

Orchard Elementary PTO

Meeting Minutes

April 22nd, 6:00 pm, Hybrid meeting (Zoom and In Person)

- I. **Call to Order** – Danica Garcia called the meeting to order at 6:05pm
- II. **Approval of Minutes**—March minutes were approved.
- III. **President’s Report**---
 - a. **Folders** – are ordered for the next school year. May need to increase order number. Typically 1200 are ordered but it was cut back due to COVID.
 - b. **Planners** – These are only used by the 4th grade. They are ordered for that grade only now.
 - c. **Volunteers**—Volunteers are always needed. The people not necessarily have time but have heart. Volunteers are specifically needs to chair committees (i.e., Jogathon, Yearbook, Book Fair) and Board positions for next year (i.e., Secretary, co-Secretary, assistant Treasurer. Jenna will be stepping in to lead Hospitality
- IV. **Treasurer’s Report** – Jon reported on the banking activity from March. Income report (\$497.49) came from Amazon smile, Box tops, Fred Meyer rewards, another Boeing grant and dividends. Expenses came the use of PE funds and the Yearbook deposit. March ended with \$64,385.17 in the account. May look like a lot of money but most money is spoken for in the budget and there is a rainy-day fund included in that total.
- V. **Principal’s Report** – No report available.
- VI. **Committee Reports**
 - a. **Hospitality** – provided the Secretaries baskets for Secretary appreciation a little early. Teacher appreciation is coming up. A luncheon will be provided the Wednesday of Teacher appreciation week. They will have catered sandwiches and donations from sign up genesis. May 2 is Principal appreciation day, and something will happen to show our appreciation.
 - b. **Spring Fling Community** – This event is happening. Committee is formed and planning is happening. Committee has decided to have a

DJ, Chalk art, dinner and other activities. Dinner will be provided free of charge to all students and families and the staff. Those wanting to have dinner will need to sign up to receive a ticket for meal. There will be a signup genius form help at the event. The committee is trying to get a dessert truck of some sort for the event.

- c. **Yearbook** – The online ordering and paper forms are available. 124 online orders so far and there are forms that need to be collected that are at the school. Preorders for \$20 until April 24 and ordering continues for \$25 until May 31st.
- d. **Book Fair---** is happening now and everything is going great. Volunteers have been wonderful, and the only spots left to volunteer for are take down position. Rebecca said she should be ok with the people she has available. So far, the money brought in is a little higher than usual for a BOGO. Tuesday morning was extremely crowded. It was nice to see families able to come in and shop.
- e. **Jogathon**—It's time to think about starting to form the committee for next year. Planning needs to start prior to the next school year. This is our biggest fundraiser of the year.

VII. Old Business

- a. **Election of Vice President 2021-22 vote**—Last month, Eileen was nominated to fill the role of Vice President for the remainder of the year and motion to approve was by Pam and second by Jenna. For the final vote, Eileen Harbertson was voted unanimously to fill that position for the remainder of the year.
- b. **Playground Enhancement Ideas** – This has become a capital project. A chair will be needed to get this going. Whomever fills this position will be working with Danica and Mrs. Arsanto.
- c. **Officer Recruitment--** The board will need to fill secretary, assistant treasure positions. If anyone is interested, let the board know.

VIII. New Business

- a. Nomination for Officers for 2022-23 School Year. Board presents the slate of officers as follows:
 - i. President: Danica Garcia
 - ii. Vice President 1: Eileen Harbertson
 - iii. Vice President 2: Shelly Owens

- iv. Secretary: Open position
- v. Assistant Secretary: Open
- vi. Treasurer: Pam Rothwell
- vii. Assistant Treasurer: Open

IX. Questions/Comments

- a. Deanie Sullivan (Literacy)—Mrs. Sullivan talked to the PTO about the changing approach in teaching reading. She discussed that 15 Orchard teachers are currently taking the training. This is all done on their own time. It is a 2year course that they are doing. There is also a course for parents. This course can be thereadingleague.com. This course has been funded by a beneficiary, so parents pay they would. The course is not recorded so parents would need to be able to be attended via zoom live. The course goes live at different time offering but they are at eastern standard time. This discussion was informational. There could be an information session offered to parents during the next school year. More information to follow.

X. Adjournment – Danica Garcia adjourned the meeting at 7:10pm

In attendance: Jon Hall, Angela Kopenec, Danica Garcia, Pam Rothwell, Steve Rothwell, Rebecca Boyd, Kiley Buchanan, Laura Clemens, Eileen Harbertson, Jenna Bensussen, Samantha Mason, Deanne Sullivan

*****Next Meeting May 19th at 6pm. Zoom or in person. *****