrs. Kremmel and Mr. Elsaghir

Also Present: Dr. Semmel, Superintendent, Mr. Penn, Business Manager, Mrs. Parsons, Director of Curriculum, Mrs. Trinks, Director of Pupil Personnel & Special Education and Mr. Trudeau, Director of Technology

1. Call to Order & Pledge to the Flag

Mrs. Johnson called the meeting to order at 7 p.m. and the group joined in the Pledge to the Flag.

2. Adoption of the Agenda

MOTION: To amend the agenda to add: 2(a) Welcome Message given by Board Secretary.  
Motion Mrs. Kulesa, seconded Mrs. Lucian, all in favor, motion passes

MOTION: To adopt the agenda as amended. Motion Mrs. Kremmel, seconded Mrs. Kulesa, all in favor, motion passes.

Secretary's Message

PLYMOUTH, CT  
TOWN CLERK'S OFFICE  
RECEIVED FTD RECORDS

17 DEC 19 AM 8:58

*Stephanie S. Robinson*  
TOWN CLERK

3. Approval of the Minutes

MOTION: To approve the minutes of the Regular Meeting of November 15, 2017.  
Motion Michelle Lucian, seconded Mrs. Kremmel all in favor with Mr. Foote abstaining,  
motion passes.

4. Presentations

- Energy Update – Mr. Sandshaw

Mr. Sandshaw, Energy Education Specialist for the Plymouth Public Schools gave a PowerPoint presentation on Energy Use/Cost Review for the Fiscal Year 2016 – 2017.

- Washington, D.C. Trip

Mr. Veleas and students shared some of their experiences through a PowerPoint presentation while in Washington, D.C., i.e. (a) Workshops Learning; (b) Capitol Hill Day – Tour of the Capitol by Senator Murphy’s Office; (c) Connections – making new friends from all over the country; (d) Friday Free Time – Arlington National Cemetery, Tomb of the Unknown Soldier; and JFK’s Tomb – Eternal Flame.

- Social Emotional Learning – Mr. Vigliotti & Mrs. Parsons

This was a PowerPoint presentation updating the Board Members on Social Emotional Learning. Some of the highlights of the presentation were: Primary District Goals; a focus on increasing staff awareness and fluency around social learning; building a command on the understanding of the definition and components of SEL; school connectedness; and on November 7, 2017 there was a professional development day that included SEL through choice sessions.

5. Superintendent’s Update

- Weather related phone calls. Parents will be notified no later than 5:30 a.m. Individuals may also find weather related information on the television stations, Facebook, Plymouth 16 and on our website.
- Due to Budget Cuts, plow runs may be reduced which may cause for more delays and cancellations of school.
- This evening we are launching closed captioning and subtitles to enhance our communication process.
- The lighting at Terryville High School is workable at this time. Replacement lights were found and placed. We are looking to do a full replacement of LED lights, but due to the budget crisis, this will need to take place over a period of time.
- We are in the process of developing the 2018 – 2019 Budget. There will be a full presentation at the January Board of Education Meeting. Following the initial

presentation, there will be a Budget Workshop on January 17 and if necessary, one on January 24. All workshops will be held in the Terryville High School Library beginning at 6 o'clock. Invitations to attend were sent to the Board of Finance Members, Town Council Members, the Mayor, the Public is invited to attend and also Roo Representatives and students.

- Brown Bag Lunch is on Wednesday, December 20, 2017 from 12 noon to 1 p.m. Any parent is invited.
- Although the Board did not attend the CABA/CAPSS Convention this year, they were again the recipients of the CABA Board of Distinction Award for 2017.
- Mr. Trudeau spoke regarding the internet and some avoidance of costs. All of our buildings, including central office that was located at 77 Main Street, are connected together to form one large network. Since there is a monthly maintenance fee and central office has moved to the high school, the company we pay a maintenance fee to has agreed that as of July 1, 2018, we will no longer be committed to the location at 77 Main Street, which results, is a \$13,000 savings.

6. Student Representatives

- Amy Ieronimo

The Leo Club held its annual Kids Against Hunger drive and packaged over 20,000 meals; a PJ Day was held at the high school, which raised approximately \$300. All of the proceeds will be donated to Connecticut Children's Medical Center. There will be a blood drive on December 20 and the expectation from the blood drive is 37 -38 pints of blood. The LEO Installation took place on November 27.

- Brianna Hanlon – Absent
- Diana Ieronimo

Sports – the Girls' Basketball team played their first game on December 12; Boys' Basketball opening game is on December 19 against Lewis Mills; the Wrestling Team has a tournament at Pomperaug on December 16.

The Band and Chorus put on a performance on December 11 in the auditorium at the high school.

7. Public Comment (limited to 3 minutes per speaker)

Becky Holleran, PEA Co-President

With respect to the Sick Bank, the district has experienced this in the past and the PEA is in full support of the Sick Bank.

8. Unfinished Business

None

9. Consent Agenda – (See Schedule A attached hereto and made a part hereof as if fully stated herein.)

A. New Hire(s)/New Assignments/Recall/Advisor(s)

B. Resignation(s)

C. Retirement(s)

D. Volunteers

MOTION: To approve the consent agenda, Mrs. Kulesa, seconded Mrs. Kremmel, all in favor, motion passes.

10. New Business

A. Memorandum of Agreement for Sick Leave Bank for the Plymouth Education Association.

MOTION: To approve the Memorandum of Agreement for Sick Leave Bank for the Plymouth Education Association as presented. Motion Mrs. Kulesa, seconded Mr. Foote, all in favor, motion passes.

B. Out of District, Special Education Bus Contract

MOTION: To approve the Out of District, Special Education Transportation Contract as presented. Motion Mrs. Kulesa

AMENDED MOTION: To allow our Business Manager to enter into negotiations with KID'S WHEELS, LLC in regards to Special Education Transportation. Motion Mrs. Kulesa, seconded Mrs. Lucian, all in favor with Mr. Bourbonniere voting "No", motion passes.

C. 2017 – 2018 Budget Allocation

**Tier I/II Not Restored:**

Library Media Specialist	\$ 46,079
Part-Time Custodian	10,000
Special Education Paraprofessional Eli Terry Jr. Middle School	10,795 (Shift to Medicaid)
In-School-Suspension Monitor	<u>12,500</u>
	\$ 79,374

**New Proposed Actions:**

Reduce Medical Accounting Funding	\$245,000
Additional use of Medicaid Grant	44,126
HVAC Software	12,000
Software Maintenance (accounting)	17,000
Regular Transportation	8,000
VoAg Tuition	30,000
Homebound Instruction	5,000
Interscholastic Officials	15,000
Interscholastic Insurance	2,000
Chemical Safety Disposal	1,500
Technology Assistants	19,000
Cafeteria Repairs	6,000
Legal/Audit/Mediation	<u>16,000</u>
	\$420,626
 Grand Total	 \$500,000

MOTION: To approve the 2017 – 2018 Budget Allocation as presented.

Motion Mrs. Kulesa, seconded Mr. Foote. Roll Vote: Mr. Elsaghir, Mrs. Kremmel, Mrs. Lucian, Mrs. Kulesa, Mr. Bourbonniere and Mr. Foote all voted in favor of the motion, motion passes.

11. A. Finance/Operations - Mrs. Kulesa, Chair

MOTION: To approve transfers as discussed at the Finance/Operations Subcommittee Meeting. Motion Mrs. Kulesa, all in favor, motion passes.

B. Student Achievement - No Report

C. Policy – No Report

D. Negotiations – Dr. Semmel

Dr. Semmel reported that the subcommittee has been working with the PEA (teacher's association) in terms of creating a teacher contract. The current contract will expire at the end of this year. The Board will discuss, in executive session, the actual proposed contract and they will have an opportunity to discuss and vote on the contract in public session.

12. Public Comment (limited to 3 minutes per speaker)

Becky Holleran – PEA Co-President

On behalf of the PEA, she wanted to thank the Board and Dr. Semmel for approval of the Sick Bank.

13. Board Liaisons to Schools

Mrs. Kremmel -- Harry S. Fisher Elementary School

No Report

Mrs. Lucian -- Plymouth Center School

No Report

Mr. Elsaghir -- Eli Terry Jr. Middle School

No Report

Mrs. Kulesa -- Terryville High School

The PTSA meets on the 1<sup>st</sup> Wednesday of each month at 6:30 p.m. at Terryville High School. Student officers were present representing the students. This month's discussion evolved around fundraising for the After Grad party. A marketing firm is taking care of promotion for fundraising. Parents and students were urged to complete the online survey in preparation NEASC. Parents would like better communication between themselves and the class officers because many times students will not bring home information to their parents. For example, many parents did not know when dues were expected.

Mr. Foote -- SEPTA

Mrs. Johnson reported that the greenery fundraiser was successful. In addition, the next SEPTA meeting is scheduled for Thursday, November 16 at 7 p.m. in the lower level of the library at Eli Terry Jr. Middle School. This is SEPTA's Annual Potluck Dinner. So bring something to share.

Mr. Bourbonniere -- CABA

Unfortunately, Board Members were unable to attend the CABA/CAPSS Convention. Mr. Bourbonniere's opinion: Individuals obtain much information from this convention.

14. Board Comments

Mr. Bourbonniere – Budget Crisis in Hartford, not only affects the Board of Education but also the Town. Individuals need to call their representatives and voice their concerns.

Mrs. Johnson – Thank you to Mr. Vealeas, Emily and Savannah for the Washington, D.C. presentation. Thank you to our student representative. To Mr. Sandshaw, wonderful presentation. Mrs. Parsons and Mr. Vigliotti, thank you for an update on Social Emotional Learning.

Happy Holidays, Happy Hanukkah, and Merry Christmas. We will see everyone in the New Year.

15. Next Board Meeting – The next Regular Board of Education Meeting will take place on Wednesday, January 10, 2018 at 7 p.m. in the cafeteria at Terryville High School.

16. Executive Session

MOTION: To entertain a motion to go into Executive Session at 8:17 p.m. to discuss the following:

(1) Discussion concerning the proposed contract for the Board of Education Association (PEA) and (2) to Discuss a Personnel Matter: Superintendent's Mid-Year review. Motion Mrs. Kulesa, seconded Mr. Foote, all in favor, motion passes. Along with the Full Board, the following individuals were invited into executive session: Mr. Penn, Business Manager and Dr. Semmel, Superintendent of Schools.

MOTION: To resume regular session at 9:13 p.m. Motion Mrs. Kulesa, seconded Mrs. Kremmel, all in favor, motion passes.

17. Possible Action on Executive Session Matters

MOTION: To approve the three (3) year contract for the Plymouth Education Association (PEA) from July 1, 2018 – June 20, 2021 as presented.

Motion Mrs. Kulesa, seconded Mr. Foote ROLL VOTE Mr. Foote, Mrs. Kulesa, Mrs. Lucian, Mrs. Kremmel, all vote in favor of the motion. Mr. Bourbonniere and Mr. Elsaghir, voted against the motion. Motion passes.

18. Adjournment

MOTION: Motion to adjourn at 9:14 p.m. Motion Mrs. Kremmel, seconded Mrs. Lucian, all in favor, motion passes.

Respectfully Submitted,



Patricia Piskorski  
Recording Secretary