

## MCBRAYER ELEMENTARY SCHOOL

### SBDM Meeting Minutes

July 6, 2021 4:00 p.m.

Members Present: Kally Barnett, Casey Hall, Danielle Grigsby, and Abby White

*The McBrayer Elementary School Based Decision Making Council will utilize our School Improvement Plan goals and strategies when making decisions for our school. Our council will set policies to improve student achievement, maintain a safe and orderly environment, and high morale for students and staff.*

#### I. Opening Business

##### A. Approval of Agenda

- a. Kally Barnett made a motion to approve the July 6 agenda. Danielle Grigsby seconded the motion.

##### B. Approval of Minutes from May 4th, June 9th and 18th Meetings

- a. Danielle Grigsby made a motion to approve May 4th meeting minutes. Casey Hall seconded.
- b. Casey Hall made a motion to approve the June 9th meeting minutes. Kally Barnett seconded the motion.
- c. Danielle Grigsby made a motion to approve the June 18th meeting minutes. Kally Barnett seconded the motion.

##### d. Updated Documents:

###### Managing Government Records

- Ms. White reviewed the Managing Government Records document.

###### Open Records & Open Meetings Acts

- Ms. White reviewed the Open Records & Open Meetings Act.

###### KRS 158.195

- Ms. White reviewed KRS 158.195.

###### KRS 158.183

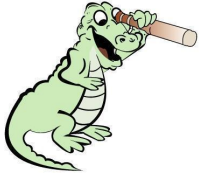
- Ms. White reviewed the KRS 158.183.

###### Proof of Receipt

- Each council members present signed the proof of receipt and returned to Ms. White.

##### C. Election of Secretary for the 2021-2022 school year

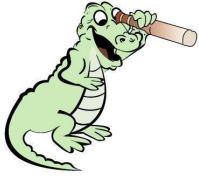
- a. Kally Barnett made a motion to nominate Casey Hall as the 2021-2022 SBDM Secretary.



- b. Casey Hall accepted the nomination.
    - c. All members voted yes to the nomination.
  - D. Election of Co-Chair for the 2021-2022 school year.
    - a. Danielle Grigsby made a motion to nominate Casey Hall as the SBDM co-chair for the 2021-2022 school year.
    - b. Casey Hall accepted the nomination.
    - c. All members voted yes to the nomination.
  - E. Good News Report (Summer School, New Staff)
    - a. Mrs. Grigsby shared about Summer School. She stated that many of her students showed growth in the four week time period.
    - b. Ms. White reviewed that we have new staff joining us.
      - i. Mrs. Angela Criss was hired as the librarian.
      - ii. Mrs. Mandy Triplett was hired as a 5th grade teacher.
      - iii. Mrs. Kelly Crowder was hired as an instructional assistant.
      - iv. Jackson Baker will be assigned to McBrayer as a technology assistant.
  - F. Public Comment
    - a. No one asked for public comment.

## **II. Planning**

- A. Second Reading of Section V of the By-Laws
  - 1. Casey Hall made a motion to approve the second reading of Section V of the By-Laws. Danielle Grigsby seconded the motion.
- B. Second Reading of Section VI of the By-Laws
  - 1. Danielle Grigsby made a motion to approve the second reading of Section VI of the By-Laws. Casey Hall seconded the motion.
- C. Second Reading of Section VII of the By-Laws
  - 1. Casey Hall made a motion to approve the second reading of Section VII of the By-Laws. Kally Barnett seconded the motion.
- D. First Reading of Section VIII of the By-Laws
  - 1. Kally Barnett made a motion to approve the first reading of the Section VIII of the By-Laws. Casey Hall seconded the motion.
- E. First Reading of Section IX of the By-Laws
  - 1. Kally Barnett made a motion to approve the First Reading of Section IX of the By-Laws. Danielle Grigsby seconded the motion.
- F. Review of 2020-2021 MES Title I Parent Survey
  - 1. Ms. White reviewed the 2020-2021 MES Title I Parent Survey.



2. The council discussed FRC setting up training to discuss school wide expectations, academic expectations, confidentiality, etc.
3. The council discussed a parent night to explain how to navigate the school webpage, interpreting MAP data, interpreting KPREP data, etc.

### **III. Budget**

- A. June Seek Budget Report
  - a. Ms. White reviewed the June Seek Budget Report.
  - b. Casey Hall made a motion to approve the June Seek Budget Report. Danielle Grigsby seconded the motion.
- B. May Aftercare Budget Report
  - a. Ms. White reviewed the May Aftercare Budget Report.
  - b. Kally Barnett made a motion to approve the May Aftercare Budget Report. Casey Hall seconded the motion.
- C. 2021-2022 ESS Allocation
  - a. Ms. White reviewed the 2021-2022 ESS Allocation.
  - b. The council discussed splitting the amount of funds in for the before and after school model and the during school model. Council decided to allocate more of the budget for the daytime model as opposed to the before and after school model.
  - c. Council has discussed placing \$4,000.00 for the before/after school model and placing \$14, 408.00 for the daytime model.
  - d. Kally Barnett made a motion to approve the 2021-2022 ESS allocation. Mrs. Grigsby seconded the motion.

### **IV. New Business**

- A. SBDM Training for 2021-2022 School Year
  - a. Ms. White reminded the council to complete the three hour SBDM training.
- B. Consultation for Hiring RTI Coordinator
  - a. Council went into closed session at 5:12 pm.
  - b. Council came out of closed session at 5:13. Ms. White made a recommendation to hire Jody Caudill for the RTI Coordinator position.
- C. Setting new meeting dates/times for the 2021-2022 school year.
  - a. The council meeting will be held the third Tuesday of the month at 4:00 pm.

### **V. Adjourn**

- a. The meeting was adjourned at 5:15 pm.