

McBrayer Elementary  
September Site Base Meeting  
September 3, 2019

4:00 p.m.

Members present: Abby White, Kelly Harrod, Chelsea Mays, Danielle Trent, PJ Terry, Niki Cornett, Casey Hall, Kally Barnett  
Special Guests: Rhonda Banks, Lauren Monnet

1. Opening Business

A . Proof of receipt signatures given

B. approve the minutes from the July 2nd, 8th, 17th, 30th, August 5th, and 21st meetings.

Niki Cornett made a motion to approve the July 2nd meeting. Danielle Trent seconded the motion. All members voted yes.

Danielle made a motion to accept July 8th meeting minutes. Kally Barnett seconded the motion. All members voted yes.

Niki made a motion to accept July 8th meeting minutes. Casey seconded the motion. All members voted yes.

Danielle made a motion to accept July 17th meeting minutes. PJ seconded the motion. All members voted yes.

Kally made a motion to accept July 30th meeting minutes. Danielle seconded the motion. All members voted yes.

Niki made a motion to accept August 5th meeting minutes. Casey seconded the motion. All members voted yes.

Kally made a motion to accept August 30th meeting minutes. PJ seconded the motion. All members voted yes.

C. Sunshine committee formed, potluck dinner was a success, surviving August, great students are smiling as they enter, DIBELS are almost finished, Jody is working great with the new team, instructional assistants are making wonderful relationships, the Golden Broom Award has been a great incentive for classrooms

D. No public comment

2. Student Achievement Report

a. MAP testing is going on for all grade levels and will be finishing up next week.

b. Preliminary data is back from the state but will not be discussed publicly at a later date. During a district level meeting the data was presented from state testing.

3. Planning

- a. Assessment was shared from the entire district. The district instructional team have been working on reading assessments. K-2 will be handed assessments this week to administer. The council looked over the MAP schedule and Casey shared with how makeups were going. The goal is to get everyone finished with makeups by Friday.
- b. Abby discussed a schedule to go over Site Base policies to review. She presented that we would review policies based upon this schedule to ensure we would look at each policy required. The proposed system would have teachers sign up for a committee and discuss the policy on a given day. A spokesperson will come to the next site base meeting and discuss revisions to the committee. The pros to this system would be that it involves teachers in the building. This keeps everyone in understanding of what is going on in the building.

Rhonda shared that the state is requiring a writing policy for the schools. This will be due by November for schools to share. This will need to be uploaded and state approved. All policies from schools will be uploaded on the district website for public view. Rhonda will send all policies electronically to Abby for use.

- c. The District RTI process will be reviewed with teachers during the regular scheduled PLC date. The purpose is to get the district together with the process. This process will set a laser focus for the students who need the RTI process. Rhonda Banks shared this information to show how this process will help students in the system. Decisions based upon student's attendance is a committee level decision. Those instances will need to be noted in minutes. The plan for students will be very specific to what skill they need and the activities that will help them.

#### 4. Budget

- a. Budget for school was discussed and Jody's days were calculated based on the money available. A close team is together for RTI needs when Jody is no longer available this school year.

Abby made a motion for August 21 title 1 school budget. Niki seconded the motion.

There will be discussion for an attendance incentive using money in the budget raised for attendance.

Casey Hall made a motion to approve the budget as read. Danielle Trent seconded the motion. All members voted yes.

#### 5. New Business

- a. None discussed

6. Abby White called for adjournment at 5:10 p.m. Niki Cornett seconded the motion. All members voted yes.